

SYNOPSIS OF COUNTY BOARD MEETING

April 7, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Seeboth, to accept the Minutes of 3-24-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to authorize payment of General Government claims in the amount of \$218,915.18 as follows: Revenue \$82,831.92; Public Health \$4,695.77; Road and Bridge \$21,510.75; Family Services \$1,157.55; Park \$57.05; Capital Improvement \$100,808.49; Landfill \$7,557.20; SCORE \$196.45; Forfeited Tax \$100.00; carried.

M/Simonsen, S/Potter, to approve the Brown County BWSR SEDLCP Grant Technical Services Agreement with Houston Engineering, Inc., Maple Grove, MN, for the purchase of DrainageDB (Public Drainage System Management) Software in the amount of \$15,000; and for the purchase of professional services for the Technical Assistance for DrainageDB Implementation and Inspection Plan, and DrainageDB Training, in the amount of \$13,700 as funded by the MnBWSR Grant Agreement C15-7610; passed 5-0.

M/Seeboth, S/Berg, to accept and file the report on the Judicial Ditch Authority Teleconference for the JD#30 R&B held at 8:20 a.m. this date 4-7-2015 in the Courthouse Room 204 noting that Brown County Commissioners Potter and Simonsen were present along with Redwood County Commissioners Hollatz, Salfer, and Walling participating in the meeting by telephone, whereby on a motion by Potter, seconded by Salfer, and passed unanimously, the JD#30 R&B Ditch Authority approved the use of the drainage ditch easement outside of the township road right of way for the box culvert aprons and riprap involved with the installation of a 16'x8' precast concrete box culvert (Bridge 08J20) on 340 Avenue over JD#30 R&B in Prairieville Township; carried.

M/Seeboth, S/Potter, to award the SAP 008-613-025 & SAP 008-620-030 contract for Surface Rehabilitation Projects on CSAH 13 & 20 in Hanska to M.R. Paving & Excavation in the amount of \$253,823.68; carried. Other bids were also received from WW Blacktopping Inc.; OMG Midwest Inc. d/b/a Southern MN Constr Co, Inc.; Knife River Corp.-North Central; and Central Specialties Inc.

M/Potter, S/Berg, to accept the quote in the amount of \$26,746 from Bargaen Incorporated of Mountain Lake, MN to furnish and install Replay seal coat on CSAH 36 in Comfrey; carried 3-2, with Seeboth and Windschitl dissenting. It should be noted that Bargaen Inc. is the sole source provider of Replay sealant which is an alternative sealer that does not require stone chips and provides a smoother surface than the chip seal surface typically used in county highway applications.

M/Seeboth, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Simonsen, to accept and file the report on the installation of an ARMER emergency communications tower in Sleepy Eye which significantly improved the public safety communications system and was completed at a final total cost to the county of \$219,217.38; passed.

M/Seeboth, S/Potter, to approve the purchase of ten (10) conference room chairs from Dallas Midwest in the amount of \$2,299.00 (includes shipping); passed 5-0. Additional quotes considered were from New Ulm Furniture and from National Business.

M/Berg, S/Simonsen, to approve the State of MN Amendment of Lease, Amendment No. 2, to Lease No. 11429 for the Dept. of Corrections to lease approximately 458 usable square feet of exclusive and shared office space in the Brown County Court Services Building located at 1 South State St., New Ulm for the period of 7-1-2015 thru 6-30-2020, and authorize the County Board Chair and County Administrator to sign same on behalf of Brown County; carried.

M/Seeboth, S/Simonsen, to approve the Amendment to Attachment A between the MN Dept. of Agriculture and Brown County AgBMP Loan Program – Multiple Lender System – Agreement #M6892 in the 2015 award amount of \$981,809.32; carried.

M/Potter, S/Windschitl, to approve the purchase of a second ArcGIS for Desktop Basic Single Use License for the Assessor's Office from Environmental Systems Research Institute, Inc. in the amount of \$1,224 for use in the CER land program for valuation of tillable acres, with payment of the software cost and annual maintenance cost from the Land Records Fund (LRF); carried 5-0.

M/Berg, S/Potter, to accept and file information on the 2015 County Health Rankings as presented by Public Health Director Moritz; passed.

M/Potter, S/Simonsen, to accept the resignation of Lisa Hacker effective 4-30-2015 and approve posting for the FT PHN/RN vacancy according to policy; passed.

M/Berg, S/Potter, to approve the review of the Assistant County Attorney and the Legal Secretary position descriptions as related to the county-wide 15-county survey process and make updates as appropriate; carried.

M/Seeboth, S/Potter, to accept the Personnel Advisory Committee (PAC) recommendation for points assigned to the new Facilities Specialist position in the Building Maintenance Dept. at 222 points (Grade IX) and to adjust Facilities Specialist Wesselmann's hourly wage to \$15.0600 (Grade IX, entry) effective 4-7-2015; carried.

M/Potter, S/Simonsen, to accept the PAC recommendation for points assigned to the new Bridge on Center Coordinator position in the Family Services Dept. at 251 points (Grade XI) and approve posting for the open Bridge on Center Coordinator position according to policy; passed.

M/Berg, S/Potter, to approve the revised PT Housekeeper position description and refer to PAC for pointing; passed.

M/Seeboth, S/Simonsen, to approve the revised PT Facilities Assistant position description and refer to PAC for pointing; passed.

Correspondence C-1 thru C-14 were accepted and filed. Seeboth reported on the Brown County Historical Society and with Windschitl on the South Country Health Alliance. Simonsen reported on the SWCD Area 6 meeting on 3-25-2015. Berg reported on the Emergency Radio Board meeting on 4-2-2015. Potter reported on Area II and RCRC meetings on 4-2-2015. Windschitl reported with Berg on the CHS Executive Board meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:38 AM.

The Official Minutes of the Regular Meeting of 04-07-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us