

SYNOPSIS OF COUNTY BOARD MEETING**April 7, 2009**

Members present: Seeboth, Berg, Dove, Lochner, and Potter along with County Administrator Enter and County Attorney Olson.

M/Potter, S/Lochner, to accept the Minutes of 3-24-09 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Berg, to authorize the payment of General Government claims in the amount of \$111,809.02, carried.

M/Dove, S/Potter, to approve Res. No. 2009-08 approving renewal of the Off-Site Gambling Application for the Essig Baseball Association to conduct lawful gambling for a two year period (05/01/09 – 04/30/11) at Carl's Corner, carried.

M/Lochner, S/Dove, to approve the 2008 Audit Agreement between Brown County and the MN State Auditor's Office for the Brown County audit for the year ended 12-31-08 pursuant to MS 6.48, and authorize the Chairman, Administrator, and Auditor-Treasurer to sign said agreement, carried.

M/Dove, S/Berg, to accept the quote received from Hildi, Inc. in the amount of \$4,100 to \$4,300 and approve the Agreement For Consulting Services with Hildi Inc., for Acturial Services related to the determination of the GASB 45 OPEB liability needed for completion of the 12-31-08 Financial Statements and authorize the Board Chairman to sign said Agreement, carried. Additional quotes were received from Gallagher Benefit Services, Inc.; Hanf Actuarial, Inc.; and from Van Iwaarden.

M/Lochner, S/Potter, to table until the 7-7-09 County Board meeting the consideration to request that the State Auditor authorize Brown County to pursue audit services by a private certified public accountant beginning with the 2009 annual audit, carried.

M/Lochner, S/Dove, to accept and file the 2008 Annual License Bureau Report as presented, which noted gross motor vehicle license sales and gross driver's license sales of \$4,701,342.83, with \$4,495,839.83 submitted to the state and \$205,503.00 in fees retained by Brown County, carried.

M/Dove, S/Lochner, to approve the Veteran Exclusion Abatement Application by Todd M. Hammerschmidt on Parcel No. 002.016.003.07.020 located in Sleepy Eye which will result in a reduction of taxes payable 2009 in the amount of \$1,058.48, carried.

M/Lochner, S/Berg, to approve the State of Minnesota Grant Agreement No. B26709 for FY 2010 in the amount of \$91,750 and FY 2011 in the amount of \$91,750 for 8-Day Temporary Holdover funding and authorize the Board Chairman and Probation Director to sign same on behalf of Brown County, carried.

M/Lochner, S/Dove, to authorize the purchase of two (2) Dell 19" flat panel monitors in the state contract amount of \$415.24 and two (2) Dell OptiPlex 760 minitower computers in the state contract amount of \$1,630.77, for a total amount of \$2,046.01 (includes sales tax, but S/H not included) for the Brown County Sheriff's Dept. as included in the 2009 departmental budget, carried.

M/Dove, S/Potter, to accept and file the report on the equipment that was received from the Responder Based Knowledge (RBK) Commercial Equipment Direct Assistance Program (CEDAP) grant which provided an Insight Technologies-Mini Thermal Monocular V2 valued at approximately \$13,500, carried.

M/Berg, S/Lochner, to authorize the Sheriff's Dept. to title a DWI forfeiture vehicle (1998 Chevrolet pickup, 4-wheel drive, with a third door) with approximately 144,995 miles in good condition; declare said vehicle as excess property for resale; and authorize the Sheriff's Office to sell the vehicle on the Minnesota Bids website which is run by the State of

Minnesota, carried. It should be noted this vehicle would be subject to distribution of funds per MN State Statute 169A.63 after costs involved as follows: 70% of the proceeds to the Brown County Sheriff's Office, 20% of the proceeds to the Brown County Attorney's Office, and 10% of the proceeds to the State of Minnesota-Treasurer's Office.

M/Berg, S/Potter, to authorize the Brown County Sheriff's Dept. to pursue and apply for a grant to the U. S. Department of Justice, Office of Community Oriented Policing Services (COPS) for a COPS Secure Our Schools (SOS) Grant for funding available in FY2009 to law enforcement agencies to assist area schools that need to enhance or improve school safety and security equipment and/or measures at schools and on school grounds, carried.

At 10:01 AM, Chairman Seeboth convened a Public Hearing on proposed revisions to Brown County Fee Schedule pursuant to MN Statute 373.41. Public testimony was received from Eric Dulka who expressed concern that passport photos to be taken by the county would remove a revenue source for private enterprise locally that provides passport photos. After discussion, the County Board took no action on the proposed passport photo fee. There being no public testimony concerning the proposed Sheriff's Office transportation fee, M/Berg, S/Potter, to adopt the following fee schedule revisions effective this date 4-7-09: SHERIFF - Transportation fee to non-court ordered appointments - \$20.00, carried. Chairman Seeboth adjourned the Public Hearing at 10:14 AM.

After considerable discussion, the County Board took no action on the new grant application program of the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) for a COPS Hiring Recovery Program (CHRP) Grant Application to fund salary/benefit costs for a new Deputy Sheriff position for the Brown County Sheriff's Department for a period of three years, noting that the county would need to retain the CHRP full time position at county cost for an additional twelve (12) months following the conclusion of the three (3) years of grant funding and the county would also need to fund squad/equipment related costs, and the matter was set aside.

M/Lochner, S/Berg, to approve a Proclamation recognizing Brown County Public Safety Dispatchers during "National Public Safety Telecommunicator's Week" (April 12-18, 2009), carried.

M/Berg, S/Dove, to approve the Amendment to Attachment A Between the Minnesota Dept. of Agriculture and Brown County AgBMP Loan Program-Multiple Lender System-Agreement #M6892 in the amount of \$72,000 for funds that will be used for septic systems and conservation tillage equipment, and authorize the Board Chairman to sign said agreement, carried.

M/Dove, S/Potter, to authorize the purchase of a Dell Latitude XFR D630 Ruggedized laptop computer in the state contract amount of \$3,583.11 (includes tax, S/H not included) and a Rugged DO/pH Field Kit that includes a multi-parameter probe from Hach in the amount of \$2,399.00 (plus tax and S/H), with funding provided by MPCA Surface Water Assessment grant received for the Brown County Water Monitoring Program, carried. It should also be noted this equipment is similar to the equipment currently used by the BNC Water Quality Board.

M/Berg, S/Dove, to approve an intern position for two years (2009 and 2010) at the hourly rate of \$10/hour (not to exceed \$7,400/year) from the beginning of May to the middle of October each year to assist the Water Plan Administrator with the Surface Water Assessment Grant, with funding for this position provided by the MPCA grant received for the Brown County Water Monitoring Program, carried.

M/Potter, S/Lochner, to approve the appointment of Christine Pfarr as a PT Registered Nurse (24-28 hrs/wk) for the Public Health Dept. at the hourly rate of \$22.1029 (Grade XIV, Step 4) contingent on passage of the pre-placement physical and with a projected start date of 4-13-09, carried.

M/Berg, S/Dove, to approve the appointment of Margaret Thordson to serve on the Personnel Advisory Committee as the Public Health Dept. representative effective 4-7-09 and ending 12-31-11, due to employment resignation of Julie Carroll, carried.

M/Potter, S/Lochner, to approve the Director of Public Health, Public Health Supervisor, Public Health Nurse, Registered Nurse, Home Health Aide, and Homemaker position descriptions and refer same to the Personnel Advisory Committee (PAC) for pointing under the Rotational Review Process, carried.

M/Potter, S/Dove, to approve the appointment of Anthony Sellner, Ben Orth and Michael Braulick as Int. PT Summer Engineering or Maintenance Student assistants, contingent on passage of the pre-placement physical, at the hourly rate of \$8.50 for Anthony and Ben who are returning for a second season and \$8.00 for Michael for his first season, with projected start date of 5-11-09 for Anthony and Michael and 5-18-09 for Ben, carried.

M/Lochner, S/Berg, to approve the appointment of Theresa Schroeder to the FT Financial Supervisor position at the annual salary of \$52,982.00 (Grade XVI, Step 6) with a projected start date of 8-1-09 and authorize posting the vacated Financial Worker position due to this promotion according to policy, carried.

M/Lochner to award the contract for the SAP 08-627-023 CSAH 27 By-Pass Lane Project to Southern MN Construction, Co., Inc. in the amount of \$23,787.32 and to award the contract for the SAP 08-629-021 CSAH 29 Acceleration Lane Project to WW Blacktopping, Inc. in the amount of \$87,586.70. This motion died for lack of a second to the motion.

M/Berg, S/Dove, to award the contract for the SAP 08-629-021 CSAH 29 Acceleration Lane Project to WW Blacktopping, Inc. in the amount of \$87,586.70, carried. Additional bids were received from M. R. Paving & Excavating, Inc. and from Southern MN Construction Co., Inc.

M/Berg, S/Potter, to award the contract for the SAP 08-627-023 CSAH 27 By-Pass Lane Project to Southern MN Construction, Co., Inc. in the amount of \$23,787.32, carried. Additional bids were received from M.R. Paving & Excavating, Inc. and from WW Blacktopping, Inc.

M/Potter, S/Lochner, to approve Res. No. 2009-09 for a Grant from the Local Road Improvement Program Rural Road Safety Account in the amount of \$84,388 for the Construction of an acceleration lane on CSAH 29, carried.

M/Lochner, S/Berg, to accept the General Obligation Bond Proceeds Grant Agreement-Construction Grant for the SAP 08-629-21 under the Local Road Improvement Program Rural Road Safety Account in the amount of \$84,388 and authorize the Board Chair and County Administrator to sign said agreement, carried.

M/Berg, S/Potter, to accept and file the Minnesota Counties Insurance Trust (MCIT) 2009 Member Report for Brown County as presented by MCIT Account Executive Bob Goede, CPCU, carried.

M/Potter, S/Dove, to authorize the purchase of a Canon ImageRunner 3230 replacement digital copier (30 cpm) for small-run use by county departments in the Courthouse from RiverBend Business Products in the amount of \$5,127.00 plus sales tax and per copy maintenance fee (2,500 copies/month) of \$.011, carried. Additional quotes were received from Metro Sales, Inc. for a Ricoh Aficio MP 2550 (25 cpm) and for a Ricoh Aficio MP 3350 (33 cpm).

Correspondence C-1 thru C-19 were accepted and filed.

Berg reported on Enterprise North matters and with Lochner on the recent AMC Redesign meeting; Lochner reported on AREA II; Dove reported on BCHS matters, the Adult Drug Court session on 4-30-09, a Manatron tax system meeting with Assistant A/T Prochniak on 4-2-09, B/N Environmental Health interviews on 4-3-09, and with Potter on the Extension meeting of 4-6-09.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:33 PM.

The Official Minutes of the Regular Meeting of April 7, 2009 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us