

## SYNOPSIS OF COUNTY BOARD MEETING

June 2, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Seeboth, to accept the Minutes of 5-26-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to approve tobacco licenses for the following establishments in Brown County for a period of one year from 7-1-2015 thru 6-30-2016: Hanska Municipal Liquor Store, Hanska; Ampride/Farmers' Cooperative of Hanska; Ridin' High Saloon, Cobden; carried.

M/Berg, S/Seeboth, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-2015 to 6-30-2016: Carl's Corner, Essig, On/Off Sale Liquor License - \$1,300 & Sunday Liquor License \$200; Searles Bar & Grill, Searles, On/Off Sale Liquor License - \$1,300 & Sunday Liquor License - \$200; carried.

M/Simonsen, S/Potter, to approve licenses for the following establishment in Brown County for a period of one year from 7-1-2015 to 6-30-2016: Sleepy Eye Golf Club, Club Liquor License - \$300 & Sunday Liquor License - \$200; carried.

M/Potter, S/Berg, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-2015 to 6-30-2016: Stark Baseball Association, 3.2 Percent On Sale License - \$20; Searles Baseball Association, 3.2 Percent On Sale License - \$20; Sigel Athletic Association, 3.2 Percent On Sale License - \$20; Leavenworth Baseball Association, 3.2 Percent On Sale License - \$20; Church of Japanese Martyrs, 3.2 Percent On Sale License - \$20; Flying Dutchmen Cycle Club – Cottonwood Twp. 3.2 Percent On Sale License - \$20; Essig Baseball Association, 3.2 Percent On/Off Sale License - \$40; carried.

M/Seeboth, S/Simonsen, to authorize payment of General Government claims in the amount of \$103,515.56 as follows: Revenue \$35,956.08; Public Health \$640.70; Road and Bridge \$39,680.16; Family Services \$356.93; Park \$1,149.23; Ditch \$19,800.21; Capital Improvement Fund \$4,000.00; Landfill \$1,888.55; Score Fund \$43.70; carried.

M/Potter, S/Seeboth, and passed 5-0, the County Board approved Resolution No. 2015-15 for the General Fund Grant Agreement as pertains to flood repair projects SP 008-611-022, SP 008-613-023, SP 008-627-027, SP 008-627-029, and SP 008-627-031 in the Minnesota Department of Transportation Agency Agreement No. 100075.

M/Potter, S/Simonsen, to award the SAP 008-599-055 contract for the bridge replacement and approach work on 340<sup>th</sup> Avenue over JD30 R&B in Prairieville Township to Landwehr Construction Inc. in the amount of \$160,711.56; carried. Other bids were received from Mathiowetz Construction; Midwest Contracting, LLC; Structural Specialties Inc.; and Central Specialties Inc..

M/Seeboth, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Potter, to congratulate Crime Victim Specialist Bernie Epper who on 5-15-2015 was recognized by The MN Office of Justice Programs with its 2015 Outstanding Professional Award; carried.

M/Seeboth, S/Potter, to approve the appointment of Marvin Drill as Highway Engineering Aide – Seasonal Status, estimated effective date of 6-15-2015, at the hourly rate of \$14.2302, Grade VII, Step 3, provided he passes the required background checks; carried.

M/Simonsen, S/Potter, to approve the Traffic Sign Aide Job Description and refer to PAC for pointing; carried.

M/Berg, S/Potter, to acknowledge the vacancy in the FT Highway General Foreman position due to the passing of Rich Ruch on 5-28-2015 and authorize posting for the open FT Highway General Foreman position according to policy; carried.

At 9:24 AM as requested by Chairman Windschitl, the Brown County Board of Commissioners observed a moment of silence in honor of Rich Ruch, Highway Dept. General Foreman, who passed away on May 28, 2015, having been a member of the Highway Dept. staff since January 31, 1986.

M/Seeboth, S/Simonsen, to accept the resignation of Gail Blomquist effective 7-30-2015; carried.

M/Berg, S/Potter, to accept the resignation of Judy Mathiowetz effective 6-30-2015 and approve posting for a FT Public Health Supervisor according to policy; carried.

M/Berg, S/Seeboth, to approve the Assistant County Veterans Service Officer Job Description and refer to PAC for pointing; carried.

M/Potter, S/Simonsen, to accept the FY 2015 State of MN Board of Water and Soil Resources MPCA 2015 County Feedlot Performance Grant #2 in the amount of \$5,003; carried.

M/Seeboth, S/Berg, to declare a 1997 CAVA Traveler (FEMA trailer) as surplus property and authorize to sell on MinnBid; carried.

M/Simonsen, S/Potter, to approve the Year 2016 Budget Guidelines; carried.

M/Seeboth, S/Simonsen, to approve County Board 2016 draft budget review dates as follows: August 12<sup>th</sup>, 9:00–4:00; August 20<sup>th</sup>, 9:00–4:00; and August 25<sup>th</sup>, 1:00–4:00; carried.

M/Potter, S/Berg, to appoint Linda Skarp to the Brown County Library Board as the District 5 representative to fill the term through 12-31-16 and Teresa Lang to the Brown County Library Board as the Springfield representative to fill the term through 12-31-17; carried.

Correspondence C-1 thru C-6 were accepted and filed. Seeboth reported on the Information Technology Committee meeting on 5-28-2015; Berg reported on the Regional Radio Board and EMS meetings on 5-28-2015; Windschitl reported with Berg on the CHS Executive Committee meeting on 5-28-2015; Simonsen reported with Potter on the Ditch Committee meeting on 5-26-2015.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:22 AM.

The Official Minutes of the Regular Meeting of 06-02-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)