

SYNOPSIS OF COUNTY BOARD MEETING
July 21, 2009

Members present: Seeboth, Berg, Dove, Lochner, and Potter along with Lay Board Members Kuster and Mohr. Also in attendance were County Administrator Enter, County Attorney Olson, and Family Services Director Henderson.

M/Lochner, S/Potter, to accept the Minutes of 7-7-09 and authorize publication of the Synopsis of same, carried.

M/Berg, S/Lochner, to approve the Amendment 7-1-09 to the Consolidated Chemical Dependency Treatment Fund (CCDTF) Purchase of Service and Host County Contract with New Ulm Medical Center to change CCDTF rates for residential treatment effective 7-1-09, carried.

M/Potter, S/Dove, to approve Home and Community-Based Waiver Services Contracts with the following service providers for the period 7-1-09 thru 6-30-11: Allina Health Systems–New Ulm Medical Center Home Care; Adaptive Recreation Services; Brown County Public Health; Enterprise North; Galvin Rehabilitation Services; Golden Home Care Plus, Inc.; Habilitative Services, Inc.; Lutheran Social Services: Senior Dining; MBW Company, Inc.; Mankato Rehabilitative Center (MRCI); and Volunteers for Seniors: Adult Day Services, carried. It should be noted these contracts reflect the legislative mandated 2.58% decrease to all home and community based waiver services effective 7-1-09.

M/Berg, S/Potter, to approve Purchase of Service Agreements for Semi-Independent Living Services (SILS) with the following service providers for the period of 7-1-09 to 6-30-11: Habilitative Services, Inc.; and MBW Company, carried. It should be noted these contracts reflect the legislative mandated 2.58% decrease to SILS Services effective 7-1-09.

M/Lochner, S/Seeboth, to approve the Home and Community-Based Waiver Services Contracts with the following service providers for the period of 7-1-09 thru 12-31-09 for Assisted Living/Customized Living Services: Comfrey Community Health Care (Brickstone Manor); Sleepy Eye Area Home Health Care (Countryside Apartments/Ross Park); Ridgeway on German and 23rd; Welcome Home (Orchard Hills); St. John's Lutheran Home (The Maples, Vista Ridge Suites and Cottonwood Ridge); Oakview Apartments; and Prairie Senior Cottages, carried. It should be noted these contracts reflect the legislative mandated 2.58% decrease to all home and community based waiver services (which includes assisted living/customized living) effective 7-1-09.

M/Berg, S/Potter, to approve the Home and Community-Based Waiver Services Contract Amendment to the current contract with Greater Minnesota Family Services effective 7-1-09 thru 9-30-09 reflecting the legislative mandated 2.58% decrease to home and community based waiver services effective 7-1-09, carried.

M/Lochner, S/Berg, to approve to change the County Burial Policy for a preference for cremation over traditional burial unless the family wishes a traditional burial effective 7-21-09, carried.

M/Potter, S/Lochner, to authorize the purchase of computer equipment for the 2009-2010 Energy Assistance Program (EAP) year in the state contract amounts for the following: One (1) Dell Latitude e6400 laptop for \$1,147.71 and one (1) Microsoft Office Professional for \$307.00, with sales tax \$100.01 for a total amount of \$1,554.72; one (1) HP 24" Widescreen Monitor in the amount of \$485.21 (includes sales tax); and one (1) Dell OptiPlex 760 Minitower Computer \$683.00 and one (1) Microsoft Office Professional \$307.00, plus sales tax \$68.06, for a total amount of \$1,058.06, for a grant total amount of \$3,097.99, with funding provided by EAP administrative monies, carried.

M/Lochner, S/Potter, to accept and file the Social Services Case Actions Listing for the period of 6-1-09 thru 6-30-09, carried.

M/Berg, S/Potter, to authorize the payment of Family Services Administrative Claims in the amount of \$190,338.09, carried.

M/Potter, S/Seeboth, to accept and file the following Family Services Consent Agenda Items: Minnesota Redesign Project; Child Support Report; Family Service Budget Drivers for 2010; Staff Kudos for July; South Country Health Alliance Update; Out-of-Home Placement Report; Brown County Income Maintenance/Medical Assistance Stats; Heartland Express End of the Year Report, carried.

At 10:08 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Lochner, to authorize the payment of Social Services payments in the amount of \$249,603.77, carried.

M/Potter, S/Berg, to authorize Probation Director Les Schultz to attend the American Probation and Parole Association (APPA) Advisory Group for the development of a desktop guide for repeat DWI Offenders that will be held at the Century Council Office in Arlington, VA on 9-23/24-09, with the understanding that the APPA will reimburse all expenses including travel to airport, flight, meals, ground transportation, etc, carried.

M/Lochner, S/Berg, to approve the PERA Phased Retirement Option (PRO) request of Family Services Supervisor Dick Embacher being effective 8-31-09 according to PERA guidelines, carried.

M/Lochner, S/Potter, to authorize vacation and/or sick donation by Brown County Family Services employees to be placed in Ken Lindmeyer's sick bank due to on going medical issues as follows: Vacation maximum donation equal to four pay period vacation accruals per employee; Sick – 1) Employee must keep a minimum of 160 hours in own balance; 2) Recipient will receive 25% of hours donated, carried.

M/Berg, S/Lochner, to accept and file the June 2009 Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Berg, S/ Lochner, to accept and file the Second Quarter CVSO Activity Report, carried.

M/Potter, S/Lochner, to authorize payment of General Government claims in the amount of \$158,824.69, carried.

M/Potter, S/Berg, to authorize one (1) Drainage Ditch Repair Request, carried.

M/Lochner, S/Potter, to accept and file the State Audit report for the year ended 12-31-08 as presented by State Audit Crew Leader Barb Cullen, CPA, carried.

M/Berg, S/Lochner, to approve Conditional Use Permit Application #C-00222 by Brad & Michelle Gaard on property described as being part of the W2 of SE4 Sec. 4-T109N-R31W, Sigel Township, Brown County for the purpose of allowing the operation of a machine shop to include equipment such as lathe & cylindrical grinder as a home occupation in an accessory structure, with two (2) conditions listed, carried.

M/Berg, S/Lochner, to approve the Preliminary Plat #P-00104 single lot split by Ed Sturm known as Sturm-Ellanson Subdivision on property described as part of the NE4 of NW4 Sec. 11-T109N-R30W, Cottonwood Township, Brown County, noting that the property being platted is an existing farm site and owners would like to separate the building site from the tillable land, with one (1) condition listed, carried.

M/Potter, S/Seeboth, to approve the Preliminary Plat #P-00105 single lot split by Kenneth Frederickson known as Frederickson Third Subdivision on property described as part of the Gov't. Lot 14, Sec. 18-T108N-R31W, Lake Hanska Township, Brown County. Property being platted is an existing farm site. Owners would like to separate the building site from the tillable land, carried.

M/Lochner, S/Berg, to approve the Final Plat multi (2) lot split Application #P-00102 by Derrick Havemeier & Ladonna Havemeier known as Havemeier Second Subdivision on property described as part of the SE4 of NW4 of NE4, Sec. 04-T110N-R32W, Home Township, Brown County, carried.

At 11:42 AM, Chairman Seeboth recessed the meeting, and thereafter, the Brown County Housing & Redevelopment Authority (HRA) Board of Commissioners held a Special Meeting which adjourned at 11:57 AM.

M/Lochner, S/Potter, to authorize Facilities Manager to obtain quotes for replacement of the parking lot blacktop surface and the sidewalk adjacent to the Brown County Office Building in Sleepy Eye, carried.

M/Berg, S/Lochner, to approve Res. No. 2009-17 approving final acceptance for the SAP 08-629-21 Acceleration Lane Project on CASH 29, carried.

M/Potter, S/Dove, to approve the Addendum–Brown County Regional Cooperative Economic Development Plan Memorandum of Understanding and authorize Board Chairman Richard Seeboth to sign same on behalf of Brown County, carried.

M/Potter, S/Berg, to accept and file the 2009 2nd Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 50% of the budget year as follows: Expenditures of \$11,819,805.89 or 43.0%, and revenues of \$11,392,401.27 or 41.4%; and the 2009 2nd Quarter Supplemental Budgets Report noting expenditures of \$793,789.71 or 49.4%, and revenues of \$839,964.90 or 49.2% of budgeted activity, carried.

Correspondence C-1 thru C-13 were accepted and filed.

Potter reported on Extension matters and on RCRC; Dove reported on BCEDP, Inc. with Potter; Three Rivers RC&D; the Juvenile Drug Court meeting on 7-14-09; and with Berg on the annual MVAC meeting on 7-20-09; Lochner reported on Detox and on the Adult Drug Court graduation on 7-20-09; Berg reported on the South Central Regional Radio Board; and Seeboth reported on SHIP, Hwy 14 Partnership, and regarding the City of Comfrey letter noting appreciation for county staff assistance regarding the city water plan.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:33 PM.

The Official Minutes of the Regular Meeting of July 21, 2009 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us