

**SYNOPSIS OF COUNTY BOARD MEETING**  
**March 16, 2010**

Members present: Seeboth, Berg, Dove, Lochner, and Potter, along with Administrator Enter and County Attorney Hinnenthal.

M/Lochner, S/Potter, to accept the Minutes of 3-2-10 and authorize publication of the Synopsis of same, carried.

M/Potter, S/Lochner, to authorize the payment of General Government claims in the amount of \$194,225.45, carried.

M/Berg, S/Lochner, to accept and file the Cash Management/Investment Report through 2-28-10 reflecting an invested balance of \$13,036,439.55 with an average rate of 1.112% on the CD investments, carried.

M/Lochner, S/Potter, to authorize the permanent transfer of \$200,000 from the Capital Improvement Fund 37 to the Revenue Fund 01 as partial funding for the Facility Infrastructure & Energy Efficiency Improvement Project, carried.

M/Berg, S/Potter, to accept and file the report on the spring road restrictions for 2010, carried.

M/Lochner, S/Dove, to set the bid letting date for 2010 seal coat oil for 4-14-10 at 10:00 AM at the Highway Dept. Office, carried.

M/Lochner, S/Dove, to accept and file Feb. 2010 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$4,148,333.28 or 14.6%, and revenues of \$2,617,421.42 or 9.4%; and the Feb. 2010 Supplemental Budgets Report noting expenditures of \$239,121.44 or 12.9%, and revenues of \$128,615.78 or 6.9% of annual budgeted activity, carried.

M/Berg, S/Dove, to establish a fee for out of county Huber work release inmates to be in the amount of \$40/day, carried.

M/Potter, S/Dove, to approve the State of MN Grant Contract No. 50000006316 with the MN Dept. of Public Safety, State Patrol Division in an amount not to exceed \$10,800 for the project entitled Highway Enforcement of Aggressive Traffic "HEAT" during the period from 10-1-09 thru 9-30-10 in which the Brown County Sheriff's Office will be participating and authorize Board Chairman Seeboth and Sheriff Hoffmann to sign same on behalf of Brown County, carried.

M/Lochner, S/Berg, to declare a 2006 Ford Crown Victoria Interceptor (Unit #338) and a 2007 Ford Crown Victoria Police Interceptor (Unit #339) as excess property and authorize the Sheriff's Office to sell the vehicles on the MN Bids web site, carried.

M/Berg, S/Lochner, to authorize Emergency Management Director Sletta to obtain proposals for Grant Writing Assistance for County Fire Departments and Ambulance Squads for the grant application related to the county-wide ARMER radio project, carried.

M/Lochner, S/Dove, to approve the Brown County Solid Waste Advisory Committee recommendation to accept the proposal from AECOM in an amount not to exceed \$9,069 to perform engineering services required to complete the Tier II Landfill Gas Management Analysis as required by federal rules at the Brown County Landfill, carried.

M/Lochner, S/Potter, to approve a 24' extension to the existing Mound Creek County Park Fishing Pier in the estimated amount of \$2,719.48 from Dan Meyer Welding plus decking cost as recommended by the Brown County Park Commission and direct Park Department staff to obtain additional funds for the project, carried.

M/Potter, S/Berg, to accept a donation of \$500 from The Friends of Mound Creek and designate said funds to be used at Mound Creek County Park for a fishing pier extension, carried.

M/Berg, S/Potter, to approve the Conditional Use Permit (CUP) App. #C-00236 by Adam Barka for Christensen Farms (current owner: Dohn Schroepfer) on property described

as part of the SW4 of SE4 Sec. 35–T109N–R33W, Leavenworth Township, for the purpose of amending CUP # C-00220 to change name to reflect new ownership continuing to allow use of a 624 AU (2080 head) hog finishing operation, with eight (8) conditions listed, carried.

M/Lochner, S/Dove, to approve the CUP App. #C-00234 by Gary Helget on property described as part of the SW4 of SE4 & W2 of SE4 of SE4, Sec. 24–T109N–R32W, Stark Township, for the purpose of renewing CUP # 7949 for continued use of existing feedlot with up to 990 AU (3300 hogs) in a hog finishing operation, with eight (8) conditions listed, carried.

M/Potter, S/Berg, to approve CUP App. #C-00238 by Arland Roiger on property described as part of the SW4 Sec. 33–T109N–R35W, North Star Township & part of the NE4 Sec. 05–T108N–R35W, Stately Township, for the purpose of amending existing CUP C-00181 to expand in a separate area north of current pit and to include a 1.26 acre parcel # 210.033.003.13.050 also north- approx 5 acres total expansion and to continue to allow use of existing gravel mine all for gravel extraction and processing to include crushing and/or screening, with two (2) conditions listed, carried.

M/Berg, S/Lochner, to approve CUP App. #C-00239 by Donald & Diane Hoffman on property described as part of the SW4 Sec. 08–T109N–R30W, Cottonwood Township, for the purpose of renewing existing CUP 7946 to continue use of 612 AU (550 Head) dairy operation to include 125' X 675' X 15' deep earthen dairy manure holding basin, with thirteen (13) conditions listed, carried.

M/Berg, S/Potter, to approve the Preliminary Plat #P-00111 a single lot split by Thomas Grossmann known as Grossmann First Subdivision, on property described as part of the SE4, Sec. 04 – T108N–R30W, Linden Township. Property being platted is an existing building site, carried.

M/Berg, S/Potter, to approve the Preliminary Plat #P-00112 single lot split by Larry Bakken & Carol Chambard known as CG Bakken First Subdivision, on property described as part of the NW4, Sec. 08 -T108N–R30W, Linden Township. Property being platted is an existing farmstead, carried.

M/Lochner, S/Dove, to approve the Preliminary Plat #P-00114 single lot split by Darren Christensen, Craig & Joleen Dittbenner known as Dittbenner First Subdivision, on property described as part of NW4 of NE4, Sec. 28–T111N–R33W, Eden Township. Property being platted is an existing building site. The house is being platted off from the existing outbuildings & part of the existing grove. Grain bins will remain but all other outbuildings will be removed/demolished & that part of the grove outside the platted area will be demolished, with one (1) condition listed, carried.

M/Berg, S/Potter, to approve the Final Plat #P-00109 multi (8) lot split by Dave & Anne Grunert for DuWayne & Gudrun Kjelshus known as Kjelshus Fourth Subdivision on property described as part of the NE4, Sec 30 – Twp 108N – R 31W & part of the SE4, Sec 19 – Twp 108N – R 31W both in Lake Hanska Township, with one (1) condition listed, carried.

M/Lochner, S/Berg, to accept and file the 2010 First Quarter Report for the Brown County Assessor's Dept. noting an average increase in tillable land value of 21.1%, carried.

M/Potter, S/Dove, to accept the resignation of Alice Hillesheim as Regular PT Homemaker for the Public Health Dept. effective 3-26-10, carried.

M/Berg, S/Lochner, to approve the appointment of Angela Gauert to the FT Appraiser position at the annual salary of \$31,472 (Grade X, Entry) effective 4-1-10 and authorize posting the vacated Assessment Technician position as  $\frac{3}{4}$  time position on a trial basis, with the understanding that if it doesn't work there would be the possibility to return it to full time, carried.

M/Berg, S/Potter, to approve the County Assessor, Deputy Assessor, Senior Appraiser, Appraiser, Senior Assessment Technician (as amended), and Assessment Technician position

descriptions and refer same to the Personnel Advisory Committee (PAC) for pointing under the Rotational Review Process, carried.

M/Lochner, S/Seeboth, to authorize the payment of Family Services Administrative claims in the amount of \$126,075.03, carried.

At 11:30 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Potter, to authorize the payment of Social Services payments in the amount of \$240,483.79, carried. The Closed Session ended at 11:35 AM.

M/Berg, S/Lochner, to accept the quote received from Treat's Home Center in the total amount of \$3,096.41 (includes sales tax) to replace the carpet in the I.T. offices and computer training lab, carried. An additional quote was received from New Ulm Furniture Co. Inc.

Correspondence C-1 thru C-22 were accepted and filed.

Berg and Dove reported on MVAC; Lochner reported on AREA II and Detox; Dove reported on Juvenile Drug Court, Minnesota River Board, and the Workforce Center.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:13 PM.

The Official Minutes of the Regular Meeting of March 16, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)