

## SYNOPSIS OF COUNTY BOARD MEETING

August 4, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Simonsen, S/Potter, to accept the Minutes of 7-28-2015 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Seeboth, to authorize payment of General Government claims in the amount of \$94,078.89 as follows: Revenue \$56,563.50; Public Health \$970.02; Road and Bridge \$35,463.50; Family Services \$297.21; Park \$93.73; Ditch \$680.00; Landfill \$10.93; carried.

M/Potter, S/Seeboth, to request a one year engagement contract with the Office of State Auditor to perform the annual audit for the year ending 12-31-2015; carried.

M/Berg, S/Potter, to accept and file Auditor/Treasurer Prochniak's report on the Brown County Elections Task Force which is scheduled to meet on 8-20-2015; passed.

M/Seeboth, S/Simonsen, to accept and file the report on the Judicial Ditch Authority Teleconference for the JD#18 B&R clean-out project held at 8:15 a.m. this date 8-4-2015 in the Brown County Courthouse Room 204 noting that Brown County Commissioners Simonsen, Potter, and Windschitl were present along with Redwood County Commissioners Wallin and Groebner participating in the meeting by telephone, whereby the JD#18 B&R Ditch Authority approved the cleanout of approximately 16,400' of JD#18 B&R northwest of Sleepy Eye to be completed by Blomeke Construction in the amount of \$21,630 including ditch cleanout and tile outlet repair; carried. It should be noted that additional quotes were received from Ed Rettman Jr. Excavating; RAW Construction; Rosburg Construction; and Ground Works Backhoe.

M/Seeboth, S/Berg, to approve the Letter of Compliance (Date to be determined) to the MN Office of the State Auditor regarding audit of the financial statements of Brown County ending 12-31-2014 and for the year then ending; passed.

M/Potter, S/Seeboth, and passed 5-0 to approve Resolution No. 2015-23 approving final payment for Project Number CP 01-14B Flood Repair Project on CSAH 10.

M/Berg, S/Simonsen, to accept the bid received in the amount of \$9,750 from JP Plumbing & Heating for the replacement of two furnaces and two air conditioners for the County Highway Shop office area in New Ulm, subject to review of consistency of the warranty of the low bidder compared to the other bidders; carried 5-0. Additional bids were received from Klassen Plumbing; Nilson Heating & A/C; and from Ahrens Heating Inc..

M/Berg, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; and to accept the dates of August 27 in Sleepy Eye, August 31 in Springfield, and September 1 in New Ulm for informational meetings on the need for additional funding to maintain the roads and bridges of the Brown County Highway Dept., with the Local Option Sales Tax for Transportation currently being considered as an additional funding mechanism; carried.

M/Potter, S/Seeboth, to accept and file the Annual Update of Area II Mn River Basin Projects, Inc. as presented by Executive Director Kerry Netzke, reporting project activity and Legislative and Financial Information; and noting the continued Brown County membership levy of \$12,971 for Area II in 2016; carried.

M/Berg, S/Potter, to accept and file the Annual Update of RCRCA (Redwood-Cottonwood Rivers Control Area) as presented by Executive Director Kerry Netzke, reporting grant activity and a summary of projects in Brown County; and noting the continued Brown County membership levy of \$10,050 for RCRCA in 2016; carried.

M/Potter, S/Berg, to accept and file the Sentence-to-Service (STS) Crew Leaders' and the Juvenile STS Quarterly Reports for 4-1-2015 through 6-30-2015; passed.

M/Seeboth, S/Berg, to approve the purchase of fourteen (14) Soldiers Rest grave plots from the City of New Ulm Cemetery costing \$650 each for a total of \$9,100; carried 5-0.

M/Seeboth, S/Potter, to approve out-of-state training for Assistant County Veterans Service Officer Dave Koester to attend the NACVSO Accreditation Training in Dublin, Ohio from 9-21/25-2015; passed.

At 10:20 AM, County Attorney Hanson administered the Oath of Office for County Veterans Services Officer Peterson and Assistant County Veterans Service Officer Koester in accordance with Minnesota Statutes 197.60.

M/Seeboth, S/Simonsen, to adopt the Brown County Wireless Telecommunication Device Policy, Addendum O, effective 1-1-2016; passed.

M/Simonsen, S/Potter, to approve the look back period for determining a change in employment status to be the previous calendar year; passed.

M/Potter, S/Simonsen, to revise Personnel Policy VII. Section 4.B. to refer to the Public Health Policy regarding Mantoux tests; passed.

M/Seeboth, S/Simonsen, to approve the request to revise Personnel Policy XI. Section 1. stating that office hours will be 8:00 AM to 4:30 PM effective 1-1-2016 in place of the current 8:00 AM to 5:00 PM; passed 4-1, with Berg dissenting.

M/Simonsen, S/Berg, to add the Holiday statement in Personnel Policy XI. Section 3 as follows: For holidays that the County closes at 12:00 noon, time worked after the County closes at 12:00 noon will be

considered at one and one-half (1½) times the employee's base hourly rate of pay in addition to the holiday pay; passed.

M/Berg, S/Potter, to deny the request to increase the yearly contribution the county makes to employees having a Health Savings Account from the current \$1,250 per year to \$1,300 per year effective 1-1-2016; passed.

M/Seeboth, S/Potter, to deny the request to apply the formula of 90% employer/10% employee for single and 75% employer/25% employee for family health insurance premiums effective 1-1-2016; passed.

M/Simonsen, S/Berg, to approve the request to increase the amount of life insurance provided by the county from \$10,000 to \$20,000 effective 1-1-2016 as included in Personnel Policy XIV. Section 1.B.; passed.

M/Seeboth, S/Berg, to table consideration of the proposed vacation accrual schedule related to Personnel Policy Article XV. Section 1. Vacations until the 9-1-2015 County Board meeting; motion to table passed 4-1, with Simonsen dissenting.

M/Berg, S/Potter, to approve the revision of Personnel Policy XVIII. Section 1. Safety to refer to the AWAIR (A Workplace Accident and Injury Reduction) Addendum F and to adopt the Inclement Weather Policy; passed.

M/Seeboth, S/Berg, to approve the MRCI WorkSource Contract Bid Number 2676 for Heartland Express bus washing services at a rate of \$11.61 per hour for each hour an MRCI employer works for the term of 8-1-2015 through 7-31-2016; passed.

M/Seeboth, S/Windschitl, and passed 5-0 to approve Resolution No. 2015-24 whereby the Brown County Board of Commissioners objects to Minnesota Department of Human Services' selection of participating health plans for Brown County and, specifically, the Department's decision to reject South Country Health Alliance's proposal to provide healthcare through the Prepaid Medical Assistance and MinnesotaCare programs. Brown County hereby authorizes the submission of a request for mediation with the Department pursuant to Minn. Stat. § 256B, both on behalf of Brown County individually and through South Country Health Alliance; and that the Brown County Board of Commissioners requests and authorizes South Country Health Alliance to take such further actions as the SCHA Board deems necessary or appropriate to continue county-based purchase of health care services for eligible members in SCHA counties.

Correspondence C-1 thru C-8 were accepted and filed. Seeboth reported on the 2014 Audit Exit meeting held on 7-30-2015; Berg reported on the Enterprise North meeting on 8-3-2015 and with Potter on the Ditch Redetermination meetings on 7-29-2015; Windschitl reported on the Judicial Ditch #18 B&R Teleconference held on 8-4-2015; Potter reported on the Park Commission meeting on 8-3-2015.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:45 AM.

The Official Minutes of the Regular Meeting of 08-04-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)