

**SYNOPSIS OF COUNTY BOARD MEETING**  
**May 25, 2010**

Members present: Seeboth, Berg, Dove, Lochner, and Potter, along with Lay Board Members Kuster and Mohr. Also in attendance were Administrator Enter, County Attorney Hinnenthal, and Family Services Director Henderson.

M/Lochner, S/Potter, to accept the Minutes of 5-18-10 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Dove, to approve the Home and Community-Based Waiver Services Contract Amendment for the following two organizations: St. John's Lutheran Home and Sleepy Eye Area Home Health for the period of 1-1-10 thru 12-31-11, carried.

M/Berg, S/Potter, to accept and file the Social Service Case Actions Listing for April 2010, carried.

M/Berg, S/Dove, to approve to replace the part time Energy Assistance Program Aide position effective August 2010, carried.

M/Potter, S/Berg, to approve the appointment of Ann Wiltscheck as an Intermittent Part Time Family Based Worker for the Family Services Department at the hourly rate of \$16.5729 (Grade IX, Step 5) and with a projected start date of 5-26-10, carried.

M/Potter, S/Dove, to approve a Memorandum of Understanding required of each of the six (6) transit systems involved in the ITS Project (Ecumen-located in Meeker County, Pipestone County Public Transit, River Rider Transit-Sherburne & Wright Counties, Timber Trails Public Transit-Mille Lacs & Kanabec Counties, Brown County Heartland Express-Brown County, Martin County Express-Martin County), carried.

M/Berg, S/Dove, to approve the Purchase of Service Agreement between Brown County Human Services and Avera McKennan at the rate of \$836 per day plus other provisions outlined on Page 2, Section 2A of said Agreement for the period of 7-1-10 thru 6-30-11, carried.

M/Lochner, S/Potter, to accept the quote received from RiverBend Sales in the amount of \$2,960.43 (sales tax included) for a Canon DR 5010C scanning system for the Family Services Department, carried. An additional quote was received from PC Rush.com.

M/Berg, S/Seeboth, to authorize the payment of Family Services Administrative claims in the amount of \$2,089.43, carried.

M/Potter, S/Berg, to accept the following Family Services Correspondence Item #1 and Consent Agenda Items #1 thru #6, carried.

At 9:55 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Lochner, to authorize the payment of Social Services payments in the amount of \$2,557.25, carried. The Closed Session ended at 10:02 AM.

M/Berg, S/Lochner, to accept and file the Second Quarter Report for 2010 for the Brown County Assessor's Department, carried.

M/Lochner, S/Potter, to approve the proposed Three Year Joint Power Assessment Agreements for 2011, 2012 and 2013 for submittal for local jurisdictions to consider, carried.

M/Berg, S/Dove, to accept and file the CVSO 2009 Annual Report, carried.

M/Berg, S/Lochner, to approve the Preliminary Plat #P-00116 Plat - a revision of a part of a multiple (5) lot subdivision by Duane Kjelshus C/O David and Anne Grunert known as Kjelshus Fifth Subdivision, on Lots 4, 5, 6, 7, and 8 of Kjelshus Fourth Subdivision in part of Sec. 30-T108N-R31W, Lake Hanska Township, Brown County. Property being platted are existing lake shore lots that are currently farm field along Lake Hanska, with one (1) condition listed, carried.

Approximately fourteen (14) citizens attended the County Board meeting with respect to the Conditional Use Permit (CUP) Application #C-00242 by Charles Kotten. Four (4) citizens expressed concerns related to dust control, safety, and traffic hazards/congestion on

township roads that would be utilized by gravel trucks from the proposed mining operation in addition to existing truck traffic on the area township roads. A representative of the Leavenworth Township Board expressed concern about traffic safety and the additional burden that would be placed on the townships roads with additional gravel truck traffic. After considerable discussion, M/Potter, S/Dove, to approve the CUP Application #C-00242 by Charles Kotten on property described as part of W2 of NE4 Sec. 13-T109N-R33W, Leavenworth Township, Brown County for the purpose of allowing use of an existing unpermitted gravel mine to be used for extraction of gravel processing to include screening & crushing all in the A-1 Agricultural Protection Zone, with five (5) conditions listed. After further discussion, this motion failed on a roll-call vote of 2-3, with dissenting votes by Commissioners Potter, Dove, and Berg. The basis for the denial included traffic safety and congestion, extra burden on existing township roads, additional trucks not sufficiently compatible with residences in the area adversely affecting existing land uses, and the unenforceability and subjectivity of conditions #2 and #3 in the recommendations from the Planning & Zoning Commission.

M/Lochner, S/Dove, to accept and file the April 2010 Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Lochner, S/Potter, to approve three (3) Abatement Policies for implementation in Brown County effective immediately: Tax Relief for Destroyed Property; Abatements of Tax (as revised noting that an annual report will be required to the County Board); and Abatements of Penalty, carried.

M/Berg, S/Seeboth, to authorize one (1) Drainage Ditch Repair Request, carried.

M/Dove, S/Lochner, to approve the revised South Central Workforce Service Area Joint Powers Agreement to incorporate language in section 5.2.9 that MN Valley Action Council carry liability insurance on behalf of the Joint Powers Board, carried.

M/Lochner, S/Potter, to approve the appointment of Commissioner Dove to represent the County Board on the Steering Committee for the Commemoration of the 150<sup>th</sup> Anniversary of the Dakota War, carried.

M/Berg, S/Lochner, to approve the Proposal and Contract with Matrix Business Technologies for long distance telephone services for Brown County Offices for a three-year renewal agreement, carried.

M/Lochner, S/Potter, to accept and file the April 2010 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$8,069,983.31 or 28.4%, and revenues of \$4,521,614.28 or 16.2%; and the April 2010 Supplemental Budgets Report noting expenditures of \$365,420.20 or 19.7%, and revenues of \$279,173.93 or 14.9% of annual budgeted activity, carried.

M/Berg, S/Dove, to approve the Year 2011 Budget Guidelines as revised, carried.

M/Potter, S/Seeboth, to approve the appointment of Lisa Schwichtenberg to the Brown County Library Board as the Hanska representative to fill the term through 12-31-12, carried.

Correspondence C-1 thru C-10 were accepted and filed.

Berg reported on the SCHSAC (State Community Health Services Advisory Committee) meeting on 5-21-10; Lochner reported on SCHA matters; Dove and Lochner reported on Sioux Trails Mental Health; and Potter reported on the SWCD meeting on 5-24-10.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:34 PM.

The Official Minutes of the Regular Meeting of May 25, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)