

## SYNOPSIS OF COUNTY BOARD MEETING

### June 16, 2015

M/Berg, S/Potter, to accept the Minutes of 6-2-2015 and authorize publication of the Synopsis of same. This motion carried unanimously.

M/Seeboth, S/Simonsen, to authorize payment of General Government claims in the amount of \$128,790.84 as follows: Revenue \$69,828.71; Public Health \$15,357.80; Road and Bridge \$28,924.97; Family Services \$3,171.66; Park \$410.82; Ditch \$7,410.87; Landfill \$2,795.14; SCORE \$842.72; Forfeited Tax Fund \$48.15; carried.

M/Potter, S/Simonsen, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Berg, S/Potter, and passed 5-0 to approve Resolution No. 2015-16 Certificate of Final Acceptance authorizing final payment for SP 008-613-023 Flood Repair Project on CSAH 13.

M/Seeboth, S/Simonsen, to accept and file information on the proposed SP 008-090-002 & SP 0802-42 contract for the Sleepy Eye Lake Trail Phase 2 Project along TH 4, understanding that additional state and federal funding assistance is being pursued for the City of Sleepy Eye; carried.

M/Potter, S/Berg, to accept the quote received for maintenance striping of 118 road miles in Brown County from Sir Lines-A-Lot in the amount of \$66,424; carried. Other bids were received from AAA Striping Service and Traffic Marking Services.

M/Potter, S/Simonsen, to approve the request from the City of Comfrey to close a portion of CSAH 36 (Brown Street & White Street) between Ochre Street and Broad Street on 7-10-2015 from 5:00 PM to 8:00 PM for a parade and to close a portion of CSAH 36 from Field Street to Broad Street on 7-10-2015 from 8:00 PM to 1:00 AM on 7-11-2015 for a street dance; carried.

M/Seeboth, S/Simonsen, to accept and file the May 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 41.7% of the budget year as follows: expenditures of \$11,299,231.43 or 38.5%, and revenues of \$8,339,164.58 or 28.5%; and the May 2015 Supplemental Budgets Report noting expenditures of \$702,225.34 or 25.6%, and revenues of \$581,227.15 or 30.1% of annual budgeted activity; passed.

At 9:15 AM, Chairman Windschitl called to order a public hearing on the request of Haala Properties LLC to abandon approximately 1,075 feet of County Ditch #13. It was noted that the record of publication of the public hearing notice is on file in the Auditor/Treasurer's Office. A/T Prochniak provided background information on the petition. Shari Fischer, Attorney for Petitioner Dave Haala and Haala Properties LLC, reported that permits from state and federal agencies have been acquired and that a 12" diameter tile has been installed as the replacement for the open ditch. Neighboring landowner Chuck Nelson voiced no objection to the abandonment request but questioned if the 12" diameter tile was sufficient. It was noted that the tile is intended to drain Mr. Haala's land in the same manner as the open ditch had and that Mr. Haala will install additional tile at his own expense if necessary. After limited discussion, M/Simonsen, S/Berg, to order the abandonment of approximately 1,075 feet of Branch 1 of County Ditch #13, conditional upon the completion of the private tile diverting the small watershed served by Branch 1 of County Ditch #13; carried.

M/Seeboth, S/Potter, to accept and order filed the May 2015 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Simonsen, to approve the request to apply for the 2015 Federal Boat and Water Grant for the purchase of one (1) Humminbird 1199CI SI Combo for the 2015 Gator Tail boat; twenty three (23) life jackets and ring buoys for area fire departments, libraries and county park; and four (4) swim area buoys for county lakes; carried.

M/Seeboth, S/Simonsen, to approve the request to add an additional Deputy position in the draft 2016 county budget subject to final budget approval and to apply for a COPS grant for said position; carried. It was noted that additional options to address staffing needs in the Sheriff's Office must be researched further as the 2016 county budget is developed.

M/Berg, S/Potter, to approve the FY2016 and FY2017 Remote Electronic Alcohol Monitoring (REAM) Grant Agreement (Contract #94043/3-55864) in the amount of \$13,000 each year between Brown County Probation and the MN Dept. of Corrections; carried.

M/Potter, S/Seeboth, to approve Conditional Use Permit Application (CUP) #C-00423 by Corby & Barbara Graff on property described as part of the E2 of SE4 of SE4 of SW4, Sec28-Twp108N-R35W, Stately Township, for the purpose to renew existing CUP #C-00088 to continue to allow up to 900 AU (3000 Head) in a hog finishing operation located in the A-1 Ag Protection Zoning District, with nine (9) conditions; passed.

M/Berg, S/Potter, to approve CUP Application #C-00424 by Gary, Gordon & Bruce Kuelbs, Gordon & Lois Kuelbs owners on property described as part of the S2 of Lot A of NW4 of NE4, Sec36-Twp111N-R32W, N Home Township, for the purpose to renew existing CUP #C-00092 to continue to allow up to 720 AU (2,400 Head) in a hog finishing operation located in the A-1 Agricultural Protection Zoning District, with nine (9) conditions; passed.

M/Simonsen, S/Potter, to approve CUP Application #C-00418 Rathmans Inc, Gerard Rathman representing on property described as part of the N2 of NE4 & SW4 of NE4, Sec15-Twp108N-R33W, Mulligan Township, for the purpose to renew previous CUP #C-00080 to continue to allow up to 1152AU (3,840 head) in

a hog finishing operation located in the A-1 Agricultural Protection Zoning District, with nine (9) conditions; passed.

M/Potter, S/Simonsen, to approve Final Plat #P-00181, a single lot split by Jeff and Shawna Sellner, known as Sellner Third Subdivision on property described as part of the SW4 of SW4, Sec 3–Twp109N-R32W, Stark Township. Parcel being platted is an existing homesite being split off from tillable land; passed.

M/Potter, S/Berg, to approve the request by Mathiowetz Construction to haul an estimated 264 cubic yards of concrete and a minimal amount of soil from the US Highway 14 project in the Nicollet area to the Brown County Landfill at the special landfill disposal rate of \$35.68 per cubic yard, with said material having met the testing requirements for disposal at the Sanitary Landfill; passed.

M/Berg, S/Potter, to approve the PAC recommendations of 379 points assigned to the Assistant County Attorney position; and approve adjusting Paul Gunderson's hourly wage to \$30.1593 (Grade XIX, Step 4) and Breck Rolfsrud's hourly wage to \$27.3781 (Grade XIX, Step 1) effective 6-16-2015 as related to the 15 County Survey process; passed.

M/Berg, S/Simonsen, to approve the PAC recommendation of 290 points assigned to the Assistant County Veterans Service Officer (CVSO) Job Description; and approve the posting for the open 0.75 FTE Assistant CVSO position according to policy; passed.

M/Seeboth, S/Potter, to approve the PAC recommendation of 206 points assigned to the Traffic Sign Aide Job Description; and approve the posting for the open Traffic Sign Aide position according to policy; passed.

M/Simonsen, S/Seeboth, to approve the appointment of Katie Penkert as FT Social Worker/Developmental Disabilities at the hourly rate of \$22.9576, Grade XIV, Step 3, with an estimated effective date of 7-6-2015 provided she passes the required background checks; passed.

M/Potter, S/Simonsen, to approve the appointment of Zachary Bisel as IPT Dispatcher effective 6-8-15 at the hourly rate of \$17.3775/hour (Grade XI, Entry) and Ross Fischer as IPT Dispatcher effective 6-15-15 at the hourly rate of \$17.3775/hour (Grade XI, Entry); passed.

M/Berg, S/Seeboth, to approve the appointment of Sue Klossner as FT Public Health Supervisor effective 6-17-15 at the hourly rate of \$28.8461/hour (Grade XVIII, Step 4) and authorize to fill the open FT Public Health Nurse position from a recent candidate list if possible, or post according to policy; passed.

M/Seeboth, S/Simonsen; and passed 5-0 to approve Resolution No. 2015-17 authorizing the purchase of one (1) replacement bus under the 2015 MN/DOT Cooperative Vehicle Procurement process from Eldorado National, Inc., at a purchase price of \$71,817 for the Brown County Heartland Express Section 5311 transit system with the State/Federal share of \$57,453.60 (80%) and the county share of \$14,363.40.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$91,953.72; carried.

At 10:41 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Potter, to authorize the payment of Social Services payments in the amount of \$211,286.59; carried and the Closed Session ended at 10:47 AM.

M/Potter, S/Seeboth, to approve the Cooperative Agreement between the 5<sup>th</sup> Judicial District Court and Brown County Probation Dept. to provide Brown, Nicollet and Watonwan Counties (BNW) Adult Drug Court Coordinator Services for the period of 07/1/15 to 06/30/17 with the state reimbursement to Brown County not to exceed \$168,900; carried.

M/Potter, S/Berg, and passed 5-0 to approve Resolution No. 2015-18 recommending that Mike Curley and Jay Takle be appointed to the RRRWS Board of Commissioners pursuant to and provided for by MN Statutes §116A et seq, to a four-year term, which shall commence at 12:00 A.M. on 1-1-2016, and shall expire at midnight on 12-31-2019.

Correspondence C-1 thru C-12 were accepted and filed. Seeboth reported on the Brown County Historical Society and on the Safety Committee meeting on 6-11-2015; Berg reported on the Enterprise North meeting on 6-15-2015; Windschitl and Potter reported on Extension; and Potter also reported on the Brown County Library Board meeting on 6-8-2015.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:06 AM.

The Official Minutes of the Regular Meeting of 06-16-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)