

SYNOPSIS OF COUNTY BOARD MEETING

March 3, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Potter, to accept the Minutes of 2-24-2015 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Simonsen, to authorize payment of General Government claims in the amount of \$74,472.72 as follows: Revenue \$32,764.33; Public Health \$1,236.84; Road and Bridge \$38,422.54; Family Services \$646.71; Park \$13.80; Ditch \$150.00; Landfill \$1,138.50; Forfeited Tax \$100.00; carried.

At 9:04 AM, Lead Viewer Mark Behrends along with Ditch Viewers Chris Christensen and Robert Hansen from the Freeborn County area presented information on services offered by contract for County Drainage Ditch Redetermination of Benefits. M/Berg, S/Seeboth, to accept and file information on the Redetermination of County Ditch Benefits presented by Ditch Viewers Mark Behrends, Chris Christianson, and Robert Hansen; carried.

M/Berg, S/Simonsen, to accept and file the Drainage System Guidelines, Brown County, MN, dated February 2015 as revised; carried.

M/Berg, S/Seeboth, to approve one (1) Drainage Repair request; carried.

M/Seeboth, S/Potter, to approve Resolution 2015-03 authorizing final payment for SP 008-627-029 Flood Repair Project on CSAH 27; carried 5-0.

M/Potter, S/Simonsen, to approve Resolution 2015-04 authorizing final payment for SP 008-627-031 Flood Repair Project on CSAH 27; carried 5-0.

M/Potter, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Seeboth, S/Potter, to accept and file the 2014 statistics/2015 department goals of Brown County Probation as noted in the Annual Comprehensive Report; passed.

M/Berg, S/Seeboth, to approve State bids for the following computer items: Three (3) computer upgrades; two (2) tablets with MS Office 2013 Home & Business software; and one (1) monitor, at a total cost of \$3,960.01 funded through Supervision Fees; passed.

M/Seeboth, S/Simonsen, to approve the Brown County STS Contract No. 89100 with the MnDNR for work at Fort Ridgely State Park through 6-30-2015; carried.

M/Seeboth, S/Potter, to accept and file the Assessor's Office first quarterly report of 2015 noting Preliminary Ratios used for the 2015 Assessment and the 2015 Local Board of Review Schedule; carried.

M/Berg, S/Simonsen, to appoint Cindy Rueckert as FT Collections/Property Maintenance Assistant effective 3-16-2015 at the hourly rate of \$15.4470 (Grade VIII, step 3); and authorize Cindy to assist in training staff responsible for payroll processing including the new HR Technician hire, Admn/HR Assistant Bode, and HR Director Schaefer with payroll training hours paid at Cindy's HR Technician rate of \$17.2226/hr; and approve posting for the FT Human Resources Technician vacancy according to policy; passed.

M/Berg, S/Simonsen, to accept the GEI proposal No. 619321 dated 1-5-2015 in an amount not to exceed \$11,204 for assistance as needed in the development of the 2014 Brown County Sanitary Landfill Annual Report and continued 2015 Environmental Monitoring support as required by the Minnesota Pollution Control Agency (MPCA); carried.

M/Berg, S/Potter, to table consideration of the report in regards to the MPCA requirements for the construction of cell 20 with a synthetic liner in the Brown County Sanitary Landfill currently planned for 2018; carried.

Correspondence C-1 thru C-7 were accepted and filed. Seeboth reported on the Highway 14 Task Force meeting on 3-2-2015; Help Me Grow; and on the IT Committee meeting on 2-26-2015; Berg reported on Enterprise North meeting on 3-2-2015; Windschitl reported on the Park Commission meeting on 3-2-2015 and with Berg on the Community Health Board Executive meeting.

Calendars were coordinated for the next two week period.

Chairman Windschitl declared the Meeting adjourned at 11:30 AM.

The Official Minutes of the Regular Meeting of 03-03-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us