

SYNOPSIS OF COUNTY BOARD MEETING
November 27, 2012

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with Lay Board Members Mohr and Kuster. Also in attendance were County Administrator Enter, County Attorney Hinnenthal, and Family Services Director Henderson.

M/Lochner, S/Potter, to accept the Minutes of 11-20-2012 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Windschitl, to accept and file the Child Care Licensing Report which reviewed MN Statutes and Rules that govern child care licensing, and noted that there are 110 licensed family child care homes currently in Brown County, carried.

M/Seeboth, S/Potter, to approve the Purchase of Service Agreement Greater MN Family Services and Brown County Family Services Dept. for Family Based Services for CY 2013 that includes a 2% rate increase, carried.

M/Lochner, S/Berg, to approve the Acceptance of Grant Award from the MN Dept. of Human Services (DHS) for LexisNexis Accurint software license costs for the period of 10-12-2012 thru 6-30-2013 in the amount of \$1,044, carried.

M/Seeboth, S/Windschitl, to accept and file the state report on 2011 Maltreatment/Out of Home State Statistics, carried.

M/Seeboth, S/Windschitl, to accept and file the Social Service Case Actions Listing for Oct. 2012, carried.

M/Lochner, S/Potter, to accept and file the report on several large initiatives being undertaken by the DHS Disability Division which are based on requirements of the Federal Government and include MnChoices, Disability Waiver Rate Setting Methodology, and Home and Community Based Waiver Provider Standards, carried.

M/Windschitl, S/Seeboth, to accept and file the Brown County Family Services 2012 Summer Camping Program Report noting that sixty-five (65) youth attended camp this summer, carried.

M/Lochner, S/Windschitl, to approve the MFIP Employment Services Employment & Training and Support Work Contract for CY 2013 with MN Valley Action Council Employment Services in the amount of \$134,976, carried.

M/Seeboth, S/Potter, to authorize payment of Family Services Administrative claims in the amount of \$384.00, carried.

M/Potter, S/Berg, to accept and file Family Services Consent Agenda Items #1 thru #8, carried.

M/Seeboth, S/Lochner, to approve a one time vacation and/or sick leave donation by Brown County department co-workers to be placed in the sick balance of Employee #4513 as follows: Vacation maximum donation equal to four pay period vacation accruals per employee; Sick – 1) Employee must keep a minimum of 160 hours in own balance; 2) Employee can donate a maximum of up to 29.6 hours; 3) Recipient will receive 25% of hours donated, carried.

M/Potter, S/Berg, to accept the resignation of Diane Cragoe, Mental Health Clinical Social Worker, effective 12-31-2012 and authorize posting the position according to policy, carried.

M/Potter, S/Berg, to accept and file the report setting the date for the Brown County Public Health Annual Meeting for Tuesday 2-19-2013 beginning at noon (with Wednesday 2-20-2013 as the alternate date), carried.

M/Seeboth, S/Lochner, to approve Certificates of Appreciation for Mikyla Denney in recognition as serving as Youth Representative (Jan. 2011 thru Dec. 2012) and Carol Ackerson in recognition as serving as School Community Representative (Jan. 2008 thru Dec. 2012) on the Brown County Public Health Advisory Committee, carried.

M/Seeboth, S/Windschitl, to approve the 2013 Probation Fee Schedule per MS 244.18 effective 1-1-2013, carried.

M/Seeboth, S/Lochner, to approve the purchase of two (2) new Dell OptiPlex 7010 minitowers in the state contract amount of \$1,818.62 (includes sales tax) for Dispatch for emergency backup in the Sheriff's Depart., with funding provided by the 9-1-1 funds, carried.

M/Potter, S/Berg, to authorize remaining FY 2010 SHSP ARMER Infrastructure grant funds to be used for initial monthly charges for the purchase of a monthly T1 (telephone data line) from the Brown County Sheriff's Office to an appropriate MnDOT ARMER tower, carried.

M/Windschitl, S/Potter, to receive and order filed information from Flandrau State Park Manager Gary Teipel on the proposed addition of .81 acres (PIN 001.570.304.00.885) to the park's statutory boundary, carried.

M/Lochner, S/Potter, to approve the Drainage Ditch Repair request to replace a culvert in CD#33 open ditch in the NE1/4 of Section 18, Albin Township in the estimated amount of \$12,000 for the installation of used concrete pipe, carried.

M/Potter, S/Berg, to approve the clean-out of CD#3 Imp of approximately 9,000 feet by Rosburg Construction in the estimated amount of \$15,800, carried.

M/Seeboth, S/Lochner, to accept and file the update on the Veterans Transportation & Community Living Initiative Grant, carried.

M/Windschitl, S/Lochner, to approve the 2013 Departmental Conference Schedules and Association/Membership Dues, carried.

M/Seeboth, S/Berg, to approve 2013 renewal of consulting services contract with Madden Galanter Hanson, LLP, Plymouth, MN for assistance as needed to address union labor contract matters, carried.

Correspondence C-1 thru C-10 were accepted and filed.

Seeboth reported on IMMTRACK; Lochner reported on the SCHA Board meeting on 11-26-2012, with Windschitl on Sioux Trails, and with Berg on the Building Committee meeting at 8:15 AM on 11-27-2012; Potter reported on the Rural MN Energy Board meeting in Slayton on 11-26-2012; Windschitl reported on the Underage Substance Abuse Coalition.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg adjourned the Meeting at 12:20 PM.

The Official Minutes of the Regular Meeting of 11-27-2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us