

SYNOPSIS OF COUNTY BOARD MEETING

November 24, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:22 AM), and Family Services Director Henderson.

M/Seeboth, S/Simonsen, to accept the Minutes of 11-17-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Seeboth, to approve the Purchase of Service Agreement between Greater Minnesota Family Services (GMFS) and Brown County Family Service (Fiscal Host) for Family Group Decision Making services for the period 1-1-2016 through 12-31-2016, with said agreement to provide services to the five counties of Brown, Blue Earth, Nicollet, Sibley and Watonwan related to the state grant amount of \$54,271 annually; passed.

M/Seeboth, S/Simonsen, to approve the Purchase of Service Agreement between GMFS and Brown County Family Services for Family Group Decision Making Services to supplement the state grant to cover the non-compensated five (5) county share of the GMFS contract in the amount of a \$5,000 block grant, plus \$300 per meeting with a settle up clause to provide overruns on costs to GMFS for any under/overspending costs for a period of 1-1-2016 through 12-31-2016; carried.

M/Seeboth, S/Potter, to approve the Purchase of Service Agreement with GMFS for Family Based Mental Health, Family Based Counseling, Family Based Crisis Services, and Group Skills to serve the Brown County Probation Dept. and Brown County Family Services for the period 1-1-2016 through 12-31-2016; carried.

M/Berg, S/Potter, to approve the CY 2016-2017 State/County Cooperative Agreement Covering the Administration of Child Support and Establishment of Paternity and Medical Support Liability Programs by and between the State of MN Dept. of Human Services and Brown County Offices of Human Services, County Sheriff and County Attorney, which includes Attachment A. IV-D Child Support Cooperative Arrangement; carried.

M/Simonsen, S/Berg, to approve the Placement Agreement with the House of Lights Inc. Board and Lodging Facility at the rate of \$1,373.84 per month from 1-1-2016 through 12-31-2016; carried.

M/Potter, S/Simonsen, to approve the Agreement between Brown County Family Services and Brown County Public Health as revised to provide medication set up for SPMI clients at \$135 per visit for the period of 12-1-2015 through 12-31-2016; carried.

M/Berg, S/Seeboth, to accept and file the Oct. 2015 Social Service case actions; carried.

M/Berg, S/Simonsen, to approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Services for CY 2016 at the rate of \$55.45/hr per client for up to 38 clients at a given time with a not-to-exceed \$75,855.60 limit for the year; carried

M/Simonsen, S/Berg, to approve a Family Services draft 2016 budget revision to reduce the revenue total by \$676,530 and the same amount in expenses as per MN State Auditor Directive, understanding that the Family Services county levy need in 2016 would remain the same at \$2,647,593; carried.

M/Seeboth, S/Potter, to approve the Lease Agreement with Lifework Planning Center in the Brown County License Bureau building with rental being an in-kind contribution of \$1,344 annually through 12-31-2017; carried.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$8,480.78; carried.

M/Berg, S/Potter, to appoint Stacie Albachten as PT Family-Based Service Provider (up to 25 hrs/week) at Family Services at the hourly rate of \$15.928 Grade VIII Step 4 effective 12-2-2015 subject to successful completion of background checks; carried.

M/Seeboth, S/Simonsen, to accept and file the following Correspondence and Consent Agenda Items: Client Appreciation Letter; New Ulm Journal Article; Conference Attendance Reports; MN County Human Services Cost Report for 2014; Income Maintenance Monthly Report; Out of Home Placement Monthly Report; and Heartland Express Monthly Statistics; carried.

At 10:23 AM, Lay Board Members Mohr and Kuster were excused.

M/Simonsen, S/Seeboth, to approve the state contract total price of \$12,078.64 to purchase twelve (12) computer workstations to allow for installs before the Novell/Groupwise to Microsoft Systems migration, with said items budgeted for 2016, but will be purchased now and will be paid for in 2016; carried 5-0.

M/Seeboth, S/Berg, to schedule the Brown County Public Health Annual Meeting date for 2-24-2016; carried.

M/Berg, S/Potter, to accept and file the Public Health Update 11-24-2015 on Breast Feeding Friendly Public Health Dept.; Influenza Vaccination Clinics; Assessment Reimbursement; Nursing Students; Local Public Health Association Chair; Make It Ok Campaign; carried.

M/Simonsen, S/Seeboth, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Simonsen, S/Berg, to approve the MN DNR Snowmobile Grant Contract for 7-1-15 through 6-30-17 in the total amount of \$6,798 (\$3,399 in the state fiscal year 2016 and \$3,399 in the state fiscal year 2017); carried.

M/Potter, S/Simonsen, to schedule a public hearing for 9:30 AM on 1-5-2016 to consider miscellaneous fees additions/revisions pursuant to MS 373.41; carried.

M/Seeboth, S/Simonsen, to approve the grant amendment in the revised total amount of \$219,973 and authorize the Board Chair to sign the Letter of Commitment of Funds related to the Emergency Management application for additional Hazard Mitigation Assistance (HMA) Program funds to acquire four (4) properties along the Minnesota River; carried.

Correspondence C-1 thru C-9 were accepted and filed. Seeboth reported on Help Me Grow and with Simonsen on the Sioux Trails Mental Health Center; Simonsen reported on the Underage Substance Abuse Coalition meeting on 11-18-2015 and on the Brown SWCD meeting on 11-18-2015; Berg reported on the Enterprise North meeting on 11-20-2015; the South Central MN Regional Radio Board; and the Emergency Medical Services meeting on 11-19-2015; Windschitl reported on the Brown/Nicollet/Watonwan Drug Court meeting on 11-18-2015.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:10 AM.

The Official Minutes of the Regular Meeting of 11-24-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us