

**SYNOPSIS OF COUNTY BOARD MEETING
December 14, 2010**

Members present: Seeboth, Berg, Lochner, and Potter along with Administrator Enter and County Attorney Hinnenthal.

M/Berg, S/Lochner, to accept the Minutes of 12-1-10 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to authorize the payment of General Government claims in the amount of \$150,921.10, carried.

M/Berg, S/Lochner, to accept and file the report noting twelve (12) Septic Loan Subordination Agreements in 2010, carried.

M/Berg, S/Potter, to accept and file the Cash Management/Investment Report for the month of November which reflects a county investment portfolio balance of \$15,774,387.20, carried.

M/Lochner, S/Potter, to accept and file the report on the Confession of Judgment Repayment Plan which noted a total due from taxpayers in the amount of \$110,912.90, carried.

M/Potter, S/Lochner, to accept and file the report on 2010 Property Tax Adjustments which noted total abatements for 2010 in the amount of \$4,330.42, along with a report on tax adjustments for in lieu of payments and the market value increase for the DM&E Railroad (14 parcels) for an overall impact on the county levy being an increase of \$34,344.14, carried.

M/Berg, S/Lochner, to authorize the Auditor/Treasurer Office to distribute the 2010 interest income to the following designated funds: Nursing, Road & Bridge, Family Service, Building, Park, E-911, Capital Improvement, Ditch, Landfill, Landfill Trust, and the Revenue Fund, understanding that actual distribution will be reported to the County Board in Jan. 2011, carried.

M/Lochner, S/Berg, to accept and order filed the County Assessor 2010 Fourth Quarter Report, carried.

M/Lochner, S/Berg, to approve the Brown County MN Contract between Brown County Probation Dept. and Greater Minnesota Family Services to provide Professional Mentoring and Psychological services for the period of 1-1-11 thru 12-31-13 and authorize Board Chairman Seeboth, Probation Director Schultz, and Coordinator Schiro to sign same on behalf of Brown County, carried.

M/Potter, S/Seeboth, to table consideration of the purchase of a new Probation Dept. vehicle until 12-28-10, motion to table carried.

M/Potter, S/Lochner, to accept and file the Nov. 2010 Budget Report (Cash Basis and Unaudited) which reflects activity at 91.7% of the budget year as follows: expenditures of \$24,384,776.23 or 85.8%, and revenues of \$25,403,816.99 or 91.1%; and the Nov. 2010 Supplemental Budgets Report noting expenditures of \$1,261,223.96 or 68.0%, and revenues of \$1,517,541.66 or 81.3% of annual budgeted activity, carried.

M/Lochner, S/Berg, to adopt the certified levy for 2011 in the amount of \$11,177,170.00 (\$250,000 less than the proposed levy of \$11,427,170) resulting in a 2.7% increase from the 2010 certified levy; and to adopt the 2011 Brown County Budget for revenues and expenditures in the amount of \$26,236,283.00 which resulted in a 7.7% decrease from 2010; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2011 Brown County Budget for publication, carried, with Seeboth dissenting.

M/Lochner, S/Potter, to approve the following 2011 Supplemental Budgets: Law Library—Rev. and Exp.: \$17,000; Sheriff Contingent—Rev. and Exp.: \$9,000; Snowmobile Safety—Rev. and Exp.: \$2,600; Jail Commission—Rev. and Exp.: \$9,000; 911 Emergency Tele.—Rev. and Exp.: \$115,200; Septic Loan Prog.—Rev. and Exp.: \$231,743; Building Fund—

Rev. \$8,587 and Exp. \$218; Ditch Fund–Rev. and Exp.: \$319,483; Landfill Fund–Rev. \$881,600 and Exp. \$1,085,503; SCORE–Rev. \$89,934 and Exp. \$77,514, carried.

M/Berg, S/Lochner, to designate \$2,000,000 to the following funds for cash flow purposes in the year 2011 Revenue Fund: \$750,000; Family Services: \$750,000; and Road and Bridge: \$500,000; and to designate the following reserves for specific purposes - Revenue Fund: \$120,000 for Vested Comp Accruals, carried.

M/Lochner, S/Potter, to approve the reduction in the number of days required for a letter of credit as required by the River View Sanitation Recycling Contract Section 12, carried.

M/Berg, S/Potter, to approve placing the interest accumulated in 2010 from the Landfill Fund and the Landfill Trust Fund into the Landfill Fund as recommended by the Solid Waste Advisory Committee, carried.

M/Lochner, S/Berg, to approve updates to the Brown County-Wide Emergency Operations Plan and authorize the County Board Chairman to sign the approved Plan, Authentication Section and the County Board Plan Review Form on behalf of Brown County, carried.

M/Berg, S/Lochner, to approve the FY 2011 State of MN Board of Water and Soil Resources Natural Resources Block Grant Agreement in the total amount of \$73,542 for the following grant programs: Comprehensive Local Water Management Base Grant - \$13,403; Wetland Conservation Act Base Grant - \$8,630; DNR Shoreland Management Base Grant - \$2,630; MPCA County Feedlot Base Grant - \$34,640; MPCA County Feedlot Performance Grant \$4,308; BSWR/MPCA STS Base Grant - \$9,931, carried.

M/Potter, S/Lochner, to approve the Agreement for Services between Brown County and Brown Soil and Water Conservation District for the purpose of facilitating the administration of the Wetlands Conservation Act Technical Evaluation Panel Assistance for CY 2011, carried.

M/Lochner, S/Berg, to grant approval to apply for the 2011 IECGP Grant Funds and 2009 HSGP Grant Funds through the Regional Radio Board in the total amount of \$8,150.00 to be used for the purchase of four (4) ARMER approved Motorola portable XTS2500 radios with equipment and tax from Alpha Wireless (one for each of the four law enforcement departments within the county: Comfrey Police, New Ulm Police, Sleepy Eye Police and Springfield Police) from Alpha Wireless through the State Contract, carried. It was noted the Brown County Sheriff's Office and the Brown County Emergency Management Office would apply for the grants through the appropriate office per the grant requirements.

M/Lochner, S/Seeboth, to approve regular employee status for Joy Hoffman, WIC Coordinator and for Michelle Phillips, Financial Worker, carried.

M/Berg, S/Potter, to approve Res. No. 2010-36 Adopting the Revised Version of the Employee Personnel Policy for the County of Brown, MN, carried.

M/Berg, S/Lochner, to appoint Alicia Brey as the FT PHN Jail Nurse/MCH for the Public Health Dept. at the annual salary of \$46,164.00 (Grade XVI, Step 1) contingent on passage of the pre-placement physical and background check, and a projected start date of 1-3-2011, carried.

M/Lochner, S/Potter, to authorize the payment of Family Services Administrative claims in the amount of \$74,533.96, carried.

At 10:42 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Berg, to authorize the payment of Social Services payments in the amount of \$138,131.01, carried. The Closed Session ended at 10:47 AM.

M/Potter, S/Seeboth, to approve renewal of consulting services contract with Frank Madden & Associates, Attorneys at Law, Plymouth, MN for assistance as needed to address union labor contract matters for CY 2011, carried.

M/Berg, S/Potter, to approve the updated 2011 Brown County Committee Appointments Listing, carried.

At 11:03 AM, State Representative Paul Torkelson met with the County Board and various department heads to discuss pending legislative issues including: Public Health issues; Road & Bridge funding and weight restriction concerns; Request Sales Tax Exemption for ARMER system equipment purchases to be consistent with the exemption currently available to twenty-three counties; Family Services issues & SCHA (South Country Health Alliance); Over-all concern of cost shifts to local units of government, for example MS 244.19 Subd. 6 provides for 50% reimbursement to non Community Corrections Act Counties for probation officers salaries in order to maintain core probation services-Brown County currently receives about 30-35% reimbursement; County Assessor concerns; Veterans Services issues; AREA II administration and project funding; Environmental regulation concerns, and unfunded mandates. Chairman Seeboth thanked State Representative Torkelson for attending the County Board meeting to review county legislative concerns.

At 12:07 PM, Chairman Seeboth recessed the Regular Meeting and the County Board participated in a luncheon at the Brown County Historical Society Annex Building.

At 1:15 PM, Chairman Seeboth reconvened the Regular Meeting.

M/Berg, S/Potter, to approve Res. No. 2010-37 for Local Road and Bridge Disaster Relief Bond Funds, carried.

M/Lochner, S/Berg, to approve the 2010 Local Road and Bridge Disaster Relief (LRBDR) Grant Agreement (Project SP 008-627-025) in the amount of \$33,024.59 and authorize Board Chairman Seeboth and County Administrator Enter to sign same on behalf of Brown County, carried.

M/Berg, S/Seeboth, to approve changing the transmission for the new tandem snowplow truck by ordering an Allison 4000 Automatic Transmission for \$5,638 in additional funds (which includes a \$2,000 rebate), carried. Notification was received from International that the Autoshift transmission specified that had been ordered on the truck approved by the County Board on 9-28-10 could not be supplied.

Correspondence C-1 thru C-10 were accepted and filed.

Seeboth reported on IMMTRACK and on the Workforce Council; Berg reported on the AMC Environmental Policy Committee meeting and with Lochner on the MCIT Annual Meeting; and Lochner reported on the RC&D meeting on 12-13-10.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Seeboth adjourned the Meeting at 1:33 PM.

The Official Minutes of the Regular Meeting of December 14, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us