

**SYNOPSIS OF COUNTY BOARD MEETING
February 7, 2012**

Members present: Berg, Windschitl, Lochner, and Potter along with Administrator Enter and County Attorney Hinnenthal. Commissioner Seeboth was excused.

M/Windschitl, S/Potter, to accept the Minutes of 1-24-2012 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to authorize the payment of General Government claims in the amount of \$167,084.78 as follows: Revenue: \$48,822.78; Public Health: \$10,084.27; Road and Bridge: \$48,566.79; Family Services: \$321.44; Park: \$72.89; Ditch: \$38,803.72; Landfill: \$20,038.89; SCORE: \$24.00; Forfeited Tax: \$350.00, carried.

M/Lochner, S/Potter, to set the date for County Board of Review for Tuesday 6-12-2012 at 7:00 PM and to continue the Board of Review meeting on Tuesday 6-19-2012 at 1:00 PM, carried.

M/Potter, S/Windschitl, to approve Res. No. 2012-02 supporting the completion of TH 14 from New Ulm to Rochester, carried.

M/Windschitl, S/Potter, to authorize the Board Chairman to sign a letter to Gov. Dayton supporting the inclusion of TH 14 expansion of the segments from New Ulm to Mankato and Owatonna to Dodge Center in MnDOT's 20-year Highway System Investment Plan, carried.

M/Potter, S/Lochner, to set a bid letting date of 3-7-2012 at 10:00 AM at the Highway Dept. Office for seal coat oil for 2012, carried.

M/Windschitl, S/Berg, to accept and file the following Highway Dept. Monthly Update: Construction Projects Update; Maintenance Projects Update, carried.

M/Lochner, S/Potter, to approve hardware/software purchases for the first half of 2012 under state contract pricing or quotations (including sales tax), with free shipping, in the total amount of \$46,957 as follows: Auditor/Treasurer Office: Two (2) CPU's - \$1,552; Assessor Office: One (1) Printer - \$2,589; & One (1) CPU - \$776; Extension: Three (3) CPU's - \$2,562; Human Services: Seventeen (17) CPU's - \$13,190; One (1) Laptop - \$1,526; IT Office: One (1) CPU - \$1,075; & One (1) Monitor - \$290; License Bureau: One (1) Monitor 24" - \$290; Public Health: One (1) Scanner - \$474; One (1) All-in-One - \$854; Six (6) Monitors 24" - \$1,738; Personnel: Two (2) Scanners - \$947; Planning & Zoning: One (1) Laptop w/encryption - \$1,402; Probation: One (1) Printer - \$2,589; Four (4) CPU's - \$3,103; Three (3) Monitors 19" - \$523; Three (3) Laptops w/encryption - \$4,206; One (1) Scanner - \$474; Sheriff: Five (5) CPU's - \$3,879; VMware vSphere Software - \$1,351; Commissioners: One (1) Ceiling Mounted Projector - \$793; Administration: One (1) Scanner - \$474; & One (1) Laserfiche License - \$300, carried.

M/Potter, S/Lochner, to accept and file the legislative report and video on potential 2012 state-wide county legislative issues as prepared by Association of MN Counties staff, carried.

M/Lochner, S/Windschitl, to accept and file the Sentence to Service Quarterly Report for the period of 10-1-2011 thru 12-31-2011, including the updates on STS non-profit projects, and the Juvenile Work Service Summary Report for the same period, carried.

M/Potter, S/Windschitl, to accept the bid received from Telin Transportation Group, Becker, MN in the amount of \$2,511 for the sale of the 2002 Ford E1Dorado bus that was declared as excess property for sale on 12-27-2011 by the Brown County Board of Commissioners, carried. Additional bids were received from the following: Besner Bus & Equipment, Bloomington, MN; Rodger D. Koski, South Lyon, MI.

Correspondence C-1 thru C-16 were accepted and filed.

Berg reported on the State Health Dept. Commissioner visit on 1-31-2012 and on the Enterprise North meeting on 2-6-2012.

M/Windschitl, S/Lochner, to accept and file the report on plans to partner with Blue Earth County to dispose of latex paint collected at Household Hazardous Waste Events, carried.

Calendars were coordinated for the next two week period.

M/Windschitl, S/Berg, to approve the Brown County Veterans Council request to expand the Brown County Veterans Memorial by adding twelve to fourteen 4-foot high vertical granite tablets that will yield an estimated 1,848 additional memorial name spaces with the cost of the project to be borne by the Brown County Veterans Council, carried.

M/Lochner, S/Potter, to approve a one time vacation and/or sick leave donation by Brown County department co-workers to be placed in the sick bank of Employee #4512: Vacation maximum donation equal to four pay period vacation accruals per employee; Sick – 1) Employee must keep a minimum of 160 hours in own balance; 2) Employee can donate 14.8 hours or 29.6 hours of sick time; 3) Recipient will receive 25% of hours donated, carried.

M/Potter, S/Lochner, to accept the resignation of Jessica Pelzel, IPT Cognitive Skills Educator, effective 1-23-2012, carried.

M/Lochner, S/Windschitl, to accept the resignation of Ashley Johnson, IPT Cognitive Skills Educator, effective 1-24-2012, carried.

M/Windschitl, S/Potter, to accept and file the 2011 Year-End Budget Report (Cash Basis and Unaudited) which reflects activity at 100% of the budget year as follows: Expenditures of \$23,684,729.73 or 90.3%, and revenues of \$26,067,964.66 or 99.4%; and the 2011 Year-End Supplemental Budgets Report noting expenditures of \$1,534,646.57 or 82.2%, and revenues of \$1,598,103.46 or 94.9% of budgeted activity, carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 10:56 AM.

The Official Minutes of the Regular Meeting of February 7, 2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us