

**SYNOPSIS OF COUNTY BOARD MEETING**  
**December 27, 2012**

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter, County Attorney Hinnenthal, and Family Services Director Henderson. Lay Board Members Mohr and Kuster were excused.

M/Lochner, S/Potter, to accept the Minutes of 12-18-2012 and authorize publication of the Synopsis of same, carried.

M/Seeboth, S/Windschitl, to accept and file the Child Support Program Report for federal fiscal year 2012, carried.

M/Lochner, S/Potter, to approve the Lease Agreement for use of garage space from Sleepy Eye Bus Service, Inc. for the CY 2013 at the cost of \$95/month, carried.

M/Windschitl, S/Berg, to approve the Purchase of Service Agreement Greater Minnesota Family Services (GMFS) and Brown County Family Services (Fiscal Host) for Family Group Decision Making for CY 2013 to serve as fiscal host to pass on the state grant amount in the amount of \$58,845.00 for the four counties involved (Brown, Sibley, Watonwan, and Blue Earth); and to approve the Purchase of Service Agreement GMFS and Brown County Family Services for Family Group Decision Making Services for CY 2013 providing a county supplement for this service in the amount of \$8,745.50 for Brown County, carried.

M/Seeboth, S/Lochner, to accept and file the Social Services Case Actions Listing for Nov. 2012, carried.

M/Lochner, S/Berg, to approve the Contract Addendum with Mankato Rehabilitation Center, Inc. for five (5) sheltered work services for CY 2013, carried.

M/Seeboth, S/Lochner, to approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Service for CY 2013 at the rate of \$53.30 per hour for up to 40 clients at a given time with the \$64,000 limit for the year, carried.

M/Lochner, S/Potter, to approve the Brown County Attorney Fraud Services Contract for 2013 at the rate of \$164.88 per hour, carried.

M/Seeboth, S/Windschitl, to authorize payment of Family Services Administrative claims in the amount of \$6,144.12, carried.

M/Lochner, S/Berg, to accept and file Family Services Consent Agenda Items #1 thru #6, carried.

At 9:53 AM, Chairman Berg convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Potter, to authorize the payment of Social Services payments in the amount of \$51,779.62, carried. The Closed Session ended at 9:54 AM.

M/Seeboth, S/Lochner, to authorize payment of General Government claims as corrected in the amount of \$365,839.39 as follows: Revenue \$211,568.92; Public Health \$17,533.57; Road and Bridge \$41,794.10; Family Services \$310.73; Building \$14,400.00; Park \$467.57; Ditch \$78,992.91; Landfill \$771.59, carried.

M/Potter, S/Windschitl, to include the Collaborative in the normal interest distribution beginning in 2012 with the interest being calculated on the average fund balance, carried.

M/Lochner, S/Seeboth, to resolve to approve the Brown County Auditor's Notice of Sale of Lands 2013 Forfeited to the State for Non-Payment of Taxes, Notice of Public Sale of Tax Forfeited Lands and Certificate of Brown County Commissioners of List of Tax Forfeited Lands to be Sold, carried.

M/Lochner, S/Berg, to authorize the temporary transfer from Imp. 25, CD 69, CD 72, CD 73, CD74, CD 75, and JD 35 R&B in the amount of \$420,000 to various ditches in the Ditch Fund, and to authorize the transfer in Jan. 2013 from various ditches back to Imp. 25, CD 69, CD 72, CD 73, CD74, CD 75, and JD 35 R&B to repay the temporary loans/transfers taken in Dec. 2012, carried.

M/Lochner, S/Potter, to approve five (5) Drainage Ditch repair requests, carried.

M/Seeboth, S/Potter, to set the bid letting date for seal coat oil for 2013 for 10:00 AM on 1-23-2013 at the Highway Dept. Office, carried.

M/Potter, S/Berg, to authorize the purchase of a Ford pickup for the Highway Dept. from Chuck Spaeth Ford in the amount of \$31,225.00 less trade in of Unit 57 (2001 Ford F250 pickup with 200,100 miles) in the amount of \$5,000.00, plus sales tax in the amount of \$1,802.97, for a net amount of \$28,027.97, carried. An additional quote was received from Jensen Motors for a GMC pickup.

Correspondence C-1 thru C-5 were accepted and filed.

Windschitl reported on the Underage Substance Abuse Coalition and with Commissioner Lochner on Sioux Trails Mental Health Center information.

M/Lochner, S/Berg, to approve the Feedlot Technician Position Description and refer same to the Personnel Advisory Committee (PAC) for pointing, carried.

M/Lochner, S/Seeboth, to authorize interest in 2012 from the Landfill Fund and Landfill Trust Fund to be placed in the Landfill Fund as recommended by the Solid Waste Advisory Committee, carried.

M/Lochner, S/Potter, to approve a two year contract with S. W. Recycling of Willmar to collect e-waste and white goods at the Brown County Landfill for the period of 1-1-2013 thru 12-31-2014 as recommended by the Solid Waste Advisory Committee, carried.

M/Windschitl, S/Potter, to accept and file the update on planning for the Annual Employee Recognition Day event, carried.

M/Potter, S/Lochner, to approve the appointment of Kallie Markam as FT Autism Social Worker at Family Services, at the annual salary of \$43,560 (Grade XIV, Step 2), due to direct related experience, with start date to be determined, pending successful completion of background check, carried.

M/Seeboth, S/Berg, to approve the appointment of Kelly Meissner as FT Mental Health Clinical Social Worker at Family Services, at the annual salary of \$49,805 (Grade XVI, Step 3) due to direct related work experience and market factors, with start date of 1-28-2013, pending successful completion of background check, carried.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg adjourned the Meeting at 10:50 AM.

The Official Minutes of the Regular Meeting of 12-27-2012 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)