

SYNOPSIS OF COUNTY BOARD MEETING

August 25, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Member Kuster, County Administrator Enter, County Attorney Hanson, and Family Services Director Henderson. Lay Board Member Mohr was excused.

M/Potter, S/Simonsen, to accept the Minutes of 8-18-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to accept and file the report on the plan and the administration of the Brown County 2016-2017 Child Care Assistance Program; carried.

M/Seeboth, S/Simonsen, to table consideration of the Mankato Rehabilitation Center, Inc. (MRCI) WorkSource contract Bid Number 2675 to provide MRCI employee cleaning services effective 8-1-2015 through 7-31-2016 for cleaning the mental health apartment that the County rents in New Ulm; motion to table carried.

M/Simonsen, S/Seeboth, to accept and file the July 2015 Social Service case actions; carried.

M/Seeboth, S/Potter, to approve the hours of operation for Heartland Express at 8:00 a.m. to 5:00 p.m. Monday through Friday; carried.

M/Berg, S/Simonsen, to approve the 2016 operating budget for Brown County Heartland Express at \$690,000; carried. It was noted that the State/Federal share will cover 85% of approved operating expenses.

M/Potter, S/Simonsen, to approve Resolution No. 2015-26 to enter into a Calendar Year 2016 Agreement with the State of MN to provide public transportation service in Brown County (Brown County Heartland Express), carried 5-0.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$999.73; carried.

M/Seeboth, S/Simonsen, to accept and file the following Consent Agenda Items: Further Considerations on Electronic Document Management (EDMS); Human Services Performance Management System; Update/Discussion of South Country Health Alliance Appeal; Out of Home Placement Report; Income Maintenance Monthly Report; and Heartland Express Monthly Report; carried.

At 10:08 AM, Lay Board Member Kuster was excused.

M/Seeboth, S/Berg, to approve the purchase of one (1) new Ford Police Interceptor SUV vehicle from Spaeth Ford, New Ulm matching state contract pricing in the amount of \$33,152 with the purchase to replace one existing squad (330 Squad) to be taken out of service, deemed surplus, and to declare said 330 Squad as excess property for disposal; carried 5-0. Another bid was received from Ford of Hibbing, MN, in the state contract amount.

M/Potter, S/Simonsen, to accept the state bid received in the amount of \$112,378.78 for the purchase of Tandem snowplow truck cab & chassis from International, less trade in of unit 117 (2005 Sterling Tandem axle truck) in the amount of \$37,000.00, plus sales tax in the amount of \$4,899.62, for a total truck purchase amount of \$80,278.40; and to accept the state bid received for the purchase of a box, hoist, pump, underbody, plow, wing, and pre-wet system from Towmaster in the amount of \$105,862.00; for a combined total truck and equipment cost in the amount of \$186,140.40; carried 5-0. An additional state bid was received for cab & chassis from Freightliner; and an additional state bid was received for box, plow, and associated equipment from Crysteel.

M/Berg, S/Potter, to approve the request for Assistant County Attorney Rolfsrud to attend the MCAA 2015 CHIPS Conference in Deerwood, MN from 9-9/11-2015; passed.

M/Potter, S/Berg, to schedule a public hearing for 9:30 AM on 10-20-2015 for consideration of Brown County Park Ordinance Section 15 revisions that would allow any vehicle licensed for travel on public roadways to be permitted on park roads and parking areas; passed.

M/Seeboth, S/Simonsen, to accept and file the July 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$18,754,423.22 or 63.9%, and revenues of \$17,920,200.49 or 61.1%; and the July 2015 Supplemental Budgets Report noting expenditures of \$1,066,562.80 or 38.9%, and revenues of \$1,287,101.04 or 66.7% of annual budgeted activity; passed.

M/Seeboth, S/Potter, to approve the appointment of Laura Wittington as Family Services FT Office Support Supervisor effective 8/26/2015 at the hourly rate of \$16.2177 (Grade X, Entry); carried.

M/Berg, S/Simonsen, to approve the reduction in hours for Daryl Helget, PT Bus Driver-Heartland Express, to less than 30 hrs/wk effective 9/1/2015; and to add the reduced hours to PT Bus Driver-Heartland Express Steve Messerli's schedule which will not change his FTE status of less than 30 hrs/wk; carried.

M/Simonsen, S/Potter, to approve the increase in hours for Rosemary Kuehl, Family Services PT Office Support Specialist, from Part-time to Full-time effective 8/26/2015; carried.

At 10:45 AM, Chairman Windschitl convened the CD#30 Redetermination of Benefits public hearing. The public hearing was attended by Auditor/Treasurer Prochniak; County Engineer Stevens; Assistant County Engineer Lang; Ditch Viewers Mark Behrends, Chris Christianson, Robert Hansen, and Dennis Distad; and two (2) interested landowners of the ditch system. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of

record. Viewer Christianson presented the Viewers' Report dated 8-13-2015 and the Brown County CD-30 Information dated 8-25-2015. Rich Trebesch spoke in favor of the recommended redetermination of benefits. No other public testimony was received. M/Simonsen, S/Berg, to set the interest rate at 5.0% for liens/assessments; passed.

M/Berg, S/Potter, to accept the County Ditch No. 30 Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 9-1-2015 County Board meeting; passed.

Correspondence C-1 thru C-8 were accepted and filed. Seeboth reported with Simonsen on the Sioux Trails Mental Health Center meeting on 8-18-2015; Windschitl reported on the Tobacco Policy committee meeting on 8-18-2015; Simonsen reported on the Underage Substance Abuse Coalition meeting on 8-19-2015.

At 11:00 AM, Chairman Windschitl convened the CD#46 Redetermination of Benefits public hearing. The public hearing was attended by Auditor/Treasurer Prochniak; County Engineer Stevens; Assistant Highway Engineer Lang; Ditch Viewers Mark Behrends, Chris Christianson, Robert Hansen, and Dennis Distad. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Behrends presented the Viewers' Report dated 8-13-2015 and the Brown County CD-46 Information dated 8-25-2015. No public testimony was received. M/Potter, S/Simonsen, to approve the effective date of 3-1-2016 for the acquisition of the one (1) rod strip required from the open ditch; motion passed.

M/Seeboth, S/Simonsen, to include a construction easement 100' from the center of the ditch in the Redetermination of Benefits of CD-46 with payment for said easement 3-1-2016; carried 4-1, with Berg dissenting.

M/Berg, S/Potter, to accept the County Ditch No. 46 Redetermination of Benefits and direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 9-1-2015 County Board meeting; passed.

At 11:29 AM, Chairman Windschitl convened the CD#48 Redetermination of Benefits public hearing. The public hearing was attended by Auditor/Treasurer Prochniak; County Engineer Stevens; Assistant Highway Engineer Lang; Ditch Viewers Mark Behrends, Chris Christianson, Robert Hansen, and Dennis Distad; and one (1) interested landowner of the ditch system. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Hansen presented the Viewers' Report dated 8-13-2015 and the Brown County CD-48 Information dated 8-25-2015. Clifford Schumacher noted concern of the need for a tile to be repaired on his property, which was referred to the Ditch Inspector. M/Potter, S/Seeboth, to allow existing trees within the required one (1) rod strip from the open ditch to remain; to include a construction easement 100' from the center of the ditch in the Redetermination of Benefits of CD-46 with payment for said easement 3-1-2016; and to approve the effective date of 3-1-2016 for the acquisition of the one (1) rod strip required from the open ditch; passed.

M/Simonsen, S/Berg, to accept the County Ditch No. 48 Redetermination of Benefits and direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 9-1-2015 County Board meeting; passed.

M/Berg, S/Potter, to accept and file the Election Task Force Update as presented by A/T Prochniak; carried.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:52 AM.

The Official Minutes of the Regular Meeting of 08-25-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us