

SYNOPSIS OF COUNTY BOARD MEETING
July 20, 2010

Members present: Seeboth, Berg, Dove, Lochner, and Potter, along with Administrator Enter and County Attorney Hinnenthal.

M/Lochner, S/Potter, to accept the Minutes of 7-6-10 and authorize publication of the Synopsis of same, carried.

M/Berg, S/Lochner, to authorize the payment of General Government claims in the amount of \$194,692.63, carried.

M/Dove, S/Potter, to approve the MN Dept. of Public Safety Alcohol and Gambling Enforcement Division Renewal Application for Optional 2:00 AM Liquor License by City Limits of Sleepy Eye, Inc., carried.

M/Berg, S/Potter, to approve the use of forfeiture funds designated for the County Attorney's Office to purchase a Dell Optiplex computer in the amount of \$1,176.83 from Notion IT for the County Attorney's Office, carried.

M/Potter, S/Dove, to accept the quote received in the amount of \$3,669.78 from Laser Control Inc. for the purchase of laser survey equipment for the County Highway Dept., carried. It should be noted another vendor did not respond with a quote.

M/Berg, S/Lochner, to accept and file the following Highway Dept. Monthly Update: 2010 Construction Projects Plan Update and Maintenance Projects Update, carried.

M/Berg, S/Lochner, to approve the Certificate of Substantial Completion and Acceptance with respect to the Facility Infrastructure and Energy Efficiency Improvement Project, Trane Project No. S343960, with the Warranty Commencement Date of 6-3-10 for project items listed, carried.

M/Berg, S/Dove, to approve the low quote in the amount of \$3,538.26 from New Ulm Furniture Company for replacement of carpet on the 3rd floor hallway and Room 303 of the Brown County Courthouse, carried. Additional quotes were received from Treat's Home Center; and from Retzlaff's Floors & More.

M/Lochner, S/Potter, to accept and file the June 2010 Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Lochner, S/Berg, to approve the Preliminary Plat #P-00119 a single lot split by Kenneth Hauser Etal known as Hauser First Subdivision, on property described as part of the SE4, Sec. 36-T110N-R32W, Home Township & the NE4, Sec. 1-T109N-R32W, Stark Township. Property being platted is an existing farmstead being split off from the tillable land & wooded land. The west line is running northwesterly to run parallel with the existing field & the existing township road to the west. The North line is running northeasterly to run parallel with the existing fence line, tree line & field line, carried.

M/Dove, S/Potter, to approve the Final Plat #P-00118 a single lot split by Thomas & Judith Stueber known as Stueber Second Subdivision, on property described as part of the SW4, Sec. 29-T110N-R31W, Milford Township, carried.

M/Berg, S/Potter, to approve Res. No. 2010-18 declaring Brown County in a State of Emergency for conditions resulting from the severe thunderstorms, tornado and flooding events of 6-16/26-10, carried.

M/Potter, S/Dove, to authorize posting the FT Resident Park Caretaker position internal/external simultaneously, using the current position description, carried.

M/Lochner, S/Dove, to give preliminary approval to the 2011 Personnel Policy Items #1-#7 as revised and recommended by the Personnel Policy Revision Committee, with final approval of the 2011 Personnel Policy to take place in December 2010, carried.

M/Lochner, S/Potter, to grant to non-union employees currently on Step 26 a one-time 1.25% lump sum payment on their anniversary date in 2011, carried.

M/Berg, S/Lochner, to approve the following points assigned by the Personnel Advisory Committee presented thru the 2009 Rotational Review process with an effective

date of 1-2-11: County Assessor, 358 points (Grade XVIII); Deputy Assessor, 306 points (Grade XIV); Senior Appraiser, 268 points (Grade XII); Appraiser, 238 points (Grade X); Senior Assessment Technician, 222 points (Grade IX); Assessment Technician, 214 points (Grade VIII); County Highway Engineer, 413 points (Grade XXI); Assistant County Engineer, 354 points (Grade XVII); Road & Bridge Safety/Construction Inspector, 320 points (Grade XV); Engineering Instrument Technician, 273 points (Grade XII); Engineering Aide, 197 points (Grade VII); Accountant/Administrative Assistant, 266 points (Grade XII); Clerical Aide, 162 points (Grade V); General Foreman, 351 points (Grade XVII); Mechanic, 320 points (Grade XV); Maintenance Worker II, 287 points (Grade XIII); Traffic Sign Technician, 275 points (Grade XII); Maintenance Worker III, 260 points (Grade XI), carried.

M/Potter, S/Dove, to approve regular employee status for Anne Grunert, Deputy Assessor; Tanya Hoffmann, Senior Appraiser; and Desiree Hohenstein, Assistant Zoning Administrator/Assistant Emergency Management Director, carried.

M/Lochner, S/Potter, to approve the appointment of Lupy Howk as an Intermittent Part Time Family Based Worker position for the Family Services Dept. at the hourly rate of \$16.0686 (Grade IX, Step 4) and with a projected start date of 7-21-10, carried.

M/Dove, S/Seeboth, to authorize the payment of Family Services Administrative claims in the amount of \$184,688.43, carried.

At 11:25 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Dove, to authorize the payment of Social Services payments in the amount of \$197,303.95, carried. The Closed Session ended at 11:32 AM.

Correspondence C-1 thru C-19 were accepted and filed.

Seeboth reported on Highway 14 Partnership matters; Berg and Dove reported on the MVAC meeting on 7-19-10 and also with Lochner on the MN River Board Annual Meeting on 7-19-10; Lochner reported on Detox; Dove reported on the Brown County Historical Society and the 150th Commemoration of the Dakota War; on the Three Rivers RC&D; and with Potter on the BCEDP, Inc.; Potter reported on the Water Management Summit on 7-12-10.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 12:05 PM.

The Official Minutes of the Regular Meeting of July 20, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us