

SYNOPSIS OF COUNTY BOARD MEETING

November 17, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Simonsen, to accept the Minutes of 11-3-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to authorize payment of General Government claims in the amount of \$122,481.07 as follows: Revenue \$44,975.91; Public Health \$4,200.73; Road and Bridge \$68,775.43; Family Services \$491.38; Building Fund \$510.00; Park \$680.22; Ditch \$14.95; Capital Improvement Fund \$2,003.65; Landfill \$828.80; carried.

M/Seeboth, S/Simonsen, to accept the Withdrawal of Petition for Improvement of CD#10 dated 11-6-2015 by Michael Steffl and Daniel Steffl; carried.

M/Simonsen, S/Potter, to accept the Petition for Partial Abandonment of CD#10 dated 11-16-2015 by Michael Steffl and Daniel Steffl and to establish a public hearing date of Tuesday 12-1-2015 at 4:45 PM in the Commissioners Room 204 of the Brown County Courthouse, 14 South State St., New Ulm, MN to consider the petition requesting the abandonment of approximately 3,800 feet of open ditch in Section 9-T110N-R32W in Home Township; carried.

M/Berg, S/Potter, to authorize the transfer of funds in the amount of \$3,781.54 each from IMP#25, CD#74, & CD#75; and \$6,050.47 from JD#35 R&B for a total of \$17,395.09 to satisfy a loan to IMP#35 dated 7-1-1997; with said transfer reflecting the overpayment of interest in the amount of \$31,195.09 and the payoff of the remaining principal balance of \$13,800; carried.

M/Potter, S/Simonsen, to approve the removal of the \$11,000 assessment allocated to IMP#35 after the public hearing on 10-6-2015 and authorize the Auditor-Treasurer to refund any prepayments made on said assessment; carried.

M/Seeboth, S/Potter, to approve Res. No. 2015-30 Resolution of Drainage Authority for Redetermination of Benefits for Brown County Ditch 21, 22 Imp, 25 Imp, 25-Outlet, 29, 29-1, 32, 43, 47, 53, 54, 55, 63, and 73 pursuant to Minnesota Statutes 103E.351; carried 5-0.

M/Seeboth, S/Simonsen, to approve Resolution No. 2015-31 authorizing the grouping of parcels of tax forfeited land (TFL) lots in Lakeside Village Addition to enhance the sale of the parcels in accordance with M.S. 282.01 Subd. 3.; carried 5-0.

M/Berg, S/Potter, to approve seven (7) Drainage Repair requests and the payment of said repairs; carried.

M/Simonsen, S/Seeboth, set a bid letting date for the SAP 008-603-022, 008-617-009 & 008-618-004 Surface Rehabilitation Projects on CSAH 3, 17, & 18 for 10:00 AM on 1-27-2016 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Seeboth, S/Simonsen, to accept and order filed the Oct. 2015 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Potter, to approve the purchase of one (1) Stalker DSR radar unit in the amount of \$2,450.00 for the new 330 squad; passed 5-0.

M/Berg, S/Potter, to approve the relocation of the paging system backup for county-wide ambulance and fire paging from the Law Enforcement Center tower site to a backup site at the MnDOT-New Ulm ARMER site located at the MnDNR, at an estimated cost of \$9,654.89 for equipment and relocation, with funding from the E911 account; carried.

M/Seeboth, S/Simonsen, to accept and file the Oct. 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 83.3% of the budget year as follows: expenditures of \$25,195,949.61 or 85.8%, and revenues of \$21,519,485.28 or 73.4%; and the Oct. 2015 Supplemental Budgets Report noting expenditures of \$1,485,192.36 or 54.2%, and revenues of \$1,546,509.53 or 80.1% of annual budgeted activity; passed.

M/Seeboth, S/Simonsen, to approve the low quote of \$4,825 from Nierengarten & Hippert for legal services needed to acquire at-risk home/properties through FEMA and MN DNR funds, with the understanding that if the legal fees are more than budgeted through FEMA and the DNR, the property owner will be responsible for these costs, divided equally amongst the five (5) properties; carried. Other quotes received were as follows: Berens & Rodenberg; Gislason & Hunter; and The Legal Professionals.

M/Berg, S/Simonsen, to approve the low quote of \$38,281 from M.R. Paving & Excavating for contractor services needed to demolish structures on at-risk home/properties at four (4) sites through FEMA and MN DNR funds; carried. Another quote from Hoffman Construction Co., Inc. was received.

M/Simonsen, S/Berg, to approve the Grant Agreement A-HMGP-DR4182-BROWNCO-00002 dated 8-25-2015 with the MN Dept. of Public Safety in the amount of \$646,421 for purchasing At-Risk Property and Structures located in Brown County; carried.

M/Seeboth, S/Potter, to approve the low quote of \$1,200 from Advanced Health, Safety & Security for asbestos inspection services needed prior to demolition of At-Risk homes/properties through FEMA and MN DNR funds, with the understanding that if the asbestos inspection fees are more than budgeted through FEMA and the DNR, the property owner will be responsible for these costs, divided equally amongst the four (4) properties; carried. Another quote from Apex Envirocare Ltd. was received.

M/Berg, S/Potter, to approve Preliminary Plat #P-00186, a Multi Lot (2) split by Scott & Betty Lou Nelson known as Nelson's Third Subdivision on property described as part of NW4 of SE4, Sec15-Twp108N-R30W, Linden Township; Parcels being platted are currently one building site separating from tillable ground into two lots in the A-1 Ag Protection Zoning District, with one (1) condition; passed.

M/Simonsen, S/Berg, to approve Preliminary Plat #P-00187, a Multi Lot (2) split by Joel & Lori Ibberson and Scott & Pattie Ibberson known as Ibberson Second Subdivision on property described as part of the SE4, NE4 & the NE4, SE4, Sec2-Twp110N-R33W, Prairieville Township; Parcels being platted are currently two homestead sites being split from tillable ground and to change interior parcel line to meet required setbacks all located in the A-1 Ag Protection Zoning District; passed.

M/Potter, S/Simonsen, to approve Preliminary Plat #P-00188, a single lot split by Anthony Platz Etal, known as VG Platz Farm Subdivision (4.82 acres) on property described as part of the NE4, Sec3-Twp108N-R34W, Bashaw Township; Parcel is an existing homestead being split from tillable ground; passed.

At 10:10 AM, County Attorney Hanson was excused and Assistant County Attorney Gunderson represented the County Attorney's Office.

M/Berg, S/Potter, to accept the resignation of Scott Schmiesing, FT Highway Maintenance Worker II, effective 12-31-2015, and authorize to post the vacancy for one FT Highway Maintenance Worker II according to policy; passed.

M/Seeboth, S/Simonsen, to accept the resignation of Bryan Hillesheim, FT Highway Maintenance Worker III, effective 12-31-2015, and authorize to post the vacancy for one FT Highway Maintenance Worker III according to policy; passed.

M/Seeboth, S/Potter, to accept the resignation of Norbert Brey, FT Correctional Officer/Reserve Deputy, effective 12-31-2015, and authorize to post the vacancy for one FT Correctional Officer according to policy; passed.

M/Berg, S/Simonsen, to approve the appointment of Elver Niebuhr as a Veteran's Volunteer Shuttle Driver effective 11-17-2015; passed.

M/Berg, S/Simonsen, to approve the License Bureau Supervisor and Assistant Supervisor Position Descriptions and refer to PAC for pointing; passed.

M/Berg, S/Potter, to approve the new Income Maintenance Case Aide Position Description and refer to PAC for pointing; passed.

M/Simonsen, S/Seeboth, to accept the resignation of Lucinda Winch, Public Health Nurse, effective 12-31-2015, and authorize to post the vacancy for one FT Adult Health RN according to policy; passed.

M/Seeboth, S/Berg, to approve payment of Family Services administrative claims in the amount of \$149,251.40; carried.

M/Potter, S/Simonsen, to approve the purchase of one (1) table, twelve (12) chairs, and one (1) rocker/recliner from Hanska Furniture in the amount of \$2,148 to be used in the Bridge on Center Building with funding from the SCCBI grant; passed 5-0. Another bid was received from Rooms & Rest.

At 10:37 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Berg, S/Potter, to authorize the payment of Social Services payments in the amount of \$267,495.37; carried and the Closed Session ended at 10:57 AM.

M/Potter, S/Berg, to approve Resolution No. 2015-32 authorizing Charles Hanson to execute the Master Subscriber Agreement for Brown County Attorney to access the Minnesota Court Data Services for Governmental Agencies (MGA) records and document program; carried 5-0.

M/Seeboth, S/Simonsen, to accept the format of the proposed 2016 budget and levy information for presentation at the public meeting scheduled for 6:00 PM on Tuesday 12-1-2015 in the 3rd Floor District Courtroom of the Brown County Courthouse; passed.

M/Berg, S/Potter, to approve Resolution No. 2015-33 affirming Brown County's endorsement of the revised County Program Aid formula developed by the Association of Minnesota Counties' County Program Aid Work Group; carried 5-0.

M/Seeboth, S/Simonsen, to approve the 2016 renewal of consulting services contract with Madden Galanter Hansen, LLP, Plymouth, MN for assistance as needed to address union labor contract matters; passed.

The County Board performed the initial review of the 2016 Committee Memberships and by consensus, the County Commissioners agreed to continue review of the 2016 Brown County Committee memberships at an up-coming Board meeting.

M/Seeboth, S/Simonsen, to approve a motion to suspend the rules to consider an additional Closed Session to address Social Services Payments; motion to suspend the rules passed.

At 11:30 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Potter, S/Seeboth, to authorize the payment of Social Services payments in the amount of \$34,297.26; carried and the Closed Session ended at 10:57 AM.

Correspondence C-1 thru C-10 were accepted and filed. Seeboth reported on the Brown County Historical Society Annual Meeting on 11-12-2015; Berg reported on the Greater Blue Earth River Basin Alliance meeting on 11-13-2015 and with Windschitl on MVAC meeting on 11-16-2015; Simonsen reported with Potter on the Ditch Committee Meeting on 11-3-2015; Windschitl reported on the South Country Health Alliance and on Detox; Potter reported on the Brown County Library Board, RCRCA, and Area II.

At 12:07 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:10 PM.

The Official Minutes of the Regular Meeting of 11-17-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us