

SYNOPSIS OF COUNTY BOARD MEETING

February 3, 2015

Members present: Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson. Seeboth was excused.

M/Potter, S/Simonsen, to accept the Minutes of 1-27-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to authorize payment of General Government claims in the amount of \$101,788.79 as follows: Revenue \$62,849.47; Public Health \$13,585.93; Road and Bridge \$21,000.52; Family Services \$551.81; Park \$153.76; Ditch \$2,308.82; Landfill \$1,013.48; Forfeited Tax \$325.00; carried.

M/Potter, S/Simonsen, to set the bid letting date for seal coat oil for 2015 for 10:00 AM on 3-4-2015 at the Highway Dept. Office; carried.

M/Potter, S/Windschitl, to set a bid letting date for the SAP 008-620-028, 008-620-029, 008-624-031, & 008-624-032 Surface Rehabilitation Projects on CSAH 20 and 24 for 10:00 AM on 3-11-2015 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Berg, S/Simonsen, to approve the parking layout which includes diagonal parking on one side of the street between 1st Street and Main Street for the SAP 008-620-030 Surface Rehabilitation Project on CSAH 20 in Hanska; passed.

M/Simonsen, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Potter, to approve the contract with Klassen Mechanical, Inc. in the total amount of \$176,901 for the Brown County Museum HVAC Upgrade Project in accordance with MHS Grant #1404-04121; passed.

M/Simonsen, S/Potter, to approve the Professional Service Agreement with SMB of MN in the total amount of \$1,200 for the Air Testing, Adjusting, and Balancing of the Brown County Museum HVAC Upgrade Project in accordance with MHS Grant #1404-04121; passed.

M/Berg, S/Potter, to accept and file the following Public Health Update: 2014-2015 Influenza Season; Adolescent Vaccination Campaign; Medical Countermeasures Distribution Table Top Exercises; Annual Meeting; and Shared Services Learning Collaborative; carried.

M/Potter, S/Simonsen, to accept donation from an anonymous donor and create a special account in Probation to manage expenditure of said donation for the purpose of addressing special needs of Probation clients; carried.

M/Berg, S/Windschitl, to appoint Scott Filzen to the Personnel Advisory Committee through 12-31-2018 as the representative of the Highway AFSCME Union; carried.

M/Potter, S/Simonsen, to appoint Ruth Schaefer as the FT Human Resources Director at the annual Salary of \$57,268 (Grade XVII, Step 4) effective 2-4-2015 and authorize to post the vacated Administrative/Human Resources Assistant position according to policy; carried.

Correspondence C-1 thru C-9 were accepted and filed. Simonsen reported on the AMC Newly Elected Officials Conference 1-28/29-2015; Berg reported on EMS matters.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 8:50 AM.

The Official Minutes of the Regular Meeting of 02-03-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us