

SYNOPSIS OF COUNTY BOARD MEETING
September 18, 2012

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter along with County Administrator Enter and County Attorney Hinnenthal.

M/Lochner, S/Windschitl, to accept the Minutes of 9-4-2012 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to authorize the payment of General Government claims in the amount of \$158,482.97 as follows: Revenue: \$51,390.26; Public Health: \$9,782.11; Road and Bridge: \$61,018.82; Family Services: \$630.97; Park: \$4,160.76; Ditch: \$29,740.80; Landfill: \$1,175.88; SCORE: \$583.37, carried.

M/Potter, S/Seeboth, to approve and authorize the Board Chairman, Administrator, and Auditor/Treasurer to sign the Letter of Compliance dated 9-24-2012 to the MN Office of the State Auditor regarding audit of the financial statements of Brown County ending 12-31-2011 and for the year then ending, carried.

M/Potter, S/Seeboth, to approve Res. No. 2012-13 to demolish a tax forfeited structure on Parcel 003.330.004.03.030 with assistance from Springfield and purchase by the City, carried.

M/Potter, S/Seeboth, to approve Res. No. 2012-14 approving the sale of tax forfeited parcel 003.330.001.09.090 to the City of Springfield, carried.

M/Potter, S/Windschitl, to accept and file the update on repairs to CD#54 noting that Baier Construction was awarded the contract in the amount of \$23,615 for construction of a 10" dual wall line tile line in Section 35 of Stately Township with a completion date of 10-31-2012, carried. An additional quote was received from Mathiowetz Construction.

M/Potter, S/Berg, to approve the purchase of a John Deere 772G with Standard Hydraulic, All Wheel Drive Motorgrader from RDO Equipment Co. in the state contract amount of \$257,365.00 less trade-in of Unit 39 (1994 Champion Motorgrader) in the amount of \$38,000.00, plus sales tax in the amount of \$15,081.34, for a net amount of \$234,446.34, carried. Additional bids were received in state contract amounts from the following including trade-in: RDO Equipment for a John Deere 772G with Joy Stick, All Wheel Drive; Ziegler Inc. for a Caterpillar 140M2 with Joy Stick, 2 Wheel Drive and from Ziegler Inc. for a Caterpillar 12M2 with Joy Stick, All Wheel Drive.

M/Windschitl, S/Potter, to approve Res. No. 2012-15 approving final acceptance and payment to Landwehr Construction Inc. in the amount of \$10,469.70 for the SAP 008-599-046 Bridge Replacement and Approach work on 150th Ave. over CD#58 in Cottonwood Township and SAP 008-599-054 Bridge Replacement and Approach work on 150th St. over JD#10 in Linden Township, carried.

M/Lochner, S/Berg, to approve final payment to Hardrock Screening in the amount of \$82,830.00 for aggregate crushing for maintenance gravel, carried.

M/Seeboth, S/Windschitl, to approve the request from Heymann Construction for a County Road/Street lane closure in the City of New Ulm to close the left lane on each side of the median along Center St. from State St. to Washington St. from 7:00 AM to 6:00 PM on two different days in conjunction with the Defender's Monument preservation project, carried.

M/Seeboth, S/Potter, to award the contract to Structural Specialties, Inc. in the amount of \$78,875.80 for the SAP 008-607-013 bridge repair on Bridge No. 08516 on CSAH 7 over the Cottonwood River, carried. Additional bids were received from Minnowa Construction, Inc. and PCi Roads LLC.

M/Windschitl, S/Seeboth, to accept the bid from Madsen Land Surveying in the amount of \$15,950 for the Section Corner Remonumentation Project for Cottonwood Township as recommended by the Remonumentation Committee, carried. Additional bids were received from Bolten and Menk, and from I & S.

M/Seeboth, S/Potter, to accept and file the report of appropriations, expenditures, and project grants for Brown County since 2000, and the 2013 agency budget

appropriation/membership dues for the RCRCAs as presented by Executive Director Doug Goodrich, carried.

M/Lochner, S/Potter, to accept and file the report on activities, agency project review, and 2013 agency budget appropriation/membership dues request for the Area II MN River Basin Projects as presented by Area II Coordinator Kerry Netzke, carried.

M/Windschitl, S/Berg, to approve the FY13 Grant Agreement No. A-CVS-2013-BRWNPROB-00126 with the MN Dept. of Public Safety Office of Justice Programs in the amount of \$35,000 to allow the Probation Dept. to continue serving victims of general crime for the period of 10-1-2012 thru 9-30-2013 and authorize the Board Chairman and Probation Director to sign said Agreement on behalf of Brown County, carried.

M/Lochner, S/Potter, to approve Res. No. 2012-16 to approve submittal of a grant application for MN DNR Parks Legacy & Regional Park Grant Program for Mound Creek County Park, carried.

M/Seeboth, S/Berg, to accept and file information presented on a proposal for the submittal of a grant application for MN DNR Conservation Partners Legacy Grant for the Spring Creek Watershed, carried.

M/Lochner, S/Potter, to accept and file the August 2012 Monthly Reports of Activity for the Sheriff's Dept., carried.

M/Windschitl, S/Potter, to remove the proposed \$13,800 estimate for diving equipment from the draft 2013 Sheriff's Office budget, carried.

M/Windschitl, S/Lochner, to accept the resignation of Melissa Tietel, FT Human Resources Director effective 10-31-2012 and ratify authorization to post the vacancy, carried.

M/Seeboth, S/Potter, to approve the appointment of Megan McMonagle as FT Correctional Officer effective 9-21-2012 at the annual salary of \$34,392 (Grade XI, Entry), carried.

M/Potter, S/Lochner, to approve the appointment of Ruth Schaefer as PT Deputy Recorder/UCC effective 9-19-2012 at the hourly rate of \$12.6263 (Grade VI, Step 4) due to direct related work experience, carried.

M/Seeboth, S/Berg, to approve entering into a regional grant application to develop health information exchange and allow Public Health to submit a letter of support for the project to be included in the grant application, carried.

M/Lochner, S/Berg, to accept and file the following Public Health Update: Making it Better in Brown County Reminder; Hospital Community Health Assessments; Surgeon General to New Ulm; Childhood Obesity Rates; West Nile Virus Update; 2012 Swine Influenza Update; Seasonal Influenza Season; NACo Prescription Drug Discount Card Program; NACO's Dental Discount Card Program, carried.

M/Seeboth, S/Potter, to approve out of state training for Public Health Director Moritz at the Center for Domestic Preparedness (CDC) in Aniston, Alabama 11-4/9-2012 with dining, lodging and travel provided for Ms. Moritz to attend free of charge to Brown County, carried.

M/Lochner, S/Windschitl, to authorize the Nicollet County Attorney's Office to be substituted under the Child Support Enforcement Contract with the County Attorney's Office for enforcement action (Child Support Case #001517184001), carried.

M/Windschitl, S/Seeboth, to authorize payment of Family Services Administrative claims in the amount of \$76,469.92, carried.

At 11:24 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Windschitl, to authorize the payment of Social Services payments in the amount of \$310,446.87, carried. The Closed Session ended at 11:30 AM.

M/Lochner, S/Potter, to accept and file the August 2012 Budget Report (Cash Basis and Unaudited) which reflects activity at 66.7% of the budget year as follows: expenditures of \$18,109,718.12 or 65.9%, and revenues of \$19,008,507.18 or 69.2%; and the Aug. 2012 Supplemental Budgets Report noting expenditures of \$1,071,873.92 or 57.1%, and revenues of \$931,918.33 or 49.0% of annual budgeted activity, carried.

Correspondence C-1 thru C-13 were accepted and filed.

Seeboth reported on the recent BCHS meeting noting information compiled from the US-Dakota War of 1862 Commemoration week; the Safety Committee meeting on 9-13-2012; and on the Workforce Center quarterly meeting on 9-17-2012. Potter reported on Extension, RCRC, Area II, the Rural MN Energy Board meeting and tour attended with Berg, and on the SWCD meeting on 9-17-2012. Windschitl reported on Extension and on the MVAC meeting held on 9-17-2012. Berg reported on Enterprise North, Region 9, and MVAC.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:54 AM.

The Official Minutes of the Regular Meeting of September 18, 2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us