

SYNOPSIS OF COUNTY BOARD MEETING

January 20, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Seeboth, S/Potter, to accept the Minutes of 1-6-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$578,487.22 as follows: Revenue \$357,032.41; Public Health \$42,266.23; Road and Bridge \$110,044.21; Family Services \$47,671.24; Park \$4,807.20; Ditch \$3,205.28; Landfill \$13,126.27; SCORE \$334.38; carried.

M/Potter, M/Seeboth, to resolve to approve the Off-Site Gambling Application of the Leavenworth Baseball Association for the event scheduled to be held on 2-21/22-2015; carried 5-0.

M/Seeboth, S/Potter, to approve the Inter-fund transfer to record true-up of payroll liability accounts with offset of \$10,860.11 to be recorded to the 01-149.6889 contingency fund account thereby zeroing out payroll liability accounts; carried.

M/Berg, S/Simonsen, to accept and file the report on the Spring Creek Trout Restoration Project (State PO 03-31800) noting that initial project bids exceeded available grant funding which will require limited project re-design and re-bidding; passed.

M/Seeboth, S/Simonsen, to approve the Families First of Brown County 2015 Fiscal Year Agreement – Teen Court whereby Families First Children’s Collaborative shall pay grant monies in the amount of \$10,250 toward the Brown County Teen Court Program, and authorize Assistant Probation Director Westcott to sign said agreement on behalf of Brown County; carried.

M/Seeboth, S/Potter, to accept and order filed the 911 Report for 2014 for the Brown County Sheriff’s Dept.; carried.

M/Berg, S/Windschitl, to accept and order filed the Dec. 2014 and the 2014 Year-End Reports of Activity for the Brown County Sheriff’s Dept.; carried.

M/Seeboth, S/Potter, to set the date for County Board of Appeal and Equalization for Monday 6-15-2015 at 7:00 PM, and to reserve Tuesday 6-23-2015 at 11:00 AM if continuance is needed; carried.

M/Berg, S/Simonsen, to ratify the appointment of Kaleena Wiens as FT Correctional Officer effective 11-17-2014 at the hourly rate of \$17.2027/hr (Grade XI entry level); carried.

M/Potter, S/Seeboth, to appoint Kelly Hotovec as FT Assistant Auditor/Treasurer effective 2-9-2015 at the annual rate of \$50,403 (Grade XV, Step 3); carried.

M/Berg, S/Potter, to approve review of all of the positions in the County Attorney’s Office and the FT Facilities Assistant position as an addendum to the 15 County Salary survey process completed in 2014; carried.

M/Seeboth, S/Windschitl, to appoint Admin./HR Assistant Schaefer as Interim HR Director effective 1-26-2015 until the new HR Director is in office; carried.

M/Seeboth, S/Potter, to approve the purchase of a Canon Image Runner Advance 6255 copier from Riverbend Business Products, Inc. in the state contract price amount of \$10,369 for use in the Brown County Courthouse with payment from the contingency line item 01-149.6889; passed 5-0.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$113,972.24; carried.

At 10:00 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Berg, to authorize the payment of Social Services payments in the amount of \$166,353.65; carried and the Closed Session ended at 10:08 AM.

Correspondence C-1 thru C-11 were accepted and filed. Seeboth reported on the Brown County Historical Society; the Highway 14 Partnership; and the Regional IEIC meeting; Berg reported on GBERBA; Potter reported with Windschitl on the Brown County Economic Development Partners Inc. meeting; and on the AREA II and RCRC meetings; Simonsen reported on the recent Detox meeting; Windschitl reported on Extension matters with Potter and on the South Country Health Alliance.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:33 AM.

The Official Minutes of the Regular Meeting of 01-20-2015 are on file in the County Administrator’s Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator’s E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us