

SYNOPSIS OF COUNTY BOARD MEETING
April 24, 2012

Members present: Seeboth, Windschitl, Lochner, and Potter along with County Administrator Enter, County Attorney Hinnenthal, and Family Services Director Henderson. Commissioner Berg and Lay Board Members Mohr and Kuster were excused.

M/Seeboth, S/Windschitl, to accept the Minutes of 4-17-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Lochner, to accept and file the Adult Mental Health Local Advisory Council and Bridge on Center Annual Reports, which noted mental health services available in Brown County addressing housing, evaluation, counseling, hot lines, medications, money/legal management, vocational, transportation, and social/recreational services, carried.

M/Seeboth, S/Windschitl, to accept and file the Social Service Case Actions Listing for March 2012, carried.

M/Lochner, S/Potter, to approve the Home and Community Based Waiver Services Contract Amendment with Oak Hills Living Center Home Care for addition of homemaker services, effective 1-1-2012, carried.

M/Seeboth, S/Windschitl, to accept and file the South Country Health Alliance (SCHA) Quarterly Report as presented by SCHA CEO Leota Lind, carried.

M/Lochner, S/Windschitl, to approve the Healthcare Coordinator Agreement with New Ulm Medical Center and SCHA to employ a Healthcare Coordinator position at the New Ulm Medical Center, carried.

M/Seeboth, S/Potter, to authorize payment of Family Services Administrative claims in the amount of \$1,561.40, carried.

M/Seeboth, S/Lochner, to accept and file the Family Services Consent Agenda Items #1 thru #4, carried.

M/Lochner, S/Seeboth, to accept the resignation of Sue Meyer, PT Bus Driver, effective 5-10-2012 and authorize to post for the PT Bus Driver position according to policy, carried.

M/Windschitl, S/Lochner, to accept the resignation of Wendi Ruesgen, Adult MH/CD Social Worker (BOC) effective 6-30-2012 and authorize to post the vacancy according to policy, carried.

M/Seeboth, S/Lochner, to accept the points assigned by the Personnel Advisory Committee (PAC) for the following Probation Dept. positions presented through the Rotational Review Process: Office Manager – 275 points (Grade XII); Office Support Specialist – 198 points (Grade VII); Chemical Dependency Specialist – 308 points (Grade XIV); Restorative Justice Specialist – 291 points (Grade XIII); Juvenile Crew Leader – 261 points (Grade XI); Cognitive Skills Educator – 241 points (Grade X), carried.

M/Windschitl, S/Lochner, to approve the revised fees and sliding fee scale for Home Health Care Skilled Nursing and Home Health Aide visits effective 7-1-2012 as recommended by the Brown County Public Health Advisory Committee and authorized in Minnesota Statutes 145A.04 Subd.4(C), carried.

M/Windschitl, S/Seeboth, to authorize the purchase of APEX Software from ACS Enterprise Solutions, LLC in the amount of \$4,380.00 (plus applicable sales tax) plus support fees, carried. It was noted this is a sketching tool that would interface with CAMA USA for building sketches and will be funded through the land records fund for 2012.

M/Lochner, S/Seeboth, to approve a 2012 salary plan adjustment of 1% effective 1-1-2012 for Brown County non-union employees, excepting county officials who are not part of the Brown County Salary Administration Plan, with the understanding that step movement will be applied according to the salary administration plan, carried.

M/Windschitl, S/Potter, to authorize the Board Vice-Chair to sign the Addendum to the 2012 Memorandum of Agreement with the Minnesota Extension Service for local

Extension programming in accordance with County Board action on 4-17-2012 that increased the 4-H Program Coordinator to .75 FTE effective 7-1-2012, carried.

M/Seeboth, S/Lochner, to accept and order filed the Minnesota Counties Intergovernmental Trust (MCIT) Annual Report to Members as presented by MCIT Risk Control Manager Kevin Balfanz, carried.

Correspondence C-1 thru C-10 were accepted and filed.

Seeboth reported on Highway 14 Partnership matters and on the Workforce Center; Lochner reported on the Sioux Trails meeting on 4-17-2012; Windschitl reported with Potter on the BCEDP, Inc. meeting on 4-23-2012; Potter reported on the Brown SWCD meeting on 4-23-2012.

Calendars were coordinated for the next two week period.

There being no further business, Vice-Chair Potter adjourned the Meeting at 11:30 AM

The Official Minutes of the Regular Meeting of April 24, 2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us