

SYNOPSIS OF COUNTY BOARD MEETING

October 20, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Seeboth, S/Simonsen, to accept the Minutes of 10-6-2015 and authorize publication of the Synopsis of same. This motion carried unanimously.

At 9:01 AM, Chairman Windschitl convened the CD#16 Redetermination of Benefits public hearing. The public hearing was attended by Auditor/Treasurer Prochniak; Assistant County Engineer Lang; and Ditch Viewers Chris Christianson and Dennis Distad. There were no landowners of the ditch system present. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Christianson presented the Viewers' Report dated 9-10-2015; the Engineer's Advisory Report dated 9-30-2015; and the Brown County CD-16 Property Owners Report dated 9-10-2015. No public testimony was received. M/Potter, S/Berg, to approve the Engineer and Viewers recommendation to formally correct the official Ditch Map in Section 6 of Bashaw Township to clarify the mapped portion of CD 16 tile that was never installed due to private ditch construction in said area; passed.

M/Potter, S/Simonsen, to accept the County Ditch No. 16 Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 10-27-2015 County Board meeting; passed.

At 9:13 AM, Chairman Windschitl convened the CD#24A Redetermination of Benefits public hearing. The public hearing was attended by A/T Prochniak; Assistant Co. Engineer Lang; and Ditch Viewers Chris Christianson and Dennis Distad. No landowners of the ditch system were present. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Christianson presented the Viewers' Report dated 9-10-2015; the Engineer's Advisory Report; and the Brown County CD#24A Property Owners Report dated 9-10-2015. No public testimony was received. M/Potter, S/Berg, to accept the County Ditch No. 24A Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 10-27-2015 County Board meeting; to approve the effective date of 3-1-2016 for the acquisition of the one (1) rod strip required from the open ditch; and to include a construction easement 100' from the center of the ditch in the Redetermination of Benefits of CD#24A with payment for said easement 3-1-2016; passed.

At 9:25 AM, Chairman Windschitl convened the CD#24B Redetermination of Benefits public hearing. The public hearing was attended by A/T Prochniak; Assistant Co. Engineer Lang; and Ditch Viewers Chris Christianson and Dennis Distad. No landowners of the ditch system were present. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Christianson presented the Viewers' Report dated 9-10-2015; the Engineer's Advisory Report; and the Brown County CD#24B Property Owners Report dated 9-10-2015. No public testimony was received. M/Potter, S/Simonsen, to accept the County Ditch No. 24B Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 10-27-2015 County Board meeting; to approve the effective date of 3-1-2016 for the acquisition of the one (1) rod strip required from the open ditch; and to include a construction easement 100' from the center of the ditch in the Redetermination of Benefits of CD#24B with payment for said easement 3-1-2016; passed.

At 9:29 AM, Chairman Windschitl convened the CD#65 Redetermination of Benefits public hearing. The public hearing was attended by A/T Prochniak; Assistant Co. Engineer Lang; and Ditch Viewers Chris Christianson and Dennis Distad. There were no landowners of the ditch system present. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Distad presented the Viewers' Report dated 9-10-2015; Engineer's Advisory Report dated 9-30-2015; and the Brown County CD#65 Property Owners Report dated 9-10-2015. No public testimony was received. M/Potter, S/Berg, to accept the County Ditch No. 65 Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at the 10-27-2015 County Board meeting; passed.

At 9:32 AM, Chairman Windschitl called to order a public hearing to consider revising language to Brown County Ordinance No. 2009-01, Section 15. P&Z Admin. Sletta presented information on the Brown County Park Commission proposal to revise language of Brown County Ordinance No. 2009-01, Section 15 as follows: "Section 15. Snowmobiles or All-Terrain Vehicles. No snowmobile, dirt bike, All-Terrain ("ATV") or other off road vehicle shall be permitted in Park Property. Notwithstanding this restriction, any vehicle licensed by the MN Dept. of Motor Vehicles (DMV) or MN Dept. of Natural Resources (DNR) for travel on public roadways shall be permitted only on park roads and in designated parking areas in Park Property. Park Caretakers may use ATVs, dirt bikes, or other vehicles in Park Property as needed as long as they are performing park business or duties. Golf carts are only allowed in Park Property if the caretaker is contacted prior to use and only during sanctioned events for the sole purpose of transporting elderly or disabled visitors." It was reported that the affidavit of publication of the public hearing notice is on file. Three citizens attended

the public hearing. Gary Schenk spoke against the proposed ordinance revision in order to protect the condition of Mound Creek County Park. MDNR Conservation Officer Thor Nelson explained the licensing and registration requirements applicable to all-terrain vehicles. After considerable discussion, M/Seeboth, S/Simonsen, to table consideration of the revision of Brown County Ordinance 2009-01, Section 15; motion to table passed.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$142,565.60 as follows: Revenue \$78,371.66; Public Health \$9,658.11; Road and Bridge \$30,832.20; Family Services \$108.30; Park \$215.99; Ditch \$4,848.08; Landfill \$5,380.07; SCORE \$13,151.19; carried.

M/Seeboth, S/Berg, to accept and file the Trial Balance and Investment Report for third quarter 2015 noting a total portfolio balance of \$22,264,159.23; carried.

M/Seeboth, S/Potter, to approve the delegation of County Board powers to the Auditor/Treasurer as allowed by M.S. 282.135 with respect to the administration of Tax-Forfeited Land (TFL) as follows: Classification of the TFL as conservation or non-conservation; determination of the appraised value for the sale; determination of the terms of sale for TFL; conducting the public auction; initiation of legal proceedings to cancel contracts for the purchase or repurchase of TFL that would be in default; authorization to reinstate canceled contracts for the purchase or repurchase of TFL; and authorization to approve or disapprove the repurchase of TFL by the former owner or eligible party; with the understanding that the Auditor/Treasurer would still present to the County Board a listing of parcels that are forfeiting, the sale price being considered, and the terms of the sale prior to the public auction; carried.

M/Berg, S/Potter, to accept the state bid received in the amount of \$28,222.90 for the purchase of a pickup truck from Chuck Spaeth Ford which includes credit for the trade-in of a 2000 one ton Ford pick-up truck (Unit 55); carried 5-0. An additional state bid was received for a GMC truck from Jensen Motors.

M/Seeboth, S/Potter, to approve the Conditional Use Permit Application #C-00433 by Brown County Parks, Laine Sletta representing, on property described as part of the NW4 of SE4, Sec28-Twp108N-R31W, Lake Hanska Township, for the purpose to expand public campground from the current 12 sites to 15 campsites through the construction of an access drive and electrical hook-ups to 3 proposed new campsites, all located in the A-1 Agricultural/Shoreland Protection Zoning District, with three (3) conditions; passed.

M/Potter, S/Berg, to approve Preliminary Plat #P-00183, a single lot split by Anthony Platz Etal, known as VL Platz Farm Subdivision (4.82 acres) on property described as part of the NE4, Sec3-Twp108N-R34W, Bashaw Township. Parcel is an existing homestead being split from tillable ground; passed.

M/Seeboth, M/Simonsen, to approve the proposal dated 10-13-2015 from GEI Consultants to perform Tier 2 Air Permit Testing at the Brown County Sanitary Landfill for Landfill Gas Analysis at a cost of \$9,500; passed.

M/Berg, S/Simonsen, to accept and order filed the Sept. 2015 Reports of Activity for the Sheriff's Dept.; carried.

M/Potter, S/Simonsen, to approve the 2015 State of MN Federal Boating Safety Supplemental Equipment Grant Agreement #3000085228/Contract #101277 in the amount of \$1,800; and to authorize purchase of four (4) swim area buoys, fifteen (15) life jackets for county fire departments, two (2) life jackets for libraries, and four (4) rescue rings for county parks; carried 5-0.

M/Berg, S/Seeboth, to appoint Mindi Hanson as FT Correctional Officer at the hourly rate of \$17.5468 (annual \$36,497) Grade XI, Entry level, with the effective hire date to be determined pending results of pre-employment background checks; passed.

M/Seeboth, S/Simonsen, to accept and file the Sentence-to-Service (STS) Crew Leaders' Reports and the Juvenile STS Quarterly Reports for 7-1-2015 through 9-30-2015; carried.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$119,032.63; carried.

At 10:48 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Potter, to authorize the payment of Social Services payments in the revised amount of \$231,777.30; carried and the Closed Session ended at 11:13 AM.

M/Simonsen, S/Potter, to accept and file the Public Health Update 10-20-2015 on Workforce Competency Assessment; Springfield Walkability Assessment; MN Early Childhood Risk and Reach Report; Adult Health Influenza Vaccination Clinics; School Based Vaccination Clinics; Emergency Response Exercise; Annual CHS Conference; Medicare Recoupment; and Advisory Committee Minutes 08-12-2015; carried.

M/Berg, S/Potter, to approve the SHIP Healthy Together Mini Grant Application requesting \$1300 for the purchase of (1) one water bottle filling station to be installed in the public health department area of the Brown County Community Services Building; carried.

M/Potter, S/Simonsen, to approve ACVSO Koester to attend MDVA Basic Training Stage II on 10/26-28/15 in St. Paul, MN with the State CVSO grant to cover all travel costs; carried.

M/Berg, S/Simonsen, to accept and file the 2015 3rd Quarter Report of Veterans Services Office Activities; carried.

M/Seeboth, S/Berg, to accept and file the CVSO Fall Conference Trip Report and ACVSO Report on National Training; carried.

M/Simonsen, S/Potter, to accept and file the 2015 3rd Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 75% of the budget year as follows: Expenditures of \$23,020,746.66 or 78.4%,

and revenues of \$21,168,922.78 or 72.1%; and the 2015 3rd Quarter Supplemental Budgets Report noting expenditures of \$1,377,314.90 or 50.3%, and revenues of \$1,450,276.12 or 75.1% of budgeted activity; passed.

M/Simonsen, S/Berg, to approve the purchase of (2) two IN700 Mantronic Mailing Machine Systems for Community Services Building and the Courthouse at a total of cost of \$13,044; carried 5-0.

Correspondence C-1 thru C-7 were accepted and filed. Seeboth reported on the Brown County Historical Society, on IMMTRACK, and on the regional IEIC.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:55 AM.

The Official Minutes of the Regular Meeting of 10-20-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us