

# Brown County

*Leah Crabtree*

*Personnel Director*

*14 S. State New Ulm, MN 56073-0248*

*Phone (507) 233-6603 Fax (507) 359-1430*



**BROWN COUNTY  
POSITION VACANCY ANNOUNCEMENT  
FULL TIME PUBLIC HEALTH NURSE  
IMMUNIZATION/DISEASE PREVENTION AND CONTROL AND EMERGENCY PREPAREDNESS  
INTERNAL/EXTERNAL POSTING**

**BASIC FUNCTIONS:**

Utilize professional nursing skills and knowledge of immunizations and assessment of infectious diseases, prevention and control, assesses health and immunization status of individuals and families in homes, clinics and other sites and provides follow up and care management resources. Assess communicable diseases, information and resources relating to preparedness and disease prevention, take a lead in organizing and planning for mass immunization distribution clinics and other Public Health response to outbreaks and other events. Interventions include health consultation for schools, Child Care Providers and center, and other health professionals; disease investigation, screening, surveillance and follow-up, and health teaching and counseling. Serves as primary Public Health resource in areas of immunizations and infectious and communicable diseases for schools, other health care providers and professionals and the general public. Coordinates the county-wide Disease Prevention and Control Advisory Committee and the Emergency Preparedness Advisory Council for the county, as well as regional interagency efforts. Initiates and maintains public health emergency preparedness plans and participates in a leadership role in the execution of those plans, and in county wide and regional preparedness activities for exercises and actual events. Duties are performed in accordance with the Minnesota Nurse Practice Act. Documents all daily activities in appropriate documentation systems. Coordinates the Child Safety Seat grant program in Public Health.

**DUTIES AND RESPONSIBILITIES**

Assesses and evaluates the health status of infants, children, and families in their homes, Clinics and other sites in the community, using professional nursing skills and knowledge of child growth and development, disease prevention and control, and family health. Based on health assessment, provides appropriate immunizations, nursing care, observation, re-assessment, follow-up health counseling, teaching, and referrals within the Nurse Practice Act and agency policies, developing plans of care and coordinating services for individuals and families with health risks and concerns. Coordinates the Public Health response and planning for mass immunization and distribution clinics in the county with Minnesota Department of Health, local community clinic sites, emergency response partners in the county and region, and provides leadership and training for Public Health staff in preparedness. Serves as the "first contact" for Public Health in Health Alerts and emergency response, from the Minn. Dept. of Health and other response agencies. Through home visiting and other contacts, supports, promotes and advocates for the health, safety and needs of children and families, and provides Child and Teen Checkup Outreach activities. Develops and maintains ongoing communication network with community groups and referral resources to provide information on available services. Plans and coordinates all immunization clinics and activities for Public Health, including ordering of clinic supplies and vaccine. Participates in professional development on an on going basis; organizes and participates in community screening and assessment/evaluation activities. Assists with other public health activities.

**QUALIFICATIONS**

Graduate of NLN accredited professional nursing program with a BS/BA Degree in Nursing. Current license to practice professional nursing as a RN in Minnesota, Certification as Public Health Nurse in Minnesota, and minimum of 2 years experience as a professional Registered Nurse with focus in child and family health, and /or disease prevention and control. Good communication, oral and written skills. Possess ability to plan and perform work independently using decision-making practice and sound nursing, community collaboration and organizing skills in assessment, planning, implementation and evaluation. Experience with infectious disease, immunizations &/or emergency response helpful. Ability to interpret and demonstrate core public health principles and functions to the community and other professionals.

**COMPENSATION:**

Position is currently in Grade Level XVI with an entry level to midrange salary of \$44,590 to \$52,457 DOQ. Excellent benefit package. Brown County applications are to be submitted to Leah Crabtree, Personnel Director, Courthouse PO Box 248 New Ulm, MN 56073. Phone (507) 233-6603 or online at: <http://www.co.brown.mn.us>. Receipt of applications closes at the conclusion of regular business hours on 09-01-10 or until position is filled.

**EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER**

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