

## SYNOPSIS OF COUNTY BOARD MEETING

December 15, 2015

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Simonsen, to accept the Minutes of 12-1-2015 and authorize publication of the Synopsis of same; carried.

At 9:01 AM, State Senator Gary Dahms and State Representative Paul Torkelson met with the County Board and ten (10) department heads to discuss pending legislative issues. Association of Minnesota Counties General Government Policy Analyst Matt Hilgart also joined the proceedings. Topics discussed included: County Program Aid; Transportation funding; South Country Health Alliance; Child Protection Reform; MNSure Roll Out; Local Public Health Grant; SHIP; MA Reimbursements for Family Home visits (SF998/HF1009); MA Benefit for Asthma Care Services (SF1737/HR1453); Annual Audit and Publication requirements; Agricultural Classification Rate; MN Estate Tax exclusion; Assessor Accreditation; Appointment of County Officers; Probation Funding Reform. After considerable discussion, Chair Windschitl thanked Senator Dahms and Representative Torkelson for attending the County Board meeting to review county legislative concerns.

Chairman Windschitl provided information on Brown County's receipt of the Minnesota Counties Intergovernmental Trust (MCIT) 2015 County of the Year Award; congratulated county staff; and thanked all county employees for their efforts to address safety, accident & injury prevention, loss control, and risk management.

M/Potter, S/Simonsen, to approve Conditional Use Permit Application #C00435 by H&D Underground on property described as in W2 of SE4, Sec22-Twp110N-R32W, Home Township for the purpose to Renew CUP # C-00258 to continue to allow operation of utility construction company (contractors yard) and storage of related equipment, maintenance shop, and office located in the A-1 Agricultural/Shoreland Protection Zoning District, with four (4) conditions; passed.

M/Seeboth, S/Potter, to approve Final Plat P-00187, a Multi Lot (2) split by Joel & Lori Ibberson and Scott & Pattie Ibberson known as Ibberson Second Subdivision on property described as part of the SE4, NE4 & the NE4, SE4, Sec2-Twp110N-R33W, Prairieville Township. Parcels being platted are currently two homestead sites being split from tillable ground and to change interior parcel line to meet required setbacks all located in the A-1 Ag Protection Zoning District; passed.

M/Potter, S/Berg, to approve Final Plat P-00188, a single lot split by Anthony Platz Etal, known as VG Platz Farm Subdivision on property described as part of the NE4, Sec3-Twp108N-R34W, Bashaw Township. Parcel is an existing homestead being split from tillable ground; passed.

M/Seeboth, S/Berg, to approve the Site Access Agreement dated 12-1-15 between GEI Consultants, Inc. (on behalf of Brown County) and Myron & Marea Mohr for work at the E2 of SE4 of Section 31, T110N, R31W, of Milford Township to investigate the soils on part of the property next to the County Landfill; passed.

M/Berg, S/Potter, to approve the Purchase Agreement in the amount of \$222,000 between Brown County and sellers of property legally described as Lot B of the Mueller-Schugel Subdivision in Government Lot 6 and the E½ of the SW¼, Section 12, T109N, R30W, Brown County, MN; and to direct the Planning and Zoning Office to review the County Zoning Ordinance to consider additional floodplain and bluff setback protections in an effort to avoid the need for future emergency buy-out programs; passed.

M/Seeboth, S/Simonsen, to approve the Purchase Agreement in the amount of \$256,192 between Brown County and sellers of property legally described as Lot Z and Lot U-2 of Gov't Lot 5 and the SW¼ of the SW¼, Section 32, T111N, R31W, Brown County, MN; passed.

M/Simonsen, S/Berg, to approve the Purchase Agreement in the amount of \$110,000 between Brown County and sellers of property legally described as Lot "D" of Lot "A" of Sublots 2 and 3 of Gov't Lots 4 and 5 of Section 3, T110N, R31W, Brown County MN; passed.

M/Berg, S/Simonsen, to approve the Aquatic Invasive Species Prevention Plan/Budget for Brown County dated 12-15-2015; passed.

M/Simonsen, S/Seeboth, to accept and file the Nov. 2015 Budget Report (Cash Basis and Unaudited) which reflects activity at 91.7% of the budget year as follows: expenditures of \$27,087,975.79 or 92.3%, and revenues of \$28,397,288.24 or 96.9%; and the Nov. 2015 Supplemental Budgets Report noting expenditures of \$1,638,632.58 or 59.8%, and revenues of \$2,127,695.64 or 110.2% of annual budgeted activity; passed.

M/Berg, S/Potter, to adopt the certified levy for 2016 in the amount of \$12,254,289 resulting in a 3.5% increase from the 2015 certified levy; and to adopt the 2016 Brown County Budget for revenues and expenditures in the amount of \$30,027,264 resulting in a 2.3% increase from 2015; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2016 Brown County Budget for publication; carried 3-2, with Simonsen and Windschitl dissenting.

M/Seeboth, S/Potter, to approve the following 2016 Supplemental Budgets: Law Library Rev. & Exp. \$12,000; CoAtt – Forfeitures Rev. & Exp. \$2,000; Sheriff Contingent Rev. & Exp. \$3,353; Snowmobile Safety Rev. & Exp. \$3,589; Jail Commission Rev. & Exp. \$9,000; 911 Emergency Tele. Rev. & Exp. \$104,872; Septic

Loan Prog. Rev. & Exp. \$215,721; Building Fund Rev. \$396,002 & Exp. \$411,300; Ditch Fund Rev. & Exp. \$456,554; Landfill Fund Rev. \$1,056,038 & Exp. \$946,884; SCORE Rev. \$104,065 & Exp. \$101,422; carried 5-0.

M/Berg, S/Potter, to authorize payment of General Government claims in the amount of \$146,998.33 as follows: Revenue \$49,512.28; Public Health \$12,085.68; Road and Bridge \$57,278.44; Family Services \$449.43; Building Fund \$7,135.00; Park \$2,472.10; Ditch \$5,952.75; Landfill \$12,112.65; carried.

M/Seeboth, S/Berg, to accept and file the Cash Management/Investment Report for Nov. 2015 which reflects a total invested balance of \$30,975,248.13 with the average overall interest rate for the portfolio of 1.07%; carried.

M/Berg, S/Simonsen, to establish a public hearing date of 1-26-2016 at 10:30 AM to consider the petition of Dennis Sellner for an Improvement to CD 60; carried 4-0, with Windschitl abstaining.

M/Berg, S/Seeboth, to authorize Public Health to purchase the services of Francis Phelan, P.A., CPA, to prepare the 2015 Short Form Cost Report with a site visit for Home Health Care services for Medicare at an estimated rate of within 10% of \$1,240; carried.

M/Seeboth, S/Potter, to accept and order filed the Nov. 2015 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Berg, S/Simonsen, to approve the purchase of an Epson PowerLite Cinema 3020 Projector from bhphotovideo.com in the amount of \$1,149.00 for the LEC Training Room; passed 5-0. An additional quote was received from Bestbuy.com.

M/Seeboth, S/Simonsen, to accept the low bid received in the amount of \$18,360 for the purchase of a 2016 Ford Fusion from Chuck Spaeth Ford, less trade-in of 2007 Ford Fusion in the amount of \$2,500, for a total purchase price of \$15,860; carried 5-0. Two additional bids were received for a 2015 Chevrolet Malibu from Kohls-Weelborg and for a 2016 Buick Verano from Jensen Motors.

At 11:25 AM, Chairman Windschitl recessed the Regular meeting and the County Board meeting reconvened at 12:30 PM.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$91,881.54; carried.

M/Seeboth, S/Berg, to extend the hours per week for the Family Based Services worker position at Family Services from 30+ hours per week to full time 40 hrs/week with full time benefits, effective 12-16-2015; and to approve to change the part time up to 25 hour Family Based worker position to a 30+ hrs/week part time position with part time benefits, effective 12-16-2015; carried.

At 12:38 PM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Berg, to authorize the payment of Social Services payments in the amount of \$186,630.51; carried and the Closed Session ended at 12:50 PM.

M/Potter, S/Simonsen, to approve five (5) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Berg, to approve final payment to Ed Rettman Jr. Excavating in the amount of \$72,384 for the clean out & tile outlet repair of approximately 50,500 feet of CD#10 northeast of Sleepy Eye; carried.

M/Potter, S/Simonsen, to approve final payment to Ed Rettman Jr. Excavating in the amount of \$81,580 for the clean out & tile outlet repair of approximately 51,000 feet of CD#13; carried.

M/Potter, S/Berg, and passed 5-0 to approve Resolution No. 2015-34 approving final payment for SAP 008-620-028, 008-620-029, 008-624-031 & 008-624-032 Surface Rehabilitation Projects on CSAH 20 & 24.

M/Seeboth, S/Simonsen, to authorize Brown County Highway Dept. to sell a used tailgate wet kit to Watonwan County for \$200 per MS471.64 which allows one government agency to sell property to another government agency; carried.

M/Berg, S/Potter, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Potter, S/Simonsen, to appoint Anthony Mathiowetz as FT Maintenance Worker II in the Hanska Shop at the hourly rate of \$19.5965, Grade XIII, Entry Level, effective 12-16-2015; and approve posting for a FT Maintenance Worker III according to policy; passed.

M/Seeboth, S/Simonsen, and passed 5-0 to approve Resolution No. 2015-35 adopting the 2016 Revised Version of the Employee Personnel Policy for Brown County.

M/Potter, S/Simonsen, and passed unanimously to approve the 2016 Committee Memberships.

Correspondence C-1 thru C-13 were accepted and filed. Seeboth reported on the Brown County Historical Society and on the Safety Committee meeting on 12-10-2015; Windschitl reported on the Association of Minnesota Counties Public Safety Policy Committee on 12-7-2015; Potter reported on the Redwood/Cottonwood Rivers Control Area (RCRCA) and Area II meetings.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 1:24 PM.

The Official Minutes of the Regular Meeting of 12-15-2015 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)