

**SYNOPSIS OF COUNTY BOARD MEETING****April 6, 2010**

Members present: Seeboth, Berg, Dove, Lochner, and Potter, along with Administrator Enter and County Attorney Hinnenthal.

M/Berg, S/Lochner, to accept the Minutes of 3-23-10 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to authorize the payment of General Government claims as revised in the amount of \$99,340.83, carried.

M/Berg, S/Dove, to direct Ditch Inspector Holtz to further research the JD#29 B&R ditch repair bill in the amount of \$1,287.75; to report on the difference in cost between dual-wall and single-wall tile; and to clarify the extent of the county ditch system at the repair location, carried.

Auditor/Treasurer Helget presented a Judicial Ditch drainage payment request from Redwood County for the Brown County share of cross county drainage ditch expenses for the year 2009. M/Lochner, S/Potter, to set aside the payment request of cross county drainage ditch expenses from Redwood Co. for the year 2009 pending further information and to schedule a meeting with representatives of the Brown and Redwood Co. Boards of Commissioners and Joint Drainage Ditch Authority to discuss cross-county administration fees for cross-county ditch expenses, carried.

M/Berg, S/Lochner, to authorize seven (7) Drainage Ditch Repair requests, carried.

M/Lochner, S/Potter, to accept and file the Cash Management/Investment Report through 3-31-10 reflecting an invested balance of \$13,012,094.58 with an average rate of 1.10% on the CD investments, carried.

M/Lochner, S/Potter, to approve Res. No. 2010-11 regarding review of the description of proposed lands to be acquired by the State of MN for water and wildlife conservation purposes in Mulligan Township, carried. It was noted that the MN Dept. of Natural Resources plans to post and manage a 500-foot buffer from the livestock corral of adjacent landowner Dean Domeier's farm site as noted in the letter dated 3-24-10 from DNR Regional Wildlife Manager Ken Varland to Mr. Domeier.

M/Berg, S/Potter, to set the bid letting date for the SAP 008-605-016, 008-625-005, 008-627-024 & 008-628-004 Surfacing Projects on CSAH 5 from CSAH 17 to Springfield; CSAH 25 from CSAH 13 to TH 15; CSAH 27 from CSAH 8 to Sleepy Eye; and CSAH 28 from the west county line to TH 68 for 10:00 AM on 5-12-10 in the Commissioner's Room 204 of the Brown County Courthouse, carried.

M/Dove, S/Potter, to accept and file the following Highway Dept. Monthly Update: 2010 Construction Projects Plan Update; Scour Susceptible Bridge Monitoring; Maintenance Projects Update, carried.

M/Berg, S/Potter, to approve Res. No. 2010-12 pertaining to a Joint Powers Agreement Red Rock Rural Water System 2009-2010 Expansion Bonding, carried.

M/Potter, S/Lochner, to approve the revised Joint Powers Agreement for the Red Rock Water System and to authorize the Chair and County Administrator to sign said agreement, carried.

M/Potter, S/Berg, to accept the quote received from Homeland Defense Grants-Government Training, Inc. at \$100/hr with a minimum of \$500 (five hours) and maximum of \$1,500 (fifteen hours) for grant writing assistance in the Application of Assistance to Firefighter Grant which is part of the migration to the ARMER 800 MHz system, noting also that the selection of grant writer assistance was also based on direct related experience, carried. Additional quotes were received from the following: Region Nine Development Commission; and from Vickers Consulting Services, Inc.

M/Lochner, S/Dove, to schedule a Public Hearing for 11:15 AM on 4-27-10 to review proposed fee schedule changes in the Septic Section of the Brown County Zoning Ordinance, carried.

M/Lochner, S/Potter, to accept the quote received in the amount of \$3,499.99 (subject to clarification of sales tax amount) from EcoWater for a EWS130D (Duplex System) water softener for replacement of the Lake Hanska County Park Campground Building water softener, carried. Additional quotes were received from the following: Schultz Plumbing & Heating, Inc. for a Midwest water softener; Berdan Plumbing & Heating, Inc. for a Novatek 2 tank water softener or a Novatek 3 tank water softener.

M/Berg, S/Dove, to accept the quote received in the amount of \$2,850.00 (includes sales tax; plus cost of freight estimated at \$75) from Turbes Construction, Inc. for the replacement of three (3) Lake Hanska County Park Campground Building doors and frames, carried. Additional quotes were received from the following: Kendell Doors & Hardware, Inc.; Farasyn Construction.

M/Berg, S/Lochner, to accept the quote received in the amount of \$4,290.00 from Kral's Appliance (plus electrical) to remove old air conditioner equipment and install a new Goodman Brand 14 SEER AC with variable speed blower air handler in the jail tower, understanding that a \$250 utilities rebate is anticipated and that the project will be funded from the Jail Commissions account, carried. Additional quotes were received from the following: Schwickerts for a Carrier with Condenser 14 SEER AC; Klassen Mechanical, Inc. for a 1 Ton McQuay 15 SEER system or a 2 Ton Data Aire system.

M/Potter, S/Seeboth, to approve the Annual County Boat and Water Safety Grant Agreement #B40893 in the amount of \$1,775 for the period of 1-1-10 thru 6-30-11 and to authorize the County Board Chairman, County Sheriff, and County Administrator to sign same on behalf of Brown County, carried.

M/Potter, S/Dove, to accept the quote in the amount of \$4,949.51 from Productive for the purchase of computer software to allow the external tape drive to backup the MDT server data which includes Dispatch and 9-1-1 phone calls, with funding from the E911 account, carried. An additional quote was received from SHI.

M/Berg, S/Dove, to discontinue Homemaker Services by the Brown County Public Health Dept. and give notice to Homemaker employees of lay-off effective no later than 6-30-10, carried.

M/Lochner, S/Potter, to accept the resignation of Erin Myhre, FT Financial Worker, effective 4-9-10 and authorize posting the vacated position according to policy, carried.

M/Berg, S/Potter, to approve regular employee status for Brooke Patterson, FT Water Plan/Recycling Coordinator, carried.

M/Lochner, S/Potter, to accept the resignation of Amber Roesch, Regular PT (20 hrs/wk) Juvenile Work Crew Leader effective 4-14-10 and to appoint Dove and Seeboth as an ad hoc committee to review options with staff with respect to the work of the PT Juvenile Work Crew Leader position, carried.

M/Berg, S/Lochner, to accept the retirement of Steve Wog, FT MW II for the Highway Dept., on 5-31-10 and authorize posting the vacated position internally according to policy/contract, with the understanding that the Highway Committee is also requested to review Highway Department staffing levels, carried.

M/Berg, S/Lochner, to grant Kami Castleman, Family Facilitator, up to an additional four week leave of absence from Brown County Family Services in excess of the three months granted under FMLA, carried.

M/Potter, S/Dove, to approve the County Engineer, Assistant County Engineer, General Foreman, Accountant/Administrative Assistant, Clerical Aide, Road & Bridge Safety/Construction Inspector, Engineering Instrument Technician, Engineering Aid, Mechanic, Traffic Sign Technician, MW II, and MW III position descriptions and refer same

to the Personnel Advisory Committee (PAC) for pointing under the Rotational Review Process, carried.

Correspondence C-1 thru C-15 were accepted and filed.

Berg reported on the AMC Environmental Policy Committee meeting and on the Enterprise North meeting on 4-5-10; Potter reported on the Economic Development meeting on 4-1-10; Lochner reported on SCHA, Area II, and Juvenile Detention; Dove reported on RC&D; and Seeboth reported on the Park Commission meeting on 4-5-10.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:22 PM.

The Official Minutes of the Regular Meeting of April 6, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)