

SYNOPSIS OF COUNTY BOARD MEETING
December 18, 2012

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter and County Attorney Hinnenthal

M/Seeboth, S/Lochner, to accept the Minutes of 12-11-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Lochner, to approve the Agreement for Consulting Services with Hildi, Inc. in the amount of \$4,200 relating to the determination of GASB 45 OPEB liability information needed for completion of the 12-31-2012 Financial Statements, carried.

M/Lochner, S/Potter, to authorize the Auditor/Treasurer's Office to distribute the 2012 interest income in the amount of \$264,399.27 to the major funds of the county based upon average fund balance, carried.

M/Seeboth, S/Berg, to accept and file the Annual Summary of Tax Adjustments for 2012 wherein five (5) abatements were approved pursuant to M.S. 375.192 authority, carried.

M/Windschitl, S/Lochner, to accept and file the 2012 Confession of Judgment Listing, carried.

M/Lochner, S/Potter, to accept and file the 2012 Septic Subordinations report noting that two (2) property owners requested subordination agreements in the past year, carried.

M/Lochner, S/Windschitl, to accept and file the Abatements of Penalty report wherein thirteen (13) individual taxpayers applied for relief under this program this year, carried.

M/Potter, S/Lochner, to approve Res. No. 2012-23 approving the classification of several tax forfeited lots as non-conservation, carried.

M/Lochner, S/Berg, to approve Res. No. 2012-24 approving the grouping of parcels in Dacotah West Addition and Minnesota River Valley Subdivision for future sale, carried.

M/Seeboth, S/Potter, to accept and file the Nov. 2012 Budget Report (Cash Basis and Unaudited) which reflects activity at 91.7% of the budget year as follows: expenditures of \$24,885,253.73 or 90.5%, and revenues of \$26,670,247.17 or 97.0%; and the Nov. 2012 Supplemental Budgets Report noting expenditures of \$1,656,292.63 or 88.3%, and revenues of \$1,756,150.71 or 92.4% of annual budgeted activity, carried.

M/Lochner, S/Seeboth, to adopt the certified levy for 2013 in the amount of \$11,384,513 resulting in a 1.86% increase from the 2012 certified levy; and to adopt the 2013 Brown County Budget for revenues and expenditures in the amount of \$30,885,961 resulting in a 12.4% increase from 2012; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2013 Brown County Budget for publication, carried.

M/Seeboth, S/Lochner, to approve the following 2013 Supplemental Budgets: Law Library Rev. and Exp.: \$17,000; Sheriff Contingent. Rev. and Exp.: \$9,000; Snowmobile Safety Rev. and Exp.: \$3,311; Jail Commission Rev and Exp.: \$9,000; 911 Emergency Tele. Rev. and Exp.: \$104,872; Septic Loan Prog. Rev. and Exp.: \$458,999; Building Fund Rev. \$9,572 and Exp.: \$218; Ditch Fund Rev. and Exp.: \$525,000; Landfill Fund Rev. 916,850 and Exp.: \$909,959; SCORE Rev. \$85,721 and Exp.: \$79,273, carried

M/Lochner, S/Windschitl, to accept and file the update on the JD#35 R&B Joint Ditch Authority Meeting that was held at 8:15 AM this date 12-18-2012 with Brown County Commissioners Lochner and Windschitl present, and with Redwood County Commissioners Kokesch, Schueller, and Walling participating in the meeting by telephone, whereby the JD#35 R&B Ditch Authority approved the quote received from Schmidt Construction in the amount of \$12,680 for the clean out of 7,000' of JD#35 R&B in Sections 2 and 11 of North Star Township, and approximately 2,600' in Redwood County to the main ditch of JD#35 R&B, carried.

M/Windschitl, S/Lochner, to approve twenty-four (24) Drainage Ditch Repair requests, carried.

M/Seeboth, S/Berg, to approve Res. No. 2012-25 supporting local deputy registrar maintenance of local driver license and state ID services, carried.

Correspondence C-1 thru C-3 were accepted and filed.

Lochner and Seeboth reported on the Solid Waste Advisory Committee meeting on 12-13-2012.

At 10:00 AM, State Senator Gary Dahms and State Representative Paul Torkelson met with the County Board and seven (7) department heads to discuss pending legislative issues including: Road & Bridge funding and weight restriction concerns; County Assessor review of homestead on ag land trusts; Family Services issues & SCHA (South Country Health Alliance); Probation case load reduction program; Over-all concern of cost shifts to local units of government; Example: MS 244.19 Subd. 6 provides for 50% reimbursement for probation officers salaries but in 2012, Brown County received about 31% reimbursement; Request for License Bureau drivers license fee increase; Request Sales Tax Exemption for ARMER system equipment purchases; The need for simplifying the Minnesota property tax system; State enforcement actions and state interpretation of rules and regulations; Payment in lieu of taxes (PILT); County Program Aid; Simplifying the compliance process related to state rules. Chairman Berg thanked Senator Dahms and Representative Torkelson for attending the County Board meeting to review county legislative concerns. M/Lochner, S/Potter, to accept and file the report made to State Senator Gary Dahms and State Representative Paul Torkelson on county issues for legislative consideration, carried.

Calendars were coordinated for the next two week period.

M/Lochner, S/Potter, to approve the Conditional Use Permit Application #C-00332 of Doris Huiras & Randy Lax on property described as SE4 of SE4 of NW4 & NE4 of NE4 of SW4, Sec. 28-T109N-R33W, Leavenworth Township for the purpose of renewing CUP #C-00228 and to continue to allow gravel extraction to include crushing, screening and a temporary hot mix plant in the gravel pit area. Pit also includes property owned by Randy Lax in E2 of SW4, Leavenworth Township Sec 28 - Twp 109N - R 33, with three (3) conditions listed, carried.

M/Lochner, S/Berg, to approve the Preliminary Plat #P-0150 a single lot split by Paul Krienke known as Krienke Third Subdivision, on property described as part of the S2 of SW4, Sec. 27-T110N-R32W, Home Township. Property being platted is an existing homesite being split off from tillable acres, carried.

M/Seeboth, S/Windschitl, to approve signing a letter of support of the proposal "Providing Solid Waste Training and Technical Assistance to Counties and Businesses in Southern MN" which is a joint effort between the MN Technical Assistance Program (MnTAP), county solid waste employees, rural communities, and businesses, carried.

M/Windschitl, S/Berg, to accept and file information on the MN DNR Conservation Partners Grant for Spring Creek noting the "Spring Creek Trout Restoration by Brown County" has been selected for funding through the Conservation Partners Legacy Grant Program, FY13 Round 1 in the amount of \$321,972, carried.

M/Windschitl, S/Seeboth, to approve Amendment No. 1 to Contract No. 33135 Between State of Minnesota Fifth Judicial District Administration and Brown County Probation to provide coordinator services to the Adult Drug Court thru 6-30-13 and authorize the County Board Chair and Brown County Probation Director to sign same on behalf of Brown County, carried.

M/Lochner, S/Potter, to approve the State of MN Joint Powers Agreement with the State of MN and Brown County Sentence-to-Serve (STS) for CY 2013 for Brown County STS to provide labor necessary to split wood and bundle firewood from Fort Ridgely State Park for resale to Park users and authorize the Brown County Probation Director to sign same on behalf of Brown County, carried.

M/Seeboth, S/Berg, to approve the following Public Health Policy/Procedures effective 12-18-2012: Case Management for Home Health; Face to Face Encounter; HHABN (Home Health Advisory Beneficiary Notice) Policy; Blood Pressure Screening;

Comprehensive Assessment; Skilled and Maintenance Definitions; Depression Screen; Drug Regimen Review; Fall Risk Assessment; Home Health Aide Supervision; Maternal Child Health; Pain Assessment; Record Retention; Risk of Developing Pressure Ulcer; Vulnerable Adult Risk Assessment; WIC (Women Infants and Children), carried.

M/Lochner, S/Berg, to accept the low quote from Furniture Gallery in the amount of \$4,450.74 for Projects #1 and #2 carpet replacement in the Probation Building, with funding provided by Probation Supervision Fees in the approximate amount of \$2,500 and the remaining from the Building Fund 14, carried. Additional quotes were received from New Ulm Furniture; Treat's Home Center; and Retzlaff's.

M/Seeboth, S/Potter, to rescind the 12-11-2012 appointment of Sally Beltz who subsequently notified Brown County that she withdrew acceptance of the position of PT Housekeeper and to approve the appointment of Kristin Schrock as PT Housekeeper at the courthouse, pending successful completion of pre-employment physical and background check, at the hourly rate of \$8.4269/hour (Grade III, Step 2), carried.

M/Seeboth, S/Windschitl, to authorize payment of Family Services Administrative claims in the amount of \$93,769.96, carried.

At 11:25 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Lochner, S/Windschitl, to authorize the payment of Social Services payments in the amount of \$201,585.25, carried. The Closed Session ended at 11:32 AM.

M/Seeboth, S/Berg to continue the salary of \$21,250 for County Commissioners for 2013; to continue the \$500 additional salary in 2013 for the Brown County Board Chair; and to continue the per diem for County Commissioners at \$60 in 2013, motion failed with Lochner, Potter, and Windschitl dissenting.

M/Lochner, S/Windschitl to approve the salary of \$21,800 for County Commissioners for 2013; to approve \$1,000 additional salary in 2013 for the Brown County Board Chair; and to continue the per diem for County Commissioners at \$60 in 2013, carried, with Seeboth and Berg dissenting.

Pursuant to MS 387.20, and with respect to the responsibilities and duties of the Sheriff's Office and Sheriff Hoffmann's experience and qualifications, M/Potter, S/Berg, to approve the 2013 Brown County Sheriff salary of \$86,000, carried.

Pursuant to MS 384.151 and 385.373, and with respect to the responsibilities and duties of the Auditor/Treasurer's Office and A/T Helget's experience and qualifications, M/Potter, S/Berg, to approve the 2013 Brown County Auditor/Treasurer salary of \$81,203, carried.

Pursuant to MS 386.015 and with respect to responsibilities and duties of the County Recorder's Office and Recorder Kamolz's experience and qualifications, M/Potter, S/Berg, to approve the 2013 Brown County Recorder salary of \$64,831, carried.

M/Potter, S/Berg, to approve a salary in the amount of \$96,377 effective 1-1-2013 for the Brown County Family Services Director, with respect to the responsibilities and duties of the Family Services Director and Family Services Director Henderson's experience and qualifications, carried.

M/Potter, S/Berg, to approve a salary in the amount of \$100,052 effective 1-1-2013 for the Brown County Highway Engineer, with respect to the responsibilities and duties of the Highway Engineer and Engineer Steven's experience and qualifications, carried.

M/Potter, S/Berg, to approve a salary in the amount of \$101,706 effective 1-1-2013 for the Brown County Administrator, pursuant to MS 375A.06 and the Employment Agreement dated 9-16-97, with respect to the responsibilities and duties of the County Administrator and Administrator Enter's experience and qualifications, carried.

There being no further business, Chairman Berg adjourned the Meeting at 11:43 AM.