

SYNOPSIS OF COUNTY BOARD MEETING
December 11, 2012

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter and County Attorney Hinnenthal

M/Seeboth, S/Lochner, to accept the Minutes of 11-27-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Lochner, to authorize payment of General Government claims in the amount of \$288,007.96 as follows: Revenue \$191,842.32; Public Health \$4,314.70; Road and Bridge \$21,088.56; Family Services \$555.45; Park \$137.56; Ditch \$64,069.04; Landfill \$5,917.30; SCORE \$83.03, carried.

M/Potter, S/Lochner, to approve the Application for a 3.2% liquor license by the River Valley Snowmobile Club Inc. for a six month license with an expiration of 7-31-2013, carried.

M/Seeboth, S/Lochner, to accept and file the update on the JD#35 R&B Joint Ditch Authority Meeting that was held at 8:15 AM this date 12-11-2012 with Brown County Commissioners Lochner and Windschitl present, and with Redwood County Commissioners Kokesch, Schueller, and Walling participating in the meeting by telephone, whereby the JD#35 R&B Ditch Authority rejected all quotes received for the clean out of 7,000' of JD#35 R&B in Sections 2 and 11 of North Star Township, and approximately 2,600' in Redwood County to the main ditch of JD#35 R&B; and approved a motion to solicit quotes consistent with the authorization on record from 10-23-2012 for cleanout of a portion of JD#35 R&B, carried.

M/Lochner, S/Berg, to approve seven (7) Drainage Ditch Repair requests, carried.

M/Lochner, S/Potter, to approve Res. No. 2012-21 approving final acceptance for the SAP 008-607-012 Aggregate Surface & Minor Grading Project on CSAH 7 from CSAH 24 to TH 14, carried.

M/Potter, S/Berg, to approve Res. No. 2012-22 supporting the State of MN Dept. of Transportation Cooperative Construction Agreement #02678 (TH 258 Turn Back Agreement), carried.

M/Windschitl, S/Potter, to approve the purchase of a power broom for the Highway Dept. from RDO in the amount of \$48,253.00, less trade-in of unit 29 (2004 Roscoe model power broom) in the amount of \$9,500.00, including sales tax in the amount of \$2,664.27, for a total amount of \$41,417.27, carried. An additional bid was received from Ruffridge-Johnson Equipment.

M/Windschitl, S/Seeboth, to accept and file the following Highway Dept. Monthly Update: Construction Projects Update; Maintenance Projects Update, carried.

M/Lochner, S/Berg, to approve participation at level "C" (participate by "encrypted chat and phone capability") of the MN Ride Link Project and authorize Dept. Heads (CVSO & Family Services/Heartland & IT Director) as Signatory Authority, carried.

M/Seeboth, S/Potter, to schedule a public hearing for 10:00 AM on 1-8-2013 for miscellaneous fees additions/revisions pursuant to MS 373.41, carried.

M/Windschitl, S/Lochner, to approve the purchase of one (1) custom designed computer from General NanoSystems Inc. for the investigations of computer crimes in the amount of \$3,379.00 plus applicable sales tax, carried.

M/Windschitl, S/Seeboth, to accept the quote in the total amount of \$7,820.00 plus applicable sales tax from Reliance Telephone, Inc. for the purchase of Courthouse security system and cameras to replace the existing system, carried.

M/Lochner, S/Berg, to approve State of MN Communications Facility Use Agreement #01098 – New Ulm Tower with Mn/DOT for placing county communications equipment on the state's ARMER New Ulm tower for the period of 1-1-2013 thru 12-31-2022 at a cost of \$300/yr. currently for one (1) station, carried.

M/Potter, S/Seeboth, to approve State of MN Communications Facility Use Agreement #02419 – Comfrey Tower with Mn/DOT for placing county communications

equipment on the state's ARMER Comfrey tower for the period of 1-1-2013 thru 12-31-2022 at a cost of \$300/yr. currently for one (1) station, carried.

M/Potter, S/Windschitl, to approve the purchase of two (2) ITT Night Vision Enforcer NEPVS-14 Generation 3 Pinnacle Monocular devices from Streichers in the amount of \$7,590.00 plus applicable sales tax, carried, with Seeboth dissenting. An additional quote was received from Morovision.

M/Seeboth, S/Berg, to accept and file the Nov. Monthly Reports of Activity for the Brown County Sheriff's Dept., carried.

M/Potter, S/Lochner, to approve the 2013 Brown County committee memberships, carried.

M/Seeboth, S/Potter, to approve the revision of the designated legal newspaper in the 2012-2014 Brown County Legal Printing proposal of the Brown County Editorial Association thereby designating the legal newspaper for 2013 to be the New Ulm Journal and for 2014 to be the Springfield Advance Press, carried.

M/Potter, S/Windschitl, to accept the resignation of Dawn Domeier, Part Time Extension Program Assistant effective 12-13-2012, carried.

M/Lochner, S/Berg, to approve the appointment of Kristi Domm as Full Time Office Support Specialist effective 12-17-2012 at her current hourly wage of \$12.099 (Grade VII, Entry); and authorize posting for a Part Time Office Support Specialist internally/externally per policy, carried.

M/Windschitl, S/Berg, to approve placing two (2) IPT Family Based Service Providers positions on lay off status, and authorize the Family Services Director and HR Director to temporarily re-activate the IPT Family Based Service Provider positions on an as needed basis, carried.

M/Seeboth, S/Potter, to appoint Sally Beltz as Part Time Housekeeper, pending successful completion of pre-employment physical and background check, at the rate of \$8.9401 per hour (Grade III, Step 4), carried.

Correspondence C-1 thru C-12 were accepted and filed.

Seeboth reported on the MCIT Annual Meeting on 12-3-2012 and on the AMC Annual Conference held 12-3/4-2012.

Calendars were coordinated for the next two week period.

At 5:20 PM, Chairman Berg recessed the Regular meeting noting that the County Board meeting will reconvene this date at 6:00 PM in the District Courtroom 3rd floor of the Brown County Courthouse to conduct the 2013 Proposed Budget and Levy Public Meeting.

At 6:00 PM, Chairman Berg reconvened the Regular Meeting to conduct the 2013 Proposed Budget and Levy Public Meeting in the 3rd floor District Courtroom of the Brown County Courthouse located in New Ulm, Minnesota. Commissioners Seeboth, Berg, Windschitl, Lochner, and Potter were in attendance, along with County Administrator Enter, County Attorney Hinnenthal, and Administrative/HR Assistant Debra Koch. Also in attendance were fifteen (15) Brown County department heads and staff; three (3) members of the general public; NUCAT staff and media representative Fritz Busch of the Journal. Informational handouts were distributed to those in attendance.

At 6:01 PM, Administrator Enter presented Brown County's proposed budget and levy for 2013, reviewing the handouts as provided. The proposed 2013 Brown County levy noted was \$11,384,513 which reflected a 1.86% increase from the 2012 levy in the amount of \$11,177,170. The Brown County Summary Budget Statement noted adopted 2012 and proposed 2013 revenues by fund and department, with the 2013 Brown County Budget Revenues projected at \$30,885,961. The adopted 2012 and proposed 2013 expenditures by fund and department were also presented in chart and graph form, with the proposed 2013 expenditures budgeted at \$30,885,961 which represented a 12.4% increase from 2012. The proposed 2013 Expenditures by category as a percentage of total budget were noted as follows: 13.8% General Government; 5.3% Public Health Nursing; 28.1% Human Services;

34.8% Road and Bridge; 0.5% Conservation/Natural Resources; 1.4% Culture/Recreation; and 16.0% Public Safety.

Administrator Enter addressed additional budget information as follows: Projected Brown County Employer Costs for employee compensation/benefits for 2013 totaling \$14,584,166 or 47.2% of the total proposed budget; Comparison of estimated market values for total agriculture properties and total non-agriculture properties. Administrator Enter also noted that preparation of the budget is a lengthy process and departments continually look for ways to limit the need for property taxes by seeking grants and reviewing departmental activity.

At 6:12 PM, Chairman Berg called for testimony from the public regarding the proposed 2013 Brown County Budget and Levy. There was no testimony from the general public regarding the proposed 2013 county budget and levy. Chairman Berg expressed thanks to those in attendance, and also thanked the department heads and staff for their efforts in preparing the draft 2013 budget and for controlling expenditures in 2012. It was noted that the County Board will consider adoption of the final payable 2013 property tax levy and budget at the regular County Board Meeting at 9:30 AM on Tuesday 12-18-2012 in Room 204 of the Brown County Courthouse.

At 6:14 PM, Chairman Berg concluded the 2013 County Budget/Levy Public Meeting.

There being no further business, Chairman Berg declared the Meeting adjourned at 6:14 PM.

The Official Minutes of the Regular Meeting of 12-11-2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us