

**SYNOPSIS OF COUNTY BOARD MEETING
October 23, 2012**

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with Lay Board Members Kuster and Mohr. Also in attendance were County Administrator Enter, County Attorney Hinnenthal, and Family Services Director Henderson.

M/Seeboth, S/Potter, to accept the Minutes of 10-9-2012 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Potter, to accept and file the report from the Truancy Committee where it was noted in the 2010/2011 school year, Brown County Family Services spent less than \$2,500 in out of home placement costs for children with truancy issues and had only three (3) cases needing to be referred to court, carried.

M/Lochner, S/Seeboth, to approve to post the new Social Worker-Autism position that is included in the 2013 draft county budget, carried.

M/Windschitl, S/Potter, to accept and file the Social Service Case Actions Listing for Sept. 2012, carried.

M/Windschitl, S/Seeboth, to approve the Home and Community-Based Waiver Services Contract Amendment effective thru 6-30-2013 with Enterprise North to add approved rates for the new Enterprise Front Street site, carried.

M/Seeboth, S/Potter, to approve the Home and Community-Based Waiver Services Contract with Comfrey Community Health Care Building, Inc. to provide customized living services at Brickstone Manor effective 11-1-12 thru 12-31-2013, carried.

M/Potter, S/Berg, to accept and file the report on the need for a Maintenance of Effort (MOE) of Mental Health Services Corrective Action Plan, carried.

M/Seeboth, S/Windschitl, to authorize payment of Family Services Administrative claims in the amount of \$163,817.58, carried.

M/Seeboth, S/Potter, to approve the Addendum to Rental Contract Springfield Area Community Center–Brown County to rent space for the WIC (Women, Infant, and Children's) clinic on the 2nd Tuesday of each month from 9:00 AM to 4:00 PM at a charge of \$100/month, effective Nov. 2012 thru Oct. 2013, carried.

M/Potter, S/Lochner, to approve the Memorandum of Understanding that gives Delegation of Authority (Deputization) to provide Vaccines for Children (VFC), Purchased Vaccine to Entitled Underinsured Children effective 1-1-2013 thru 12-31-2018 from a Federally Qualified Health Center (FQHC) or a Rural Health Clinic (RHC) through the MN Dept. of Health to Brown County Public Health to give MnVFC (MN Vaccine for Children) to entitled underinsured children under the federal VFC eligibility criteria, carried.

M/Seeboth, S/Windschitl, to accept and file the following Public Health Update: Radon Education and Outreach; Meningitis Outbreak; Surgeon General to New Ulm; Pertussis Update; VA Provider Update; Regional SHIP Conference; Seasonal Influenza Season Clinics; Advisory Committee Meeting Minutes dated 8-8-2012, carried.

M/Lochner, S/Potter, to approve the following Public Health Policy/Procedures as recommended by the PH Advisory Committee effective 10-23-2012: Infection Control Policy; C&TC Outreach; Follow Along Program; Jail Health Policy; Public Health Clinic Services; Post Mortem; Pregnancy Testing; School Health Services; Universal Contact Program; Nursing Service; Advanced Directives; Background Checks, carried.

M/Windschitl, S/Lochner, to approve the 2013 Purchase of Service Agreement with Sioux Trails Mental Health Center in an amount of \$186,933.57, based on confirmation of the correct population data in the contract, carried.

M/Seeboth, S/Potter, to accept and file Consent Agenda Items #1 thru #7, carried.

At 10:53 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$233,235.57, carried. The Closed Session ended at 10:56 AM.

M/Seeboth, S/Potter, to authorize the payment of General Government claims in the amount of \$163,273.07 as follows: Revenue: \$89,866.88; Public Health: \$12,076.24; Road and Bridge: \$24,679.73; Family Services: \$940.55; Park: \$746.94; Ditch: \$11,986.77; Capital Improvement: \$12,292.00; Landfill: \$1,206.09; SCORE: \$9,477.87, carried.

M/Lochner, S/Berg, to approve the Conditional Use Permit Application #C-00330 of Orlin Mack & Rich Walters on property described as the NE corner of the East 44 acres of the E2 of the SW4 except 2.81 acres, Sec. 12–Twp110N–R31W, Milford Twp., for the purpose of renewing existing CUP # C-00227 to continue use of gravel extraction & processing operation to include crushing & screening, with three conditions listed, carried.

M/Lochner, S/Berg, to approve the Preliminary Plat #P-00147 a single lot split by Patrick Kloeckl, owner Marcella Goblirsch, known as Kloeckl First Subdivision, on property described as part of the NE4 of NE4, Sec. 08–Twp108N–R30W, Linden Twp. Property being platted is an existing homesite being separated from tillable acres, remainder to be combined with acreage south of ditch, carried.

M/Seeboth, S/Potter, to approve the Preliminary Plat #P-00148 a single lot split by Patrick & Joy Kloeckl known as Kloeckl Second Subdivision, on property described as part of the NE4 of NE4, Sec. 01–Twp108N–R31W, Lake Hanska Twp. Property being platted is an existing homesite being separated from tillable acres, carried.

M/Potter, S/Windschitl, to approve the Preliminary Plat #P-00149 a single lot split by Gary Richert, owner Virgil Kettner known as Larson Subdivision, on property described as part of the NE4 of NE4, Sec. 06–T108N–R34W, Bashaw Twp. Property being platted is an existing homesite being separated from tillable acres, carried.

M/Lochner, S/Potter, to approve the Final Plat #P-00145 a single lot split by Stanley Turbes known as Turbes Second Subdivision, on property described as part of the S2 of SE4, Sec. 10–T108N–R32W, Albin Twp., carried.

M/Windschitl, S/Potter, to accept the Emergency Management Performance Grant (EMPG) Agreement No. A-EMPG-2012-BROWNSCO-00010 in the amount of \$11,940 for federal funding assistance through the MN Division of Homeland Security and Emergency Management for federal fiscal year 2012 for the Brown County Emergency Management Program and authorize the Board Chair to sign same on behalf of Brown County, carried.

M/Lochner, S/Seeboth, to accept the AECOM proposal in the amount of \$7,800 for assistance as needed in the development of the 2012 Brown County Sanitary Landfill Annual Report as required by MPCA, carried.

M/Seeboth, S/Windschitl, to table consideration of a Resolution Relating to the MPCA Clean Water Partnership; Authorizing the County to Borrow Money from the MPCA and to Lend Money to Eligible Lenders to Fund Projects for the Control and Abatement of Water Pollution, motion to table carried.

M/Seeboth, S/Potter, to approve Res. No. 2012-18 to accept a \$2,800 County Veterans Service Office Operational Improvement Grant, carried.

M/Potter, S/Lochner, to approve Res. No. 1012-19 to accept a \$2,298 County Veterans Service Office Community Outreach Grant, carried.

M/Windschitl, S/Potter, to authorize the Veterans Service Office to purchase of a HP LaserJet Printer in the state contract amount of \$2,912.71 (includes sales tax) using CVSO Operational Grant funding, carried.

M/Potter, S/Berg, to resolve to acknowledge the \$1,000 contribution from the American Legion Post 132 to go towards the Veterans Memorial Expansion Project, and authorize the Board Chair to sign the LG555 Government Approval or Acknowledgement for Use of Gambling Funds for the pass through of funds to be used for paver blocks for the Veterans Memorial expansion project, carried.

M/Seeboth, S/Windschitl, to accept and file the STS (Sentence-to-Service) twenty-five year and Juvenile Work Crew twenty year program anniversary presentations, carried.

At 12:12 PM, Chairman Berg recessed the Board meeting for lunch and reconvened the regular meeting at 1:15 PM. Assistant Co. Attorney Boyle also joined the proceedings.

M/Lochner, S/Potter, to schedule a Public Hearing for 9:00 AM on 11-20-2012 for the purpose of setting assessments/liens to Brown County drainage ditches that have deficit balances or insufficient funds in their accounts for proper maintenance and repair; and understanding that single ditch system assessments of \$1,000 or less are collected on the tax statement for that year; a landowner with an assessment between \$1,001-\$2,999 is given the option of a ditch lien for three years plus interest and filing fee (currently \$46); and a landowner with an assessment of \$3,000 or more is given the option of a ditch lien for five years plus interest and filing fee (currently \$46), carried.

M/Potter, S/Berg, to accept and file the update on the redetermination of benefits on three (3) drainage ditches provided to A/T Helget from Lead Ditch Viewer Ron Ringquist and to consider an additional redetermination list in the near future, carried.

M/Potter, S/Lochner, to accept and file the update provided by A/T Helget and Engineer Stevens on the JD#14 B&W Joint Ditch Authority meeting that was held at 8:30 AM this date 10-23-2012 with Brown County Commissioners Potter, Berg, and Lochner, and Watonwan County Commissioners Rentz and Baerg present, whereby the JD#14 B&W Ditch Authority approved the repair request for cleanout of approximately 7,100' in Sections 29, 30, 32 and 33 of Linden Township because of sloughs and silting over the years with the cleanout estimated to cost \$10,000; and whereby the JD B&W Ditch Authority approved the following repair limit Resolution of the Joint Ditch Authority of Watonwan County and Brown County:

WHEREAS, from time to time, each county has been requested to authorize repairs on that portion of joint ditches within their individual county, and

WHEREAS, it is often time consuming and expensive to call a meeting of the Joint Ditch Authority to authorize these small repairs, and

WHEREAS, both Counties wish to expedite the repairs of the joint ditches in as quick and cost effective method as possible,

NOW THEREFORE, BE IT RESOLVED, the JOINT DITCH AUTHORITY OF WATONWAN COUNTY and BROWN COUNTY hereby authorize the ditch authority in each county to make repairs to that portion of each of the joint ditches within their jurisdiction in an annual amount, not to exceed \$20,000 per occurrence and \$30,000 per ditch, per calendar year. Each County shall notify the other County's Ditch Authority of repairs in excess of \$5,000 as soon as possible once the estimate of the repair is known. Each County shall notify the other County's Ditch Authority of repairs in excess of \$10,000 prior to the commencement of such repairs. Repairs in excess of \$20,000 per occurrence and \$30,000 per ditch, per calendar year, shall not be made without the authorization of a majority of the Joint Ditch Authority, after due notice and a meeting of the Joint Ditch Authority. Adopted this 23rd day of Oct., 2012, carried.

M/Lochner, S/Windschitl, to accept and file the update on the JD#35 R&B Joint Ditch Authority Meeting that was held at 1:00 PM this date 10-23-2012 with Brown County Commissioners Lochner and Windschitl present, and with Redwood County Commissioners Kokesch, Schueller, and Walling participating in the meeting by telephone, whereby the JD#35 R&B Ditch Authority accepted the drainage report; and thereafter approved the repair request for a clean out of JD#35 R&B in sections 2 and 11 of North Star Township for approximately 7,000' and also approved the clean out of approximately 2,600' to the main because of sloughs and silting over the years, with authorization not to exceed a cost of \$14,000 on a time and materials basis, carried.

M/Potter, S/Lochner, to approve nine (9) Drainage Ditch Repair requests, carried.

M/Lochner, S/Potter, to approve the use of stockpiled concrete for the repair and armoring of ditch slopes in Section 4 of Stark Township for JD#30 R&B estimated to cost less than \$9,500, carried.

M/Seeboth, S/Windschitl, to adjust reimbursement for drainage ditch inspection to more closely match cost with the authorization of an administration fee of \$15,000 this year plus the current reimbursement rate to the Highway Dept. for inspection of the ditch system, and to review the amount of said administration fee annually by Nov. 1 of each year, carried.

M/Potter, S/Lochner, to authorize the Drainage Ditch Repair request for CD#69 for the replacement of 510 feet of damaged tile in the NE4 of Section 8, Burnstown Township with the estimated cost of \$9,000, carried.

At 1:45 PM, the County Board discussed concepts centering around a local option sales tax for funding additional transportation projects as currently being discussed by the Governor's Transportation Finance Advisory Committee (TFAC). After considerable discussion, by consensus on a 3-2 division, the County Board did not support the concept of a local option sales tax for funding additional transportation projects, whereupon M/Seeboth, S/Berg, to accept and file the report on the concept of a local option sales tax for transportation funding, carried.

M/Lochner, S/Windschitl, to authorize the Sheriff's Dept. to assign two (2) DWI forfeiture vehicles to the Brown-Lyon-Redwood-Renville Drug Task Force for one (1) year, with the understanding that the two (2) DWI forfeiture vehicles would be titled to the B-L-R-R Drug Task Force who would be responsible for insuring and maintaining the vehicles; and at the end of one (1) year, the vehicles will be returned to the Brown County Sheriff's Office, the vehicles will be sold as surplus, and the profits would be placed in the DWI Forfeiture fund per MN Statutes, carried.

M/Lochner, S/Berg, to accept and file the Sheriff's Dept. Sept. 2012 Monthly Reports of Activity, carried.

M/Windschitl, S/Lochner, to approve the purchase of one (1) WHELEN rear inner-edge 10-LED emergency lights in the state contract amount of \$1,046.17 for the Class B Chevrolet Caprice squad (clean roof); and the purchase of one (1) WHELEN Liberty WeCAN Light bar 49" in the state contract amount of \$1,597.78 for the Class A Chevrolet Caprice squad (both include applicable sales tax), carried.

M/Seeboth, S/Berg, to approve the purchase of two (2) Digital Ally DVM-750 digital video mirror kits from Tactical Solutions in the state contract amount of \$9,740.00 plus applicable sales tax, carried.

M/Potter, S/Berg, to accept the resignation of Robert Paulson, IPT Deputy Sheriff-Court Security, effective 10-31-2012, carried.

M/Seeboth, S/Windschitl, to approve the appointment of Mike Furth as FT Human Resources Director effective 10-25-2012 at the annual salary of \$52,300 (Grade XVII, Step 3) due to direct related work experience, carried.

M/Potter, S/Lochner, to approve the purchase of one (1) Dell Latitude E6330 Laptop computer in the state contract amount of \$1,326.31 (includes sales tax) for the Brown County Administration Dept., carried.

M/Seeboth, S/Potter, to accept and file the 2012 3rd Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 75% of the budget year as follows: Expenditures of \$19,864,861.38 or 72.3%, and revenues of \$20,205,317.66 or 73.5%; and the 2012 3rd Quarter Supplemental Budgets Report noting expenditures of \$1,236,376.08 or 65.9%, and revenues of \$1,045,810.79 or 55.0% of budgeted activity, carried.

Correspondence C-1 thru C-12 were accepted and filed.

Windschitl reported on the Brown/Nicollet/Watonwan Drug Court and on Sioux Trails matters.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg adjourned the Meeting at 2:29 PM.

The Official Minutes of the Regular Meeting of 10-23-2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us