

SYNOPSIS OF COUNTY BOARD MEETING
March 17, 2009

Members present: Seeboth, Berg, Dove, Lochner, and Potter along with County Administrator Enter and County Attorney Olson.

M/Berg, S/Potter, to accept the Minutes of 3-3-09 and authorize publication of the Synopsis of same, carried.

M/Berg, S/Potter, to authorize the payment General Government claims in the amount of \$85,399.42, carried.

M/Lochner, S/Dove, to accept and file the Cash Management/Investment Report through 3-9-09 reflecting an invested balance of \$13,458,872.03 with an average rate of 3.36% on the CD investments, carried.

M/Dove, S/Potter, to authorize the Brown County Sheriff's Office to use available grant dollars provided by the Underage Substance Abuse Coalition (USAC) through the Substance Abuse and Mental Health Service Administration (SAMHSA) grant to increase the number of alcohol compliance checks from one (1) per year to at least two (2) per year, carried.

M/Lochner, S/Berg, to schedule a public hearing for 10:00 AM on 4-7-09 for miscellaneous fees additions pursuant to MS 373.41, carried.

M/Berg, S/Potter, to authorize the purchase of two (2) HP 24" Widescreen Flat Panel monitors in the state contract amount of \$890.34 (includes sales tax); and a Canon DR 5010C Scanner from RiverBend in the amount of \$2,805.00 (plus sales tax), with funding provided by the Recorder's Technology account, carried. An additional 5010C scanner quote was also received from Crabtree Companies Inc.

M/Berg, S/Dove, to accept and file the State Audit report for the year ended 12-31-07 as presented by State Audit Crew Leader Barb Cullen, CPA, carried.

M/Lochner, S/Berg, to select the option to pay off the Jail Lease Revenue Refunding Bonds, Series 2002 in full estimated at the county cost of approximately \$1,020,000 plus consultants' fees of approximately \$3,500 and understanding that the City of New will pay its share of the Law Enforcement Center bonds in full at this time also, carried, with Dove dissenting. It should be noted that Springsted Incorporated with the assistance of bond counsel will prepare the authorizing resolutions for County Board and HRA Board of Commissioners consideration as necessary.

M/Berg, S/Potter, to accept and file the update on SMTA activities as presented by Brown County SMTA Representative Terry Sveine, carried.

M/Dove, S/Berg, to approve Res. No. 2009-03 supporting the purchase of one (1) replacement bus under the 2009 MnDOT Cooperative Vehicle Procurement process from North Central Bus Sales in the amount of \$64,668.98, carried.

M/Lochner, S/Potter, to approve Res. No. 2009-04 opposing the draft Human Services Authority Act in its current Department of Human Services proposed form, carried.

M/Lochner, S/Dove, to authorize the payment of Family Services claims in the amount of \$110,323.84, with Elizabeth Mohr's Board meeting expenses corrected to reflect the 2-24-09 Board meeting date, carried.

At 11:22 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Lochner, to authorize the payment of Social Services payments in the amount of \$215,852.22, carried.

M/Berg, S/Potter, to approve single lot Final Plat Application #P-00099 by Stanley & Judy Bastian known as Bastian Third Subdivision on property described as being in the NW4 of NW4, Sec 8-Twp109N-R30W, Cottonwood Township, Brown County, with the condition that an easement for the driveway must be recorded and shown on the plat prior to recording, carried.

M/Potter, S/Dove, to approve the State of Minnesota Grant Contract CWLA-09 between the State of Minnesota Pollution Control Agency and Brown County to accept funds in the amount of \$45,515.00 for the Surface Water Assessment Grant (SWAG) to have volunteers monitor two lakes and five streams/ditches (reaches) in Brown County for a two year period through 6-30-11 and authorize the Board Chairman and County Administrator to sign same on behalf of Brown County, carried. It should be noted there is no required match by the County to obtain or use these particular grant funds.

M/Lochner, S/Seeboth, to approve regular employee status for Lisa Meyer, SW/Adult Services/CD; Carrie Quast, IT II GIS Specialist; Dawn Domeier, Extension Program Assistant; and Mary Decock, Probation Agent, carried.

M/Berg, S/Lochner, to approve the appointment of Melissa Horning as a FT PHN/MCH for the Public Health Department at the annual salary of \$49,312 (Grade XVI, Step 3) contingent on passage of the pre-placement physical and with a projected start date of 3-23-09, carried.

M/Lochner, S/Potter, to accept the retirement of Tom Baumann, FT Financial Supervisor on 8-31-09 and authorize posting the vacated position according to policy, carried.

M/Berg, S/Dove, to authorize vacation and/or sick donation by Family Services employees to be placed in Lisa Meyer's sick bank due to on going medical issues for her young son as follows: Vacation maximum donation equal to four pay period vacation accruals per employee; Sick – 1) Employee must keep a minimum of 160 hours in own balance; 2) Employee can donate 14.8 hours or 29.6 hours of sick time; 3) Recipient will receive 25% of hours donated, carried.

M/Dove, S/Lochner, to approve the Feedlot Technician description and authorize two current employees, Malcolm Davis - Appraiser and Charles Olson - Engineering Aide, to work in the Planning & Zoning Office on a part time basis to perform Feedlot Technician duties during this trial basis, carried. It should be noted both employees would retain their current employment status.

M/Berg, S/Potter, to approve the Assistant Auditor/Treasurer, Property Tax Specialist, Property Maintenance Specialist, Collections/Property Maintenance Assistant, Financial Manager, Financial Assistant, and Ditch Inspector position descriptions as amended and refer same to the Personnel Advisory Committee (PAC) for pointing under the Rotational Review Process, carried.

M/Lochner, S/Berg, to approve Res. No. 2009-05 supporting Safety and Capacity Improvements for TH 15 from Fairmont to St. Cloud, carried.

M/Lochner, S/Potter, to set the bid letting date for the SP 08-070-001, SP 08-070-002 & SP 08-070-003 Edge Line Rumble Stripes on CSAH 13 from Hanska to New Ulm and from New Ulm to the Minnesota River; on CSAH 27 from Sleepy Eye to New Ulm; and on CSAH 29 from TH 68 to New Ulm for 10:00 AM on 4-29-09 in the Commissioners Room 204 of the Brown County Courthouse, carried.

M/Potter, S/Dove, to accept the quote received from SMC Sioux Rock Products in the amount of \$14.00/ton for seal coat chips to be hauled to the #10, #17, #30 and #24 sites; and from New Ulm Quartzite Quarries in the amount of \$18.00/ton for seal coat chips to be hauled to the #27 site, carried. Additional quotes were received from Red Rock Quarry.

M/Dove, S/Lochner, to accept and file the January-February 2009 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$4,601,593.59 or 16.7%, and revenues of \$2,459,233.54 or 9.0%; and the February 2009 Supplemental Budgets Report noting expenditures of \$351,968.55 or 21.9%, and revenues of \$297,834.19 or 17.4% of annual budgeted activity, carried.

Correspondence C-1 thru C-17 were accepted and filed.

Berg reported on EMS, the South Central Minnesota Regional Radio Board, and RC&D, and with Dove on MVAC matters; Lochner reported on Detox and on the RCRC

meeting on 3-16-09; Dove reported on AREA II, the Minnesota River Board, and the Workforce Center; and Potter reported on the Economic Development Planning meeting in Comfrey on 3-16-09 and on the Safety Committee meeting on 3-12-09.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:44 PM.

The Official Minutes of the Regular Meeting of March 17, 2009 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us