

SYNOPSIS OF COUNTY BOARD MEETING

February 17, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Potter, to accept the Minutes of 2-3-2015 and authorize publication of the Synopsis of same; carried.

M/Seeboth, S/Simonsen, to set a bid letting date for the SAP 008-613-025 & 008-620-030 Surface Rehabilitation Projects on CSAH 13 & 20 in Hanska for 10:00 AM on 4-1-2015 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Potter, S/Windschitl, to authorize payment of General Government claims in the amount of \$134,879.15 as follows: Revenue \$73,065.18; Public Health \$8,008.52; Road and Bridge \$8,268.18; Family Services \$926.98; Park \$529.47; Ditch \$39,003.13; Landfill \$2,846.79; SCORE \$2,230.90; carried.

M/Potter, M/Seeboth, to approve the purchase of Softree road design software in the amount of \$4,500 for two (2) licenses understanding that there will be \$1,100/yr expense after the free first year for updates and tech support; carried.

M/Potter, S/Simonsen, to accept the quote received from Red Rock Quarry in the amount of \$18/ton for an estimated 3,800 tons of seal coat aggregate for 2015 to seal coat approximately twenty-seven miles of county highway as part of normal maintenance; carried. An additional quote was received from SMC Sioux Rock Products.

M/Potter, S/Simonsen, to approve the spring road restrictions for 2015 as recommended by the County Highway Engineer with the addition of CSAH 13 from New Ulm to the north county line to be posted at 10 ton; carried.

M/Berg, S/Potter, to accept the resignation of Larrys Kilmer effective 2-27-2015 and ratify the posting of the open FT Assistant Highway Engineer according to policy; passed.

M/Seeboth, S/Windschitl, to authorize the posting for an IPT Dispatcher according to policy; passed.

M/Berg, S/Potter, to appoint Gail Bode as FT Admin./HR Assistant effective 2-23-2015 at the hourly rate of \$20.4086 (Grade XII, Step 3); and to approve the posting of the FT Collections/Property Maintenance Assistant vacancy according to policy; carried.

M/Seeboth, S/Simonsen, to accept and order filed the Jan. 2015 Reports of Activity for the Sheriff's Dept.; carried.

M/Simonsen, S/Berg, to approve the 2015 State of MN Annual County Boat and Water Safety Grant Agreement #87899 in the amount of \$4,465 for the period of 1-1-2015 thru 6-30-2016; carried.

M/Potter, S/Seeboth, to approve the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement for the Brown County Sheriff's Office for eCharging, and authorize the County Board Chair and the County Administrator to sign said amendment on behalf of Brown County; carried.

M/Seeboth, S/Simonsen, to approve the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement for the Brown County Attorney's Office for eCharging, and authorize the County Board Chair and the County Administrator to sign said amendment on behalf of Brown County; carried.

M/Seeboth, S/Potter, to approve the Household Electronic Waste and Household Appliances Recycling Agreement (with Paragraph 2 delivery language revised) with S. W. Recycling of Willmar to collect e-waste and white goods at the Brown County Landfill for the period of 2-17-2015 thru 2-17-2017 as recommended by the Solid Waste Advisory Committee; carried.

M/Berg, S/Potter, to approve the MPCA 2014 Annual County Feedlot Officer Annual Report and Performance Credit Report; passed.

M/Seeboth, S/Potter, to accept and file the 2014 Year-End Budget Report (Cash Basis and Unaudited) which reflects activity at 100% of the budget year as follows: Expenditures of \$30,240,629.59 or 99.2%, and revenues of \$29,733,087.98 or 97.5%; and the 2014 Year-End Supplemental Budgets Report noting expenditures of \$2,268,029.63 or 99.6%, and revenues of \$1,839,977.40 or 86.9% of budgeted activity; passed.

M/Berg, S/Potter, to approve the application of Greg Knaak (Darlene Wolf, owner) on property described as Lot 1, Block 1 Park Second Addition, Sec22-Twp109N-R30W, Cottonwood Township, for the purpose to allow a granite fabrication & machining operation by repurposing and raising roof height by six (6) feet of an existing mini storage building located in the B-2 General Business Zoning District with four (4) conditions; passed.

M/Potter, S/Simonsen, to approve the application of George & Janis Erickson on property described as part of the SW4 Sec4-Twp108N-R34W, Bashaw Township, for the purpose to renew existing CUP #C-00068 to continue to allow use of Earthen Basin in a farrow to finish hog operation under 300 AU in the A-1 Agricultural Protection Zoning District with nine (9) conditions; passed.

M/Berg, S/Potter, to approve the Final Plat #P-00180 a single lot split by Derek & Andrea Wendland known as Boesch Second Subdivision, on property described as part of the SW4 of SE4, Sec10-Twp109N-R30W, Cottonwood Township. Property being platted is an expansion of Lot2 Block1 Boesch First Subdivision; passed.

M/Simonsen, S/Berg, to approve the State of MN Minnesota State Colleges and Universities Memorandum of Agreement between Southwest MN State University and Brown County Public Health to provide clinical experience for nursing students in Public Health; passed.

M/Berg, S/Potter, to approve the 2015 SCHA Delegation Agreement with South Country Health Alliance (SCHA) effective 2-1-2015 and to approve the Health Insurance Portability and Accountability Act (HIPAA) Business Associate Agreement with SCHA effective 2-1-2015; passed.

M/Berg, S/Simonsen, to declare, pursuant to MN Statute 373.01, a Brown County Heartland Express 2005 Ford EIDorado Bus as excess property allowing for disposition, and authorize to accept sealed bids and set a bid-opening date for 9:00 AM on 3-19-2015 at the Office of the County Administrator, Room 211, Brown County Courthouse, 14 S. State St., New Ulm, MN; carried.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$110,893.03; carried.

M/Berg, S/Windschitl, to approve the BOC Coordinator position description and refer to the Personnel Advisory Committee for pointing; carried.

At 10:32 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Seeboth, to authorize the payment of Social Services payments in the amount of \$258,731.59; carried and the Closed Session ended at 10:36 AM.

M/Seeboth, S/Potter, to accept and file the Jan. 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 8.3% of the budget year as follows: expenditures of \$2,855,897.81 or 9.7%, and revenues of \$943,087.69 or 3.2%; and the Jan. 2015 Supplemental Budgets Report noting expenditures of \$166,651.96 or 6.1%, and revenues of \$111,435.77 or 5.8% of annual budgeted activity; passed.

Correspondence C-1 thru C-10 were accepted and filed. Seeboth reported on the 2014 Audit Entrance meeting; Windschitl reported on SCHA matters.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:53 AM.

The Official Minutes of the Regular Meeting of 02-17-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us