

**SYNOPSIS OF COUNTY BOARD MEETING**  
**May 15, 2012**

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter along with County Administrator Enter and County Attorney Hinnenthal.

M/Lochner, S/Seeboth, to accept the Minutes of 5-1-2012 and authorize publication of the Synopsis of same, carried.

M/Potter, S/Lochner, to schedule a Closed Session for labor negotiation strategy planning to be held in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN at approximately 10:55 AM this date 5-15-2012 for the AFSCME Courthouse and Highway Collective Bargaining Units pursuant to MS 13D.03, carried.

M/Seeboth, S/Windschitl, to authorize the payment of General Government claims in the amount of \$139,168.85 as follows: Revenue: \$62,006.30; Public Health: \$8,436.01; Road and Bridge: \$54,329.13; Family Services: \$239.64; Building: \$4,969.64; Park: \$5,720.24; Ditch: \$1,602.00; Landfill: \$1,788.19; SCORE: \$77.70, carried.

M/Seeboth, S/Potter, to accept and file the 2011 Annual License Bureau Report, which noted gross motor vehicle license sales and gross driver's license sales of \$6,050,317.17 of which \$5,824,987.17 was submitted to the state and \$225,330.00 in fees was retained by Brown County, carried.

M/Seeboth, S/Lochner, to approve stockpiling concrete for repair and armoring of ditch slopes in Section 4 of Stark Twp. for JD #30 R&B and authorize payment to haulers of \$10 per tandem load or above of clean concrete received with monitoring by the landowner (smaller loads accepted with no payment), carried.

M/Potter, S/Windschitl, to authorize seeking quotes from contractors to spray (aerial and ground spray) for tree, brush, and weed control in county drainage ditches in Brown County, carried.

M/Lochner, S/Potter, to approve One (1) Drainage Ditch Repair request, carried.

M/Potter, S/Berg, to approve the Lease as revised with the City of Springfield allowing the city to tap into the county highway shop water line to provide a water fountain for the ball field which is located behind the county shop in Springfield, carried.

M/Seeboth, S/Potter, to accept and file the Highway Dept. Monthly Update as follows: Construction Projects Update; Maintenance Projects Update, carried.

M/Windschitl, S/Lochner, to approve the request of the Brown County Historical Society to place four (4) historical markers noting various aspects of Brown County's involvement in the U.S.-Dakota War of 1862, carried.

M/Potter, S/Seeboth, to approve the Grant Agreement No. SC #45276 in the amount of \$1,500 from the Office of Traffic Safety/District Court and Brown County, and authorize the Board Chair and Probation Director to sign same on behalf of Brown County, carried.

M/Windschitl, S/Seeboth, to accept and file the update on completed county park projects as follows: Lake Hanska Caretakers Residence Replacement; Sediment Basin Clean-out at Mound Creek County Park; Windbreak on Shelter at LDFH County Park; Buckthorn Mapping; Mound Creek prescribed burn; Playground equipment at Lake Hanska County Park; Re-surfacing floor/shower walls at Lake Hanska County Park shower house, carried.

M/Seeboth, S/Windschitl, to approve the quote in the amount of \$3,390.00 from AECOM for conducting landfill monitoring well installation compliance with MN Pollution Control Agency Rules, carried.

M/Lochner, S/Potter, to approve the Conditional Use Permit (CUP) App. #C-00320 of Lax Brothers Partnership, Randy & Diane Lax owners on property described as part of the SW4 of SE4 Sec. 15-T109N-R33W, Leavenworth Township for the purpose of allowing the expansion of an existing feedlot from 257.6 AU to 588 AU (570 head beef steer and 90 head dairy calves) and construction of a 65'x192' monoslope barn in a beef steer operation, with five (5) conditions listed, carried.

M/Lochner, S/Potter, to approve the CUP App. #C-00319 by Dean Bernloehr on property described as E2 of SW4, Sec. 16–T108N–R32W, Albin Township for the purpose of allowing continued use of an existing 999 AU (990 head) maximum capacity beef feedlot operation. Site contains one 58'x34' barn with an attached open lot approx. 155'x180', one 56'x75' barn with attached open lot approx. 195'x365', one open lot approx 185'x305', one open lot approx 245'x185' and an existing earthen basin that is 460'x245' used to collect open lot runoff, with seven (7) conditions listed, carried.

M/Windschitl, S/Berg, to approve the Final Plat #P-00138 application for a single lot split by Greg Kuehn (Raymond Kuehn current owner) known as Kuehn's Third Subdivision, on property described as part of the Gov't. lot 3, Sec. 03–T109N–R30W, Cottonwood Township. Property being platted is currently pasture land that is being split off to create a buffer & additional land for the son's home site on the south. No buildings planned at this time, carried.

M/Potter, S/Berg, to approve the Final Plat #P-00139 application for a single lot split by Mike Prah (Dennis & Karen and Joseph & Mavis Lamecker current owners) known as Prah's First Addition, on property described as part of the NE4 of SE4, Sec. 21–T109N–R30W, Cottonwood Township. Property being platted is currently farm field that is being split off for future construction. Applicant is aware that once the parcel is taken out of farm production there is a 5 year wait period before any construction can begin, carried.

M/Windschitl, S/Lochner, to accept and file the report on the new model squad cars available to law enforcement for 2012 and 2013 as tested at the “Ride and Drive” at the MN Highway Safety and Research Center in St. Cloud on 4-19-2012, carried.

M/Seeboth, S/Windschitl, to declare a DWI forfeiture vehicle (2004 Cadillac DTS with 114,200 miles) as excess property for resale; and authorize the Sheriff's Office to sell the vehicle on the MN Bids website which is run by the State of MN, carried.

M/Lochner, S/Berg, to approve the Professional Services contract from Syntax to upgrade Brown County's Watchguard firewall devices in the total amount of \$2,800.00 (not including sales tax) plus estimated travel cost of \$350.00, carried.

M/Seeboth, S/Potter, to approve the purchase of expanded storage disks for existing SAN equipment in the state contract amount of \$16,554.98 to be paid from the Land Records Fund, carried.

M/Seeboth, S/Windschitl, to approve moving the current I.T./Office Support position at Human Services to full time I.T. Specialist II position with placement in Grade XI, Entry at the annual salary of \$34,060, carried.

M/Potter, S/Windschitl, to authorize PT Facilities Assistant Richard Nelson to perform weekend on-call and walk-throughs of the Courthouse and Law Enforcement Center on an “as-needed” basis at the Facilities Operator Grade VIII Entry level (\$13.0613/hour) rate of pay, carried.

M/Seeboth, S/Potter, to approve the appointment of Andrew Miller as FT Correctional Officer at the annual salary of \$34,392 (Grade XI, Entry) effective 5-21-2012, carried.

M/Lochner, S/Seeboth, to approve the appointment of Cindy Rueckert as FT Human Resources Technician effective 5-21-2012 at the annual salary of \$30,277 (Grade VIII, Step 3), due to direct related experience, carried.

M/Seeboth, S/Lochner, to authorize payment of Family Services Administrative claims in the amount of \$145,122.08, carried.

At 11:10 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Berg, to authorize the payment of Social Services payments in the amount of \$189,520.61, carried. The Closed Session ended at 11:19 AM.

At 11:20 AM, Chairman Berg convened a Closed Session for Labor Negotiation Strategy Planning, pursuant to M.S.13D.03, for the AFSCME Courthouse and Highway Collective Bargaining Units. This session was attended by Commissioners Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter and County Attorney Hinnenthal. The Closed Session adjourned at 11:25 AM.

M/Lochner, S/Berg, to accept and file the April 2012 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$7,452,347.94 or 27.1%, and revenues of \$4,335,716.59 or 15.8%; and the April 2012 Supplemental Budgets Report noting expenditures of \$526,715.28 or 28.1%, and revenues of \$185,481.39 or 9.8% of annual budgeted activity, carried.

M/Lochner, S/Berg, to reconsider the County Board action earlier this date regarding the upgrade of the Watchguard firewall devices, carried.

After receiving additional information about the requirement to pay sales tax on installation labor, M/Seebth, S/Windschitl, to approve the Professional Services contract from Syntax to upgrade Brown County's Watchguard firewall devices in the total amount of \$2,992.50 (includes sales tax of \$192.50) plus estimated travel cost of \$350.00, carried.

Correspondence C-1 thru C-13 were accepted and filed.

Seebth reported on the Highway 14 Partnership meeting; Potter reported on the Area II meeting on 5-3-2012; C-13. Windschitl reported on the Courthouse Security Committee meeting and on the U.S.-Dakota War of 1862 meeting on 5-8-2012.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:48 AM.

The Official Minutes of the Regular Meeting of May 15, 2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)