

SYNOPSIS OF COUNTY BOARD MEETING
July 6, 2010

Members present: Seeboth, Berg, Dove, Lochner, and Potter, along with Administrator Enter and County Attorney Hinnenthal.

M/Berg, S/Potter, to accept the Minutes of 6-22-10 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to approve the Minutes of the Board of Appeal & Equalization Meeting held on 6-15-10 and continued on 6-17-10 and authorize publication of same, carried.

M/Lochner, S/Dove, to authorize the payment of General Government claims as revised in the amount of \$155,663.22, carried.

M/Lochner, S/Berg, to approve two (2) Drainage Ditch Repair requests, carried.

M/Dove, S/Berg, to receive and order filed the updated Drainage Ditch Repair Request for CD #3 28-1 in Sections 28 & 33, Mulligan Twp. regarding county tile washouts caused by flooding of Wood Lake, carried.

M/Berg, S/Potter, to accept and file the report noting percentages used to allocate expenses for those expenses attributed to all ditches, carried.

M/Berg, S/Potter, to schedule the Primary Election Canvass Board for 8:30 AM on 8-13-10; and to schedule the General Election Canvass Board for 9:00 AM on 11-5-10; and to appoint Commissioners Seeboth and Dove to serve on both the Primary Election Canvassing Board and the General Election Canvassing Board, carried.

M/Potter, S/Lochner, to approve the State of MN Satellite Office Agreement and authorize Chairman Seeboth and County Administrator Enter to sign same on behalf of Brown County, carried. It should be noted the Brown County Recorder's Office is a satellite office to facilitate Uniform Commercial Code lien filings and search requests, and the Office of the Secretary of State is launching the new MN Business and Lien System (MBLS) into production in early to mid August.

M/Berg, S/Potter, to accept the retirement of Leah Crabtree, FT Personnel Director on 1-31-11 and authorize posting the position vacancy according to policy, carried.

M/Lochner, S/Dove, to accept the retirement of Gary Olson, FT Resident Park Caretaker on 8-30-10, and to appoint Commissioner Potter, Park Coordinator Sletta, and a Park Commission member to a committee to review options for Lake Hanska Caretaker services and report to the County Board on July 20, carried.

M/Lochner, S/Berg, to appoint Andrea Nachreiner as a FT Financial Worker for the Family Services Dept. at the annual salary of \$36,121 (Grade XI, Step 2) and with a projected start date of 8-2-10, carried.

M/Berg, S/Lochner, to approve Res. No. 2010-17 designating 8-7-10 and August 7 in years following as "Brown County Combat Wounded Veterans Purple Heart Day", carried.

M/Potter, S/Dove, to accept and file the Brown County Veterans Service Office Semi-Annual Report for the first half of 2010, carried.

M/Potter, S/Dove, to approve the request of Kathy Moe to place a historical marker along CSAH 24 in Section 22-T109N-R34W in Burnstown Township consistent with the Historical Monument Policy adopted by the County Board on 6-22-10, and with the understanding that the marker text is subject to review and approval by the Brown County Historical Society Director, carried.

M/Potter, S/Berg, to accept and file the following Extension Program Update: 4-H Program Coordinator Report and Nutrition Educator Report, carried.

M/Lochner, S/Potter, to approve the State of MN Joint Powers Agreement (B44513) between the MN Department of Corrections and Brown County Jail effective 9-1-10 thru 6-30-11 to house state prisoners in the Brown County Jail at the daily rate of \$55 per day per offender not to exceed \$105,000 per year, carried.

M/Berg, S/Potter, to accept PSIC Grant Funds in the amount of \$23,485 (80%) that will be distributed by the South Central MN Regional Radio Board; authorize a county match in the amount of \$5,872 (20%) from the Capital Improvement Fund 37; with said grant funds to be designated for the purchase of 800 MHz (ARMER system) mobile/portable radios only, carried.

M/Lochner, S/Potter, to approve the Professional Services Agreement Support of ARMER Required Local System Administrator Agreement with Alpha Wireless to provide Brown County with services as a Technical System Administrator for the ARMER radio system, carried.

M/Berg, S/Dove, to authorize the Brown County Sheriff's Dept. and the Brown County Emergency Management Office to apply for the MN Dept. of Public Safety Division of Emergency Communication Network (DECN) grants, carried.

M/Lochner, S/Berg, to deny the Law Enforcement Labor Services #94 Step 3 Grievance dated 5-19-10, carried.

M/Potter, S/Lochner, to award the contract to Veenstra & Son, LLC in the amount of \$107,818.33 for the SAP 08-599-49 Bridge Replacement and Approach work on 330th Avenue over an Unnamed Stream in Mulligan Township, carried. Additional bids were received from the following: Mathiowetz Construction; Landwehr Construction, Inc.; and Midwest Contracting LLC.

M/Potter, S/Dove, to approve the request from the City of Comfrey for a County Road/Street closure of portions of CSAH 36 (Brown St & White St) between Ochre St and Broad St on July 9 from 5:00 PM to 8:00 PM for a parade and the portion of CSAH 36 from Field St to Broad St be closed on July 9 from 8:00 PM to 1:00 AM for a street dance, carried.

M/Berg, S/Potter, to approve the purchase of six (6) Dell 24" Widescreen Monitor w/speaker bar in the state contract amount of \$1,938.62 (includes sales tax, S/H not included); and the purchase of eleven (11) PNY GeForce 840 dual video cards in the state contract amount of \$458.37 (includes sales tax, S/H not included), carried.

M/Potter, S/Seeboth, to approve the purchase of two (2) Dell Latitude E6410 laptops and software in the total state contract amount of \$3,244.83 (includes sales tax, S/H not included), both to be available for Public Health Preparedness exercises and events, and during non-event times, shared with the nursing staff that will be documenting on a web based electronic medical record; and the purchase of two (2) Canon ip 100 portable printers in the total amount of \$396.10 (includes sales tax, S/H not included) from www.Buy.com to be used for emergency response and vaccination clinics and shared with central and western Brown County based nursing staff for daily field use, with funding provided by Public Health Preparedness grant funds, carried. An additional quote for the two printers was received from www.Amazon.com.

M/Berg, S/Potter, to approve the purchase of four (4) Motorola handheld radios compatible with the ARMER communication system consisting of two (2) Motorola Model 2500 radios and two (2) Motorola Model 1500 radios with smart charger, all with a two year repair service advantage, in the state contract total amount of \$8,298.78 (includes sales tax), with funding provided by Public Health Preparedness grant funds, carried.

M/Lochner, S/Dove, to approve the following School Health Nursing Services Agreements between Brown County Public Health and the following schools in the county for the 2010-11 school year: Comfrey School District #81: \$6,657.00-148 hrs/yr; Sleepy Eye School District #84: \$53,524.00-1,295 hrs/yr (Sleepy Eye Public: 20-22.5 hrs/week, St. Mary's School-12.5-15 hrs/week, St. John's School-up to 50 hrs/yr as needed); River Bend Education District: \$2,617.00-up to 65 hrs/yr; New Ulm School District #88: \$64,221.00-1,598 hrs/yr (NUACS-820 hrs; St. Paul's-378 hrs; MVL-400 hrs; New Ulm Public-screening and vaccination support-50 hrs/yr), carried.

Correspondence C-1 thru C-13 were accepted and filed.

Seeboth reported on IMMTRACK and with Lochner on SCHA; Lochner reported on AREA II.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 11:17 AM.

The Official Minutes of the Regular Meeting of July 6, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us