

This form is for the license holder to maintain for his/her own records and will be checked annually along with training certificates by licensing staff.

Name of License Holder \_\_\_\_\_

### **Record of Requirements for Caregivers in a Licensed Home**

\*Minnesota Rules, part 9502.0315, subp. 6, Caregiver means the provider, substitutes, helper, or another adult giving care in the residence

\*Effective July 1, 2004, Applicants and license holder must have a policy and training on the policy that prohibits the license holder, staff, and others affiliated with the program who are responsible for persons served by the program from abusing prescription medication or being under the influence of a chemical that could impair ability to provide care. MN Statutes 245A.04, subd 1

\*Effective July, 1, 2004 License holders are required to document the date the program initiates a background study and contact the commissioner to inquire about the status of a study, if the program has not received a response from the commissioner within 45 days of initiation of the study. MN Statutes, section 245C.20

\*Effective January 1, 2006, at least one person must be present in the home who has been trained in First Aid. MN Statutes 245A.14, subd. 12

\*Effective January 1, 2006, at least one person must be present in the home who has been trained in CPR. This training must be repeated every 3 years. MN Statutes 245A.14, subd 13

\*Effective January 1, 2006, License holders for family child care must ensure and document that staff persons, caregivers, and helpers received training on Sudden Infant Death Syndrome and Shaken Baby Syndrome when infants are in care. This training must be completed at least once every five years. The Shaken Baby video must be viewed annually. MN Statutes 245A.144

\*Effective January 1, 2006, before any person transports a child or children under age 9 in a motor vehicle, on behalf of the provider, the person must satisfactorily complete training on the proper use and installation of child restraint systems in motor vehicles. Must be completed every 5 years. MN Statute 245A.18



## Provider Required Training

Name of Provider: \_\_\_\_\_

	Date	Date	Date	Date	Date
First Aid					
CPR					
SIDS					
SIDS/SBS (every 5 yrs)					
SBS video (annually)					
SBS video					
Car Seat Training (every 5 yrs)					

Name of Provider: \_\_\_\_\_

	Date	Date	Date	Date	Date
First Aid					
CPR					
SIDS					
SIDS/SBS (every 5 yrs)					
SBS video (annually)					
SBS video					
Car Seat Training (every 5 yrs)					

