

SYNOPSIS OF COUNTY BOARD MEETING
November 6, 2012

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter and County Attorney Hinnenthal.

M/Potter, S/Seeboth, to accept the Minutes of 10-23-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Lochner, to authorize the payment of General Government claims in the amount of \$382,118.38 as follows: Revenue: \$365,346.98; Public Health: \$1,561.81; Road & Bridge: \$9,674.04; Family Services: \$1,533.67; Park: \$1,844.47; Landfill: \$2,121.33; SCORE; \$36.08; carried

M/Lochner, S/Potter, to accept and file the Cash Management/Investment Report for Sept. 2012 which reflects a portfolio balance of \$20,143,585.58, carried.

M/Potter, S/Windschitl, to approve twenty-two (22) Drainage Ditch Repair requests, carried.

M/Lochner, S/Berg, to approve the CD#63 repair in Section 11 of Linden Township in the estimated amount of \$9,000, carried.

M/Lochner, S/Potter, to approve the updated Brown County Drainage Policy authorizing routine repairs up to \$10,000 without prior approval of the Drainage Authority effective 11-6-2012 and also updating the assessment language consistent with County Board action on 10-23-2012, carried.

M/Potter, S/Seeboth, to authorize the purchase of a tack oil kettle from Ruffridge-Johnson Equipment in the state contract amount of \$18,050.00 plus sales tax in the amount of \$1,240.94 for a total amount of \$19,290.94, carried. An additional quote was received from Stepp Mfg.

M/Seeboth, S/Berg, to accept and file the Highway Dept. Monthly Update on Construction Projects and Maintenance Projects, carried.

M/Windschitl, S/Potter, to approve the Memorandum of Agreement between the University of MN and Brown County for providing Extension programs locally and Employing Extension Staff for the period of 1-1-2013 through 12-31-2013, carried.

M/Seeboth, S/Windschitl, to table consideration of the Positions Worksheet Brown County Support Staff Position (Addendum to 2013 MOA) between the University of MN and Brown County for the period of 1-1-2013 through 12-31-2013 subject to a meet and confer meeting with the AFSCME Courthouse Union, motion to table carried.

M/Lochner, S/Berg, to accept the resignation of Janette Brunner, PT Housekeeper, effective 12-27-2012 and authorize posting the position vacancy according to contract/policy, carried.

M/Potter, S/Seeboth, to accept the resignation of Barbara Buboltz, IPT Bailiff, effective 11-12-2012 and authorize posting the position vacancy per policy, carried.

M/Seeboth, S/Windschitl, to accept the resignation of Gloria Helget, FT Office Support Specialist for Family Services, effective 12-31-2012 and authorize posting the position vacancy internally, carried.

M/Windschitl, S/Potter, to study options and estimate costs of transitioning to paperless County Board meeting agendas, carried.

M/Seeboth, S/Berg, to approve the following Public Health Policy/Procedures effective 11-6-2012: Discontinuance of Services; Client Care Records; Continuing Education; Employee Expense Reimbursement (as revised); Grievance Procedures; Availability of Services; Transportation; Fees for Service; Public Health Nursing; Client Transfer; Direction and Control; Client Injury or Property Damage; Billing & Collection of Service Fees, carried.

Upon completion of an initial review of the 2013 Committee Memberships, M/Windschitl, S/Potter, to accept the initial draft of the 2013 Committee Memberships and agreed to further review the draft listing at a future County Board meeting, carried.

Correspondence C-1 thru C-15 were accepted and filed.

Seeboth reported on BCHS, on SCHA matters with Lochner, and on the 11-5-2012 Park Commission meeting with Windschitl; Berg reported on the South Central MN Regional Radio Board.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg adjourned the Meeting at 10:51 AM.

The Official Minutes of the Regular Meeting of 11-06-2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us