

## SYNOPSIS OF COUNTY BOARD MEETING

### October 27, 2015

Members present: Seeboth (at 9:02 AM), Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:50 AM), and Family Services Director Henderson.

M/Simonsen, S/Potter, to accept the Minutes of 10-20-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Seeboth, to approve the 2016-2017 County MFIP Biennial Service Agreement (1/1/2016-12/31/2017) with the MN Dept. of Human Services in accordance with MS 256J; passed.

M/Potter, S/Seeboth, to approve the MFIP Employment Services Employment & Training and Support Work Contract 2016 with MN Valley Action Council (MVAC) in the amount not to exceed \$161,325 in 2016 for MFIP-DWP Employment Services; carried.

M/Simonsen, S/Berg, to approve the 2016 Purchase of Service Agreement with Sioux Trails Mental Health Center in the amount of \$200,971.01 which is based on usage of service; carried.

M/Simonsen, S/Potter, to approve the Brown County Evaluation Center, Inc. Detox Division Host County Purchase of Service Agreement for detoxification services at the daily rate of \$370 for CY 2016; carried.

At 10:05 AM, Lay Board Member Kuster was excused.

M/Berg, S/Simonsen, to approve the 2016 County Attorney Fraud Services Contract at the rate of \$175/hr; carried.

M/Seeboth, S/Simonsen, to accept and file the Sept. 2015 Social Service case actions; carried.

M/Simonsen, S/Berg, to approve the Agreement between Brown County Family Services and Brown County Public Health to provide medication set up for SPMI clients at \$135 per visit for the period of 12/1/2015-12/31/2016; carried.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$388.88; carried.

M/Berg, S/Potter, to accept and file the following Consent Agenda Items: Director Participation in New Director's School; Conference Report; Governors Proclamation; Income Maintenance Monthly Report; Out of Home Placement Quarterly and Monthly Report; and Heartland Express Monthly Report; carried.

At 10:28 AM, Lay Board Member Mohr was excused.

M/Potter, S/Simonsen, and passed 5-0, to approve the County Ditch No. 16 Findings of Fact for the Redetermination of Benefits, whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The map of Brown County Ditch No. 16 shall be corrected to remove that portion labeled as "previously abandoned" in Section 6 of Bashaw Township. 4. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 24A Findings of Fact for the Redetermination of Benefits, whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The acquisition of the one-rod grass strip at \$7,861.00 per tillable acre will be effective on March 1, 2016. 4. The acquisition of the one hundred foot construction right of way easement at \$393.00 per acre will be effective March 1, 2016. 5. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Simonsen, S/Seeboth, and passed 5-0, to approve the County Ditch No. 24B Findings of Fact for the Redetermination of Benefits, whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The acquisition of the one-rod grass strip at \$7,861.00 per tillable acre will be effective on March 1, 2016. 4. The acquisition of the one hundred foot construction right of way easement at \$393.00 per acre will be effective March 1, 2016. 5. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Potter, S/Seeboth, and passed 5-0, to approve the County Ditch No. 65 Findings of Fact for the Redetermination of Benefits, whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The

redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Simonsen, S/Berg, to appoint Duane Hansel from Bolton & Menk as the engineer to conduct the preliminary survey and cost analysis and prepare a report on the Petition for Improvement of Brown County Ditch #60 dated 9-17-2015 by Dennis C. Sellner in the NW4 of SE4 and the NE4 of SW4, Section 34-T110N-R33W in Prairieville Township whereby the petitioner requests approval to replace part of the open ditch with tile and has provided a \$10,000 surety bond as required by MN Statute 103E.215; carried.

M/Berg, S/Potter, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Seeboth, S/Simonsen, to approve the request from the MN DNR to attach an acoustic receiver to the CSAH 13 Bridge over the MN River to monitor tagged fish movement; carried.

M/Seeboth, S/Simonsen, to approve the request from MnDOT for sharing design and inspection costs with Brown County with the county providing construction engineering and inspection services, in accordance with an application to the Highway Safety Improvement Program (HSIP) Funds for a roundabout at the intersection of TH4 & CSAH 29; carried.

M/Potter, S/Berg, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield to "rent" space for the WIC clinic on the 2<sup>nd</sup> Tuesday of each month, 9am-4pm, at a charge of \$100/month effective 11-1-2015 through 10-31-2016; carried.

M/Berg, S/Simonsen, to approve the following policies for Public Health: Medication Management according to the MN Home Care License guidelines; Grievance Procedures; and Mandatory Reporting & Vulnerable Adult Abuse & Neglect Reporting; passed.

M/Seeboth, S/Potter, to maintain \$1,500 in the Public Health 2016 draft budget for a battery back-up for the vaccine refrigerator; passed.

M/Seeboth, S/Simonsen, to maintain the additional Deputy position beginning 7-1-2016 and related equipment for said position in the Sheriff's 2016 draft budget; passed 5-0.

M/Berg, S/Potter, to accept the resignation of Tom Sandberg, effective 11-10-2015; and to authorize to post for the open FT Social Services Supervisor position according to policy; passed.

M/Seeboth, S/Simonsen, to accept the resignation of Don Balbach, Intermittent Part-Time Veteran's Hospital Shuttle Driver, effective 10-1-2015; passed.

Correspondence C-1 thru C-10 were accepted and filed. Windschitl and Berg reported on the B/N Community Health Executive Committee meeting; Simonsen reported on the Underage Substance Abuse Coalition and with Seeboth on the Sioux Trails Mental Health Center meeting; and Seeboth reported on Help Me Grow and on Brown County Historical Society meetings.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:37 AM.

The Official Minutes of the Regular Meeting of 10-27-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)