

SYNOPSIS OF COUNTY BOARD MEETING
December 28, 2010

Members present: Seeboth, Berg, Lochner, and Potter. Also in attendance were Lay Board Members Kuster and Mohr, along with County Administrator Enter and Family Services Director Henderson.

M/Potter, S/Lochner, to accept the Minutes of 12-14-10 and authorize publication of the Synopsis of same, carried.

At 9:02 AM, State Senator-Elect Gary Dahms met with the County Board and various department heads to discuss pending legislative issues including: AREA II administration and project funding; Request Sales Tax Exemption for ARMER system equipment purchases to be consistent with the exemption currently available to twenty-three counties; State EMS funding cycle; Concern of potential loss of local government aid during the budget year; Road & Bridge funding and weight restriction concerns; Public Health issues; County Assessor concerns; State mandates for county jail standards; Flexibility on use of E911 funds; Over-all concern of cost shifts to local units of government, for example MS 244.19 Subd. 6 provides for 50% reimbursement to non Community Corrections Act Counties for probation officers salaries in order to maintain core probation services-Brown County currently receives about 30-35% reimbursement; Environmental protection regulation concerns; Family Services issues & SCHA (South Country Health Alliance). Chairman Seeboth thanked State Senator-Elect Dahms for attending the County Board meeting to review county legislative concerns.

M/Potter, S/Berg, to approve the Lease Agreement to purchase garage space from Sleepy Eye Bus Service, Inc. for the purpose of garaging a bus for the Brown County Heartland Express for CY 2011 at the cost of \$95 per month, carried.

M/Berg, S/Lochner, to approve Res. No. 2010-38 approving the revised Drug and Alcohol Testing Policy for Brown County Family Services/Brown County Heartland Express, carried.

M/Berg, S/Potter, to approve the Consolidated Chemical Dependency Treatment Fund Purchase of Service and Host County Contract Amendment dated 1-1-11 with New Ulm Medical Center which provides updated rate information and adds language to include the Jail Program, carried.

M/Lochner, S/Berg, to approve Res. No. 2010-39 to update membership rules for South Country Health Alliance, carried.

M/Lochner, S/Potter, to accept and file the Social Service Case Actions Listing for Nov. 2010, carried.

M/Potter, S/Lochner, to approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Services of MN at a rate of \$53.30 per hour not to exceed \$64,000 in the year of 2011 with 40 clients at any given time, carried.

M/Berg, S/Lochner, to approve the Purchase of Service Agreement with Counseling Services of Southern MN, Inc. to provide family based and family diagnostic services in the 2011 year in Brown County, carried.

M/Lochner, S/Berg, to approve four (4) Brown County Family Services Write-offs for the year ending 12-31-10 in the total amount of \$940.02, carried.

M/Berg, S/Potter, to approve the Contract Addendum between Mankato Rehabilitation Center, Inc. – New Ulm Sheltered Work and Brown County Human Services to provide EASE (Employment and Social Enrichment), Community Based Extended Employment, and Facility Based Extended Employment services for CY 2011, carried.

M/Potter, S/Berg, to approve the County Attorney Fraud Services Contract with the Brown County Attorney's Office for 2011 with the same rate as contracted for 2009 and 2010 at \$159.65 per hour, carried.

M/Lochner, S/Seeboth, to approve the Purchase of Service Agreement to provide \$1,700 financial support to the Lutheran Social Service Financial Counseling Service for Brown County for CY 2011, carried.

M/Berg, S/Lochner, to authorize payment of Family Services administrative claims in the amount of \$91,063.72, carried.

M/Potter, S/Berg, to accept Family Services Correspondence Item #1 and Family Services Consent Agenda Items #1 thru #6, carried.

At 11:02 AM, Chairman Seeboth convened a Closed Session to consider Social Services Payments, whereupon M/Lochner, S/Potter, to authorize the payment of Social Services payments in the amount of \$105,134.76, carried. The Closed Session ended at 11:08 AM.

M/Potter, S/Berg, to accept and file the following Public Health Update: The Public Health Standards; Public Health Standards and Accreditation; School Based Influenza Vaccine Clinic Update; Seasonal Influenza Vaccine Campaign; Lead Testing Campaign; Staff Changes; Adult Immunization Grant Opportunity; Employee Worksite Wellness Survey; Brown County Public Health Annual Meeting; Annual Cost Report; County Health Rankings; Emergency Preparedness Grant Performance Measures; Evidence Based Practice Champion Training; Performance Improvement Plan Technical Assistance Opportunity; Advisory Committee Met 10-13-10, carried.

M/Berg, S/Lochner, to approve the Memorandum of Agreement between Brown County Public Health and Brown County Sheriff's Office–Jail for continued health services at the Jail from 1-1-11 thru 12-31-12, carried.

M/Lochner, S/Potter, to accept and file the Nov. 2010 Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Lochner, S/Berg, to authorize the payment of General Government claims in the amount of \$273,150.73, carried.

M/Berg, S/Potter, to accept and file the report on county drainage bridge information dated 12-1-10, carried.

M/Lochner, S/Potter, to authorize the temporary transfer from CD 74 in the amount of \$97,000 to various ditches in the Ditch Fund, and to authorize the transfer in Jan. 2011 from various ditches back to CD 74 to repay the temporary loans/transfers taken in Dec. 2010, carried.

At 11:34 AM, Chairman Seeboth convened a Public Hearing on proposed revisions/additions to Brown County Fee Schedule pursuant to MN Statute 373.41. Representatives of the Sheriff's Office, Recorder's Office, Planning & Zoning Dept., and the Auditor/Treasurer's Office joined the proceedings along with one citizen present. Mr. Charles Moe expressed concern of the proposed fee for burning permits when permits are issued for multiple parcels. After hearing public testimony and after discussion on the proposed burning permit fee, M/Lochner, S/Berg, to adopt the fee schedule additions/revisions as published in the public hearing notice, with the exception that burning permits will remain at no fee, effective 1-1-2011, carried, with Seeboth dissenting.

M/Berg, S/Lochner, to approve the Conditional Use Permit (CUP) App. #C-00267 by Brian & Teresa Aschenbrenner on property described as part of the E2 of NE4, Sec. 32–T109N–R32W, Stark Township for the purpose of renewing & amending CUP C-00140 to change name to reflect new ownership & continue to allow use of property for gravel mining operation, processing of materials to include pit run, screening & crushing, with two (2) conditions listed, carried.

M/Lochner, S/Berg, to approve the CUP App. #C-00276 by James Broich on property described as Gov't Lot 1 & Lots 11 & 21 of Gov't Lot 2 EXCEPTING from said land all that part lying North & East of Brown County Road 10, Sec. 17–T111N–R32W, Home (N) Township for the purpose of renewing & amending existing CUP #C-00192 to change name to reflect new applicant / operator & continue to allow use of property for mining of

cretaceous shale & kaolin clay, also the stockpiling & sale of "pit run" gravel (Only change to operation is owner will also be operator) with six (6) conditions listed, carried.

M/Potter, S/Lochner, to approve the Preliminary Plat #P-00122 a multi (2) lot split App. by Loren & Patricia Renberg known as Renberg First Subdivision, on property described as part of the SE4 of SE4, Sec. 21–T108N–R34W in Bashaw Twp. Property being platted is currently two farmsteads to be reworked to give driveway access to landlocked parcel & to clean up existing legal descriptions, carried.

M/Lochner, S/Berg, to approve the Final Plat #P-00123 a multi (2) lot split App. by Robert Kosek known as Kosek Subdivision, on property described as part of E2 of SW4, Sec. 33–T112N–R33W in Eden Twp. Property being platted is currently a farmsite to be separated from crop & wood areas, carried.

M/Lochner, S/Seeboth, to approve the Final Plat #P-00120 a multi (2) lot split App. by Maria Jacobson known as Jacobson Woods Subdivision, on property described as part of the N2 of SE4 Sec. 4–T110N–R31W, Milford Twp. Property being platted is currently a building site to be split to allow new home construction, subject to a 33' easement being recorded with the final plat, carried.

M/Berg, S/Lochner, to approve the Final Plat #P-00124 a single lot split by Tim Stadick known as Stadick Subdivision, on property described as part of the NW4 & part of the SW4, Sec. 03 & 04–T109N–R30W, Cottonwood Twp. Property being platted is an existing home site being combined with surrounding land to create one lot of approx 4.16 acres in the A-1 Agricultural Zoning District, carried.

M/Lochner, S/Potter, to approve the removal of gas monitoring probe N-4 to include sealing and abandoning of the current probe and installing a new probe at a new location at the Brown County Landfill in accordance with the AECOM Proposal No. 04135842-24, carried.

M/Potter, S/Berg, to approve the State Cost-Share Assistance Contract for best management practices to improve and fix runoff from two feedlots in Brown County and authorize Board Chairman Seeboth to sign same on behalf of Brown County, carried.

At 12:18 PM, Chairman Seeboth recessed the Regular Meeting for lunch.

M/Berg, S/Potter, to approve the salary for County Commissioners for 2011 at the same level effective from 2008 through 2010 which is \$20,750; to continue the \$500 additional salary in 2011 for the Brown County Board Chair; and to continue the per diem for County Commissioners at \$75 in 2011, carried.

M/Berg, S/Lochner, to approve a salary in the amount of \$92,617 (1% increase) effective 1-1-11 for the Brown County Family Services Director, with respect to the responsibilities and duties of the Family Services Director and Family Services Director Henderson's experience and qualifications, and with respect to current economic conditions, carried.

M/Berg, S/Potter, to approve a salary in the amount of \$95,698 (1% increase) effective 1-1-11 for the Brown County Highway Engineer, with respect to the responsibilities and duties of the Highway Engineer and Engineer Steven's experience and qualifications, and with respect to current economic conditions, carried.

Pursuant to Minnesota Statutes 384.151 and 385.373, and with respect to the responsibilities and duties of the Auditor/Treasurer's Office and A/T Helget's experience and qualifications, and with respect to current economic conditions, M/Berg, S/Seeboth, to approve the 2011 Brown County Auditor/Treasurer salary of \$78,417 (1% increase), carried.

Pursuant to Minnesota Statutes 387.20, and with respect to the responsibilities and duties of the Sheriff's Office and Sheriff Hoffmann's experience and qualifications, and with respect to current economic conditions, M/Berg, S/Lochner, to approve the 2011 Brown County Sheriff salary of \$80,800 (1% increase), carried.

Pursuant to Minnesota Statutes 386.015 and with respect to responsibilities and duties of the County Recorder's Office and Recorder Kamolz's experience and qualifications, and

with respect to current economic conditions, M/Berg, S/Potter, to approve the 2011 Brown County Recorder salary of \$60,853 (1% increase), carried.

M/Berg, S/Lochner, to approve a salary in the amount of \$97,738 (1% increase) effective 1-1-11 for the Brown County Administrator, pursuant to Minnesota Statutes 375A.06 and the Employment Agreement dated 9-16-97, with respect to the responsibilities and duties of the County Administrator and Administrator Enter's experience and qualifications, and with respect to current economic conditions, carried.

M/Berg, S/Potter, to approve the following 2011 Brown County Committee memberships as follows: #22 Brown County Library Board - Teresa Lang – Springfield, MN (1st term partial) with term expiring 12.31-11; #39 Labor/Management Safety Committee - Jason Melby – LELS Collective Bargaining Unit; #60 Sioux Trails Mental Health Center - John Yost – term expiring 12-31-13, carried.

Correspondence C-1 thru C-10 were accepted and filed.

Berg reported on the Regional Radio Board and on EMS; and Lochner reported on SCHA and on Sioux Trails matters.

M/Berg, S/Potter, to approve the purchase of a 2011 Ford Fusion SE V6 from Chuck Spaeth Ford in the state delivered amount of \$17,993.43 less trade in of 2002 Taurus in the amount of \$2,500.00, for a net amount of \$15,493.43 (plus tax and fees), carried. Additional quotes were received from the following: Chuck Spaeth Ford for a 2011 Ford Taurus SE; Kohls-Weelborg for a 2011 Chev Impala and 2011 Chev Malibu.

M/Berg, S/Potter, to approve the Road Sign Inventory Collection Agreement to be made available to Brown County Townships that would allow the County's Traffic Sign Technician to perform an inventory of all township road signs to meet Federal sign maintenance program requirements, carried.

M/Potter, S/Lochner, to approve Res. No. 2010-40 approving final acceptance for the SAP 008-605-016, SAP 008-625-005, SAP 008-627-024 & SAP 008-628-004 Cold Inplace Recycling and Overlay Projects, carried.

M/Lochner, S/Berg, to set the bid letting date for seal coat oil for 2011 for 1-26-11 at 10:00 AM at the Highway Dept. Office, carried.

M/Berg, S/Lochner, to accept a gift of a new office chair in the amount of \$273.81 for the VSO Secretary from the Brown County Veterans Council with thanks, carried.

Calendars were coordinated for the next two week period.

M/Lochner, S/Seeboth, to accept the resignation of Assistant County Attorney John Yost effective 12-31-10; and to approve effective 1-1-11 reassigning the budgeted county costs of this position within the County Attorney Dept. as follows: Change Legal Secretary Linda Savoy from .55 to .8 FTE with 80% county share of single health insurance; appoint Gwen Mielke as .8 FTE Legal Secretary at Grade VI, Step 12 with 80% county share of single health insurance; and change Assistant County Attorneys Boyle, Peterson, and Berg each from .70 to .75 FTE, carried.

M/Berg, S/Potter, to accept the resignation of Allen Alvig, Adult MH/CD SW (BOC) position effective 1-7-11 and authorize posting the position vacancy according to policy, carried.

There being no further business, Chairman Seeboth adjourned the Meeting at 2:00 PM.

The Official Minutes of the Regular Meeting of December 28, 2010 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us