

**SYNOPSIS OF COUNTY BOARD MEETING**  
**April 17, 2012**

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter along with County Administrator Enter and County Attorney Hinnenthal.

M/Lochner, S/Potter, to accept the Minutes of 4-3-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Potter, to authorize the payment of General Government claims in the amount of \$166,884.01 as follows: Revenue: \$135,005.20; Public Health: \$12,841.72; Road and Bridge: \$16,268.18; Family Services: \$1,599.05; Ditch: \$31.08; Landfill: \$1,138.78, carried.

M/Seeboth, S/Windschitl, to accept and file the update provided by Auditor/Treasurer Helget on Redistricting scenarios, and to recommend scenarios 1B and 2B to be presented at the Redistricting Hearing scheduled for 9:30 AM on 5-1-2012, with the understanding that the public may submit redistricting scenarios to the Auditor/Treasurer's Office by 5:00 PM on 4-27-2012, carried.

M/Potter, S/Lochner, to approve the Brown County Drainage Policy as revised effective 4-17-2012, carried.

M/Seeboth, S/Potter, to suspend the rules and consider a CD#54 repair, motion to suspend the rules carried.

M/Potter, S/Lochner, to approve a CD#54 tile repair adjacent to the grove in Section 36 of Stately Township, and understanding that the tile repair cost may exceed \$5,000, carried.

M/Potter, S/Seeboth, to award the contract for the SAP 008-610-029, 008-611-020, 008-622-010 & 008-622-011 Surfacing Rehabilitation Projects on CSAH 10, 11 & 22 to Central Specialties Inc. in the bid amount of \$2,726,822.10, carried. An additional bid was received from Knife River Corp. – North Central.

M/Lochner, S/Berg, to set a bid opening date of 5-30-2012 at 10:00 AM at the Brown County Courthouse Room 204 for the SAP 008-599-046 Bridge Replacement and Approach work on 150<sup>th</sup> Avenue over CD#58 in Cottonwood Township and SAP 008-599-054 Bridge Replacement and Approach work on 150<sup>th</sup> Street over JD#10 in Linden Township, carried.

M/Potter, S/Lochner, to approve Res. No. 2012-03 to allow negotiations for the turn back of TH 258, carried.

M/Windschitl, S/Potter, to accept and file the Highway Dept. Monthly Update, carried.

M/Seeboth, S/Lochner, to accept and file the Sentence to Service Quarterly Report for the period of 1-1-2012 thru 3-31-2012, including the updates on STS non-profit projects and the Juvenile Work Service Summary Report for the same period, carried.

M/Seeboth, S/Windschitl, to approve the updates to the Brown County Emergency Operations Plan and authorize the Board Chair to sign the Brown County Emergency Operations Plan Plan Approval, Record of Revisions & Distribution List Certification of Plan Approval, carried.

M/Lochner, S/Berg, to approve the Conditional Use Permit (CUP) App. #C-00319 by Dean & Lori Schneider on property described as part of the N2 of NW4 of SW4 Sec. 01–T108N–R31W, Lake Hanska Township for the purpose of renewing CUP #C-0003 and to continue to allow up to 918 AU (3060 head) in a hog finishing operation located in the A-1 Agricultural Protection Zoning District with seven (7) conditions listed, carried.

M/Windschitl, S/Lochner, to approve the CUP App. #C-00318 by West Milford Partnership, Butch Hoffmann representing, on property described as part of Sec. 31–T110N–R31W, Milford Township for the purpose of renewing CUP #C-00214 and to continue to allow extraction & storage of sand, gravel etc. at the existing gravel mining area in the A-1 Agricultural Protection Zoning District, with four (4) conditions listed, carried.

M/Lochner, S/Berg, to approve the Preliminary Plat App. #P-00138 for a single lot split by Greg Kuehn (Raymond Kuehn current owner) known as Kuehn's Third Subdivision,

on property described as part of the Gov't. lot 3, Sec. 03–T109N–R30W, Cottonwood Township. Property being platted is currently pasture land that is being split off to create a buffer & additional land for the son's home site on the south. No buildings planned at this time, carried.

M/Lochner, S/Potter, to approve the Preliminary Plat App. #P-00139 for a single lot split by Mike Prah, (Dennis & Karen and Joseph & Mavis Lamecker current owners) known as Prah's First Addition, on property described as part of the NE4 of SE4, Sec. 21–T109N–R30W, Cottonwood Township. Property being platted is currently farm field that is being split off for future construction. Applicant is aware that once the parcel is taken out of farm production there is a 5 year wait period before any construction can begin, carried.

M/Seeboth, S/Berg, to accept and file the following Public Health Update: National Public Health Week; SCHSAC Video Conference for Elected Officials Reminder; Legislative Issue – Food, Beverage, and Lodging; CHAMP 2010-11 Excellence Award; Minneapolis VA – Home Care Provider Status; Health Fairs; Emergency Preparedness Exercises; MFIP (Minnesota Family Investment Program) Innovation Grant, carried.

M/Potter, S/Windschitl, to approve the Brown County Extension Committee's recommendation to have the University pursue filling the current vacancy in the .6 FTE 4-H Program Coordinator position with a .75 FTE 4-H Program Coordinator position effective 7-1-2012, Lochner and Seeboth dissenting.

M/Lochner, S/Berg, to approve the points assigned by PAC for the Human Resources Technician position due to job description revision at 213 points (Grade VIII), carried.

M/Seeboth, S/Lochner, to authorize to post for the vacant FT Human Resources Tech. position according to policy, carried.

M/Seeboth, S/Potter, to approve a one time vacation and/or sick leave donation by Brown County employees to be placed in the sick balance of Employee #3223 as follows: Vacation maximum donation equal to four pay period vacation accruals per employee; Sick – 1) Employee must keep a minimum of 160 hours in own balance; 2) Employee can donate a maximum of up to 30 hours; 3) Recipient will receive 25% of hours donated, carried.

M/Seeboth, S/Lochner, to accept and order filed the March 2012 Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Seeboth, S/Lochner, to give verbal approval to the South Central Regional Radio Board that the Brown County Sheriff's Office currently intends to commit to participation in the Regional Logging Recorder project, carried.

M/Lochner, S/Windschitl, to approve the Labor Agreement between County of Brown and Law Enforcement Labor Services, Inc. (Local #94) Licensed Essential Employees of the Brown County Sheriff's Dept. Collective Bargaining Unit for the term of 1-1-12 thru 12-31-13, carried.

M/Lochner, S/Potter, to approve the Labor Agreement between County of Brown and Law Enforcement Labor Services, Inc. (Local #98) Non-Licensed Essential Employees of the Brown County Sheriff's Dept. Collective Bargaining Unit for the term of 1-1-12 thru 12-31-13, carried.

M/Seeboth, S/Potter, to approve the appointment of Marion Klimmek to serve on the Brown County Library Board through 12-31-2014 as the New Ulm Library Board representative, carried.

M/Lochner, S/Windschitl, to accept and file the 2012 1<sup>st</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 25% of the budget year as follows: Expenditures of \$5,877,398.71 or 21.4%, and revenues of \$3,914,379.00 or 14.2%; and the 2012 1<sup>st</sup> Quarter Supplemental Budgets Report noting expenditures of \$432,135.03 or 23.0%, and revenues of \$157,046.79 or 8.3% of budgeted activity, carried.

M/Seeboth, S/Berg, to authorize payment of Family Services Administrative claims in the amount of \$105,637.18, carried.

At 11:07 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Lochner, to authorize the payment of Social Services payments in the amount of \$185,879.11, carried. The Closed Session ended at 11:12 AM.

Correspondence Items C-1 thru C-15 were accepted and filed.

Seeboth reported on the Mound Creek County Park prairie burn and with Lochner on the P&Z Seminar on 4-12-2012; Lochner reported on Detox and on the South Prairie Health meeting; Potter reported on Area II and on RCRCA.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:35 AM.

The Official Minutes of the Regular Meeting of April 17, 2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)