SYNOPSIS OF COUNTY BOARD MEETING
February 19, 2013

Members present: Seeboth, Berg, Windschitl, Lochner, and Potter, along with County Administrator Enter and Assistant County Attorney Boyle.

M/Seeboth, S/Potter, to accept the Minutes of 2-5-2013 and authorize publication of the Synopsis of same, carried.

M/Lochner, S/Berg, to authorize payment of General Government claims in the amount of $127,531.05 as follows: Revenue $54,433.47; Public Health $21,088.78; Road and Bridge $13,643.34; Family Services $15,835.90; Building $4,925.82; Park $634.29; Ditch $16,305.45; Landfill $544.00; SCORE $120.00, carried.

M/Lochner, S/Berg, to authorize the payment for the annual Joint Ditch billing in the amount of $15,905.90 (not including JD#36 R&B expense of $1,633.99) to the Redwood County A/T for Brown County’s share of expenses incurred from 1-1-2012 thru 12-31-2012, and request a meeting here with Redwood County Judicial Ditch Authority representatives to review the 2012 JD#36 expense and the Joint County Drainage Authority policy, carried.

M/Berg, S/Lochner, to authorize setting assessments/liens on the JD#48 BE&B drainage system in the amount of $35,000, carried.

M/Lochner, S/Windschitl, to set the Hearing Date for the Viewer’s Report on Redetermination of Benefits for CD#23 & #52 for 2:00 PM on 3-26-2013 and 3:00 PM for CD#28 in the LEC Training Room, New Ulm, MN (with the Brown County Office Building in Sleepy Eye, MN as the alternate meeting location if the LEC Training Room is not available), carried.

M/Seeboth, S/Potter, to accept and file the Jan. 2013 Monthly Reports of Activity for the Brown County Sheriff’s Dept., carried.

M/Lochner, S/Berg, to accept and file the Certificate of Compliance for the year 2012 noting that the Brown County Recorder was not in compliance with state recording requirements and understanding that actions have been taken to address compliance issues, and also noting that the current balance as of 12-31-2012 in the Recording LRF-Compliance Fund is $98,880.41; and to accept and file the Brown County Recorder Statistical Data Report for the years 2007 thru 2012 for work completed in the Recorder’s Office, carried.

M/Seeboth, S/Potter, to approve and ratify the Software Service and License Agreement between MCCC and Xerox dated 1-1-2013; the LRMS CAMA Maintenance and Support Agreement between MCCC and Xerox through 12-31-2020; and the LRMS Property Tax Maintenance and Support Agreement between MCCC and Xerox through 12-31-2020, carried.

M/Windschitl, S/Potter, to accept and file the report on the County Board Meeting paperless project and to pursue further cost and benefit analysis, carried.

M/Lochner, S/Windschitl, to approve Preliminary Plat #P-00153 a Multi (2) lot split by Jeffrey & Julie Menage known as Menage Subdivision on property described as Lot 4 Block 1 Pleasant View Subdivision, Sec. 19–T109N–R34W Burnstown Township. Property being platted is an existing homesite being split from one 10 acre lot into 2 lots to accommodate new home construction, with one (1) condition listed, carried.

M/Berg, S/Seeboth, to approve Conditional Use Permit App. (CUP) #C-00335 of Izaak Walton League on property described as part of the SW4, Sec. 3–T109N–R31W, Sigel Township for the purpose of renewing current CUP #C-00193 and to continue to allow use of existing rifle range, small arms & small bore shooting range and use of archery range located in the A-1 Ag Protection Zoning District, with ten (10) conditions listed, carried.

M/Berg, S/Potter, to approve CUP App. #C-00333 application of Duane Roiger on property described as Outlot A of the NE4 of NE4, Sec. 36–T109N–R35W, North Star Township for the purpose of renewing CUP #5781 & to continue to allow up to 500 AU (500 head) in a beef finishing operation, with six (6) conditions listed, carried.
M/Lochner, S/Potter, to approve the CUP App. #C-00334 application of Richard Maurer on property described as N2 of NW4 of NW4, Sec. 21–T111N–R33W, Eden Township for the purpose of Amending existing CUP #C-00191 to allow the expansion of an existing feedlot from 2400 head (720 AU) to 4800 head (1440 AU), the construction of a new 102'x192' confinement barn with a 102'x192'x8' deep manure storage area and the continued use of an existing 102'x192' confinement barn with a 102'x192'x8' deep manure storage area in a hog wean to finish operation, with ten (10) conditions listed, carried.

M/Berg, S/Windschitl, to approve the Preliminary Plat #P-00151 a Multi (2) lot split by Heidi Halvorson known as Himmel Subdivision, on property described as part of the W2, Sec. 32–T111N–R31W, Milford Township. Property being platted is an existing homesite being split from one 10 acre lot into 2 lots to accommodate new construction, carried.

M/Lochner, S/Potter, to approve the Preliminary Plat #P-00152 a Single lot split by Danny Vogel known as Vogel Fifth Subdivision, on property described as part of the SE4 of NE4, Sec. 25–T109N–R35W, North Star Township. Property being platted is currently farm field & wooded land to be split off creating a 3 acre building site to accommodate new construction, carried.

M/Windschitl, S/Berg, to set a public hearing for 10:15 AM on Tuesday 3-19-2013 in Room 204 of the Brown County Courthouse, New Ulm, MN to receive public comments on proposed changes to the Brown County Burn Ordinance to be heard by the Brown County Board of Commissioners, carried.

M/Lochner, S/Windschitl, to accept the quote received from Schueller’s Sales and Service for the purchase of a 2013 Outlaw XP with 36hp Vanguard engine in the amount of $8,899.00; Roll Over Protection System in the amount of $300.00; dump from seat bagger with deck mounted assist fan in the amount of $2,345.00; less trade-in of the Kubota in the amount of $2,730.00; and sales tax in the amount of $605.96, for a net amount of $9,419.96 as recommended by the Brown County Park Commission, carried. Additional quotes were received from the following: Potters John Deere for a Z960R Commercial ZTrak mower with Material Collection System with trade-in of the of the Kubota; River Valley Power Equipment for a LZX940KC606 34hp mower with bagger kit with trade-in of the Kubota.

M/Windschitl, S/Seeboth, to approve the Contract with Independent Caretaker Maintenance Agreement with Jeff Hoffmann to serve as Park Caretaker for the 2013 park season (4-15-13 thru 10-15-13) in the amount of $4,900 for Lost Dog & Fox Hunter’s County Park; and to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2013 park season (4-15-13 thru 10-15-13) for Treml County Park in the amount of $4,430; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2013 park season (4-15-13 thru 10-15-13) for Mound Creek County Park including winter monitoring (10-15-13 thru 4-15-14) for a total contract cost in the amount of $10,588, carried. It should be noted that the day-use park contracts include language and payment ($20/day) for days the park is open beyond the normal park season of April 15 to October 15.

M/Berg, S/Potter, to approve extension of the existing contract with Blue Earth County regarding operation of Brown County’s Household Hazardous Waste Management Program to continue the existing agreement with Blue Earth County until 12-31-2017, carried.

M/Lochner, S/Seeboth, to authorize the County Board Chair to sign the State of MN Board of Water and Soil Resources 2012 Natural Resources Block Grant Final Program Allocation and Contribution Statement, carried.

M/Windschitl, S/Potter, to approve the appointment of Jennifer Glassmaker as FT Correctional Officer at the Law Enforcement Center, at the hourly rate of $16.8654/hour (Grade XI, Entry) with a start date of 3-8-2013, carried.

M/Berg, S/Potter, to approve the appointment of Leah Luke as FT Chemical Dependency Social Worker at Family Services at the annual salary of $47,362 (Grade XIV, Step 4) with a hire date of 1-31-2013, carried.
M/Seeboth, S/Windschitl, to approve the plan to organize and conduct Employee Recognition luncheons and present service awards on April 2, 3, & 4 at three different work locations as recommended by the ad hoc employee committee, carried.

M/Lochner, S/Potter, to approve the appointment of Brian Sellner – School System Representative, to the Public Health Advisory Committee effective for 2-19-2013 thru 12-31-2014, carried.

M/Lochner, S/Seeboth, to approve the South Country Health Alliance Amended Joint Powers Agreement (final draft 1-23-2013), carried.

M/Seeboth, S/Berg, to approve payment of Family Services administrative claims in the amount of $82,993.63, carried.

At 11:06 AM, Chairman Potter convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Windschitl, to authorize the payment of Social Services payments in the amount of $236,746.74, carried. The Closed Session ended at 11:11 AM.

M/Seeboth, S/Lochner, to accept and file 2012 Statistical Report with the 2013 Strategic Plan for the Probation Dept., carried.

By consensus, Commissioners Lochner and Berg (with Commissioner Seeboth as alternate) agreed to serve on an ad hoc committee along with Probation Director Schultz, Family Services Director Henderson, Administrator Enter, and Judge Docherty (as available), to review the recent high cost of out-of-home placements.

M/Lochner, S/Berg, to accept and file the Jan. 2013 Budget Report (Cash Basis and Unaudited) which reflects activity at 8.3% of the budget year as follows: expenditures of $2,073,516.55 or 6.7%, and revenues of $927,594.75 or 3.0%; and the Jan. 2013 Supplemental Budgets Report noting expenditures of $224,255.04 or 10.6%, and revenues of $55,045.44 or 2.6% of annual budgeted activity, carried.

Correspondence C-1 thru C-15 were accepted and filed.

Seeboth reported on the recent TZD (Toward Zero Deaths) Highway Meeting and on Highway 14 Partnership efforts.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Potter declared the Meeting adjourned at 11:49 AM.

The Official Minutes of the Regular Meeting of 02-19-2013 are on file in the County Administrator’s Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator’s E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us