

SYNOPSIS OF COUNTY BOARD MEETING

March 17, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Seeboth, S/Potter, to accept the Minutes of 3-3-2015 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Simonsen, to approve the new Club On Sale Retail Liquor License and Sunday Liquor License for the Sleepy Eye Golf Club, Inc., Sleepy Eye, MN for a prorated amount of \$125 for the Club On Sale Retail Liquor License and \$50 for the Sunday Liquor License for the period of 4-1-2015 thru 6-30-2015; carried.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$164,560.98 as follows: Revenue \$113,515.12; Public Health \$10,950.01; Road and Bridge \$20,154.88; Family Services \$1,592.00; Park \$106.10; Ditch \$17,366.32; Landfill \$727.75; SCORE \$148.80; carried.

M/Seeboth, S/Berg, to accept and file the Cash Management/Investment Report for Feb. 2015 which reflects a total invested balance of \$20,467,895.24 with the average interest rate for the portfolio of 1.39%; carried.

M/Simonsen, S/Berg, to accept and file the proposed letter entitled "Homeowners and County Ditches—Rights and Responsibilities" as prepared by the County Auditor/Treasurer's Office with said letter to be provided to new landowners along a drainage system; carried.

M/Seeboth, S/Potter, to approve the FY 2015 State of MN Board of Water and Soil Resources Competitive Grants Program Grant Agreement C15-7610 in the grant amount of \$34,200 plus a local 25% local match for the Brown County Drainage Inventory and Inspection Database 2014 effective through 12-31-2018; carried 5-0.

M/Potter, S/Seeboth, to award the SAP 008-620-028, SAP 008-620-029, SAP 008-624-031, & SAP 008-624-032 Surface Rehabilitation Projects on CSAH 20 & 29 contract to Central Specialties Inc. in the amount of \$3,004,842.35; carried. Other bids were also received from Hardrives Inc.; OMG Midwest Inc. d/b/a Southern MN Constr Co, Inc.; and Knife River Corp.-North Central.

M/Potter, S/Seeboth, to award the contract for seal coat oil to MEIGS Paving Asphalts & Emulsions, Portage, WI in the amount of \$423.31/ton for an estimated total amount of \$180,330.06; carried. Other bids were received from Flint Hills Resources and from Jebro Inc..

M/Berg, S/Windschitl, to accept and file the MN Counties Intergovernmental Trust (MCIT) Annual Report to Members as presented by MCIT Risk Management Consultant Robert Goede; carried.

M/Berg, S/Potter, to accept the quote from Design Home Center, Inc. in the amount of \$870.60 to re-carpet two (2) offices in the Probation Building; passed. Additional quotes were received from Furniture Gallery and from New Ulm Furniture.

M/Potter, S/Berg, to accept the low quote of \$8,490.94 from Design Home Center Inc., New Ulm, to install new flooring in the conference room of the Brown County Office Building in Sleepy Eye; passed. Additional quotes were received from Larsen's Furniture Gallery and from New Ulm Furniture Company.

M/Simonsen, S/Potter, to approve the Conditional Use Permit #C-00401 application by Matthew & Megan Green on property described as part of the SW4, Sec19-Twp111N-R33W, Eden Township, Brown County, for the purpose to renew & amend CUP #C-00232 to expand from 390AU up to a maximum of 2400 head Finishing and 800 head nursery hogs for a total up to 760AU with proposed construction of a 52 X 192 barn with 8' deep pit to house the additional 1200 head finishing hogs all located in the A-1 Agricultural Protection Zoning District with nine (9) conditions; passed.

M/Potter, S/Seeboth, to approve the Contract with Independent Caretaker Maintenance Agreement with Jeff Hoffmann to serve as Park Caretaker for the 2015 park season (4-15-15 thru 10-15-15) in the amount of \$5,100 for Lost Dog & Fox Hunter's County Park; and to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2015 park season (4-15-15 thru 10-15-15) for Tremel County Park in the amount of \$4,530; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2015 park season (4-15-15 thru 10-15-15) for Mound Creek County Park including winter monitoring (10-15-15 thru 4-15-16) for a total contract cost in the amount of \$10,788. This motion carried unanimously. It should be noted that the day-use park contracts include language and payment (\$20/day) for days the park is open beyond the normal park season of Apr. 15 to Oct. 15.

M/Potter, S/Simonsen, to accept and order filed the Feb. 2015 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Seeboth, S/Berg, to approve the agreement with the Brown County Historical Society (BCHS) to equally share the total \$2,547 cost of the Performance Bond and Payment Bond required by Minnesota Statutes 574.26 for the Brown County Museum HVAC Upgrade Project, with Brown County and BCHS each paying \$1,273.50, and understanding that grant funding if available will be pursued for the subject expense; passed 5-0.

M/Simonsen, S/Seeboth, to approve the MN Historical Society (MHS) Grant Acceptance Form related to MHS Grant #1412-05905 in the amount of \$10,000 for the Roof Study of the Brown County Museum at 2 North Broadway, New Ulm, MN; to authorize the county administrator to execute the MHS Grant Agreement

#1412-05905 and any related documents for the implementation of said project as authorized officer on behalf of Brown County; and to delegate the administration of MHS Grant Agreement #1412-05905 to the Brown County Historical Society; passed.

M/Berg, S/Potter, to approve the Joint Powers Agreement between the County of Brown and the Township of Stark whereby Brown County will provide for the assessment of property within the Township pursuant to Minnesota Statutes 273.072 Subd. 1 and 471.59, effective 3-3-2015; passed.

M/Potter, S/Windschitl, to appoint Lori Nelson as FT Child Protection/Children's Mental Health Social Worker at Family Services at the annual salary of \$43,172 (Grade XIV, Entry level) with a start date of 3-18-2015 subject to passing required background checks; passed.

M/Potter, S/Berg, to appoint Andrew Lang as FT Assistant County Engineer at the Highway Dept. at the annual salary of \$56,304 (Grade XVIII, Step 2) with a start date of 4-13-2015 subject to passing required background checks; passed.

M/Berg, S/Simonsen, to accept the resignation of Linda Zeig effective 3-30-2015 and approve posting for the open PT Housekeeper position according to policy; carried.

M/Potter, S/Simonsen, to approve the new Facilities Specialist position description and refer to PAC for pointing; carried.

M/Berg, S/Seeboth, to accept the resignation of Rose Cimino effective 3-30-2015 and postpone the posting for the open IPT Victim/Offender Mediator until such a need is determined by the Board to be necessary; carried.

M/Seeboth, S/Simonsen, to approve the School Health Nursing Services Agreement Budget Amendment for School District #88 for Non-Public Schools for the 2014-15 school year in the amended total amount of \$60,730; passed.

M/Berg, S/Potter, to accept and file the Public Health Update 3-17-201 on SCHA Reimbursement Increase; SCHA Dental Care Reimbursement Increase; County Health Rankings; Mers CoV; Planning & Performance Measurement Reporting System; Students Update; New Pneumococcal Vaccine Recommendations; Community Health Status Indicators; and Advisory Committee Minutes 12-10-2014; carried.

M/Seeboth, S/Potter, and passed unanimously to approve Resolution No. 2015-05 authorizing application for the MN Housing and Finance Agency Family Homelessness Prevention & Assistance Program whereby Blue Earth County is authorized as the grantee and the Minnesota Valley Action Council is charged with the administration of funds made available through the MN Housing Finance Agency Family Homelessness Prevention & Assistance Program in the counties of Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan, in Minnesota.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$154,664.16; carried.

At 10:58 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Seeboth, to authorize the payment of Social Services payments in the amount of \$208,083.36; carried and the Closed Session ended at 11:06 AM.

M/Potter, S/Windschitl, to accept and file the Feb. 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$5,379,109.71 or 18.3%, and revenues of \$3,299,562.10 or 11.3%; and the Feb. 2015 Supplemental Budgets Report noting expenditures of \$286,027.24 or 10.4%, and revenues of \$163,108.36 or 8.4% of annual budgeted activity; passed.

Correspondence C-1 thru C-13 were accepted and filed. Seeboth reported on the Brown County Historical Society; on the meeting with Representative Torkelson on the state tax for the arts; and on the Workforce Council. Berg reported with Windschitl on the MVAC meeting on 3-16-2015 and with Potter on the Ditch Viewers Committee meeting on 3-17-2015. Simonsen reported on the Brown County Evaluation Center meeting on 3-9-2015. Windschitl reported on the Children's Water Festival.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:32 AM.

The Official Minutes of the Regular Meeting of 03-17-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us