

**SYNOPSIS OF COUNTY BOARD MEETING**  
**January 20, 2009**

Members present: Seeboth, Berg, Dove, Lochner, and Potter along with County Administrator Enter and County Attorney Olson.

M/Lochner, S/Potter, to accept the Minutes of 1-6-09 and authorize publication of the Synopsis of same, carried.

M/Berg, S/Dove, to authorize the payment General Government claims in the amount of \$542,633.30, carried.

M/Potter, S/Dove, to approve the designation of change funds for various departments within Brown County as follows: Auditor/Treasurer \$500.00; Recorder \$50.00; License Bureau \$400.00; Planning & Zoning \$25.00; Assessor \$15.00; and Public Health \$50.00, carried.

M/Berg, S/Lochner, to accept and file the Percent Delinquent Report for 2008 which reflects an unpaid percentage of 1.2038% on the county collections, carried. It should be noted that prior year unpaid percentages included 1.1867% for 2007 and 1.3069% for 2006.

M/Lochner, S/Potter, to accept and file the Cash Management/Investment Report for the year ended 12-31-08 reflecting an invested balance of \$15,774,423.21 with an average rate of 3.65% on the CD investments, carried.

M/Potter, S/Seeboth, to accept and file the 2008 Interest Income Distribution Report which noted the distribution of the 2008 interest income in the amount of \$540,691.18 to the following county funds: Road and Bridge \$58,726.56; Family Services \$91,043.66; Nursing \$22,158.01; Building Fund \$1,305.39; Building Fund-Eternal Flame \$252.42; Park \$4,917.87; E-911 \$9,679.95; Capital Improvement \$10,799.78; Ditch \$20,229.90; Landfill: \$90,118.48 and Landfill Trust \$72,747.81; and Revenue \$158,711.35, carried.

M/Berg, S/Dove, to accept and file the STS Quarterly Report for the 4<sup>th</sup> Quarter of 2008 noting an estimated market value of the labor on completed projects in the amount of \$23,685; fines worked off in the amount of \$7,926; and a total of 632 hours worked this quarter by inmates, carried.

M/Lochner, S/Berg, to table consideration of the State of Minnesota Income Contract for the Department of Corrections Sentencing to Service Program for 7-1-09 through 6-30-11, understanding that a detailed explanation from the STS Regional Supervisor regarding the proposed contract increase of 6.1% over the two years of the contract will be requested, motion to table carried.

M/Lochner, S/Dove, to approve Res. No. 2009-01 authorizing execution of Grant Agreement No. 2009-T2-00225 for the Title II Juvenile Justice Renewal 09 for the Juvenile Drug Court program, carried.

M/Lochner, S/Potter, to approve the Solid Waste Plan update to be submitted to the MN Pollution Control Agency for approval and the 30 day public comment period, carried. It should be noted this is part of the landfill re-permitting process.

M/Lochner, S/Berg, to approve the Conditional Use Permit Application #C-00210 by Brad Salman of Northern Con-Agg, Inc. (Riverland Acres LLP owner) on property described as Lot 3 of SW4 of NE4, part of Lot 2 of NW4 of SE4 lying N of road, part of Lot 1 of NW4 of SE4 & SW4 of NE4 lying N of road in Sec. 33-T112N-R33W, Eden Township, Brown County for the purpose of renewing CUP #C-00107 for continued use of property for the extraction of Kaolin clay from bed of intermittent watercourse, with seven conditions listed, carried.

M/Berg, S/Potter, to accept the resignations of Park Commission Chair Jeff Nielsen and Park Commission Member Patrick Portner and issue Certificates of Appreciation for their service and input on the Park Commission; and acknowledge the appointments of Rae Runck and Franklin Pearse as their replacements on the Brown County Park Commission, carried.

At 10:02 AM, Chairman Seeboth convened a Public Hearing on revisions to the Brown County Park Ordinance as recommended by the Brown County Park Commission. There was no public testimony. M/Potter, S/Dove, to approve the amended Park Ordinance No. 1991-01 with changes that include the prohibition of metal detector use in the Parks, prohibit the use of glass beverage containers in the Parks, prohibit the use of paintball guns in the Parks, and noting that ATV's (and other like vehicles) can only be used by Park Caretakers while performing park duties, carried.

M/Berg, S/Lochner, to authorize Public Health to purchase the services of Francis Phelan, P.A., CPA, to prepare the 2008 Cost Report for Home Health Care services for Medicare at an estimated rate of within 10% of \$1,710.00, carried.

M/Lochner, S/Potter, to approve and authorize signatures on the Application Form for Funding to be received in 2009-2010 United Way of the Brown County Area, Inc.; and the United Way of the Brown County Area, Inc. Letter of Assurances 4-1-09/3-31-11 for funding for the Follow Along and Universal Contact Home Visiting programs, carried.

M/Potter, S/Berg, to authorize the Public Health Director to complete and sign the United Way Counterterrorism Compliance Form that is part of the United Way grant application process, carried.

M/Berg, S/Dove, to accept and file the following Public Health Update: "Heart of New Ulm" Community Health Promotion Project; Community Health Assessment and Action Plan (CHAAP) Proposed Timeline and Plan; Statewide Health Improvement Project (SHIP); Community Engagement Collaborative; Network Brown County; Agency Evaluation; New Homemaker Positions; Student Program; Medical Homes/Health Care Homes; Staff Resignation; CHAMP Software; Recent Salmonella Outbreak; SCHA; and NACO Prescription Drug Discount Card Program, carried.

M/Berg, S/Lochner, to accept the resignation of Julie Carroll, FT Public Health Nurse/MCH effective 1-30-09 and authorize posting the position vacancy internal/external simultaneously as FT/PT position with preference being a FT applicant, carried.

M/Lochner, S/Potter, to approve the appointment of Gail Bode as a FT Financial Worker for the Family Services Dept. at the annual salary of \$33,558.00 (Grade XI, Entry) contingent on passage of the pre-placement physical and background check and with a projected start date of 2-2-09, carried.

M/Berg, S/Dove, to accept the 2009 State of MN Board of Water and Soil Resources Drainage Records Modernization Local Water Resources Protection and Management Program Grant for the period of 1-1-09 to 12-31-10 and authorize the Board Chairman to sign same on behalf of Brown County, carried. It should be noted the grant application is in the amount of \$46,345.80 with matching funds from the county in the budget as internal labor for the IT GIS Specialist to perform scanning, digitizing and other ditch modernization duties.

M/Lochner, S/Berg, to authorize the purchase of four (4) Dell OptiPlex 760 Minitower Computers in the state contract amount of \$3,415.83 (includes sales tax) for the Probation Dept. with funding provided by offender fees, carried.

M/Dove, S/Lochner, to authorize the purchase of the following hardware/software purchases for the Family Services Dept. in the total state contract amount of \$16,395.50 (includes sales tax): Twelve (12) 1GB Dell Memory Sticks \$574.97; thirteen (13) Dell 760 Minitower Computers \$10,411.44; four (4) Dell 22" Widescreen Ultrasharp Flat Panel Monitors \$1,087.32; eight (8) HP 24" Widescreen Flat Panel Monitors \$3,561.36; and six (6) Microsoft Windows Vista Business Upgrades (Win XP downgrade) \$760.41, carried.

M/Potter, S/Berg, to authorize the payment of Family Services Administrative claims in the amount of \$167,127.15, carried. It should be noted that the claims of the two Lay Board members are approved with notice that future claims must be submitted within sixty days of occurrence, understanding that they were not previously informed of said policy.

At 11:00 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Berg, to authorize the payment of Social Services payments in the amount of \$256,209.91, carried.

M/Berg, S/Potter, to approve payment of per diem and mileage for Vicki Pearson for participating in the Extension Committee meeting and staff evaluation on 1-5-09, carried.

M/Lochner, S/Dove, to accept and file the December 2008 Monthly Reports of Activity and the Comparison Report for Years 2004 thru 2008 for the Brown County Sheriff's Dept., carried.

M/Berg, S/Lochner, to authorize the purchase of a new Canon ImageRunner 3045 Digital Copier from River Bend Business Products in the state contract price of \$8,370.00 plus tax for the Brown County Sheriff's Dept., carried. An additional quote was received from Metro Sales for a Richo Aficio MP4000 copier.

Correspondence C-1 thru C-12 were accepted and filed.

Lochner reported on Area II matters; Berg reported on the EMS and on the South Central Regional Radio Board meetings on 1-15-09; Potter and Seeboth reported on the Highway 14 Partnership meeting on 1-16-09; Seeboth reported on Brown County Historical Society matters; and Dove reported on the Adult Drug Court session on 1-12-09, the New Ulm Area Chamber of Commerce Hot Topics meeting on 1-9-09, and on the AMC New Commissioners Conference 1-14/16-09.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 11:39 AM.

The Official Minutes of the Regular Meeting of January 20, 2009 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)