

## SYNOPSIS OF COUNTY BOARD MEETING January 5, 2016

At 8:47 AM, the Board of Brown County Commissioners met for the purpose of organizing the County Board for 2016 through the election of Board Chair and Vice-Chair.

Upon nomination by Seeboth and seconded by Simonsen, M/Berg, S/Potter to cease nominations and cast a unanimous ballot for Commissioner Windschitl as County Board Chair for 2016, carried.

Upon nomination by Berg and seconded by Windschitl, M/Potter, S/Seeboth to cease nominations and cast a unanimous ballot for Commissioner Simonsen as County Board Vice-Chair for 2016, carried.

M/Simonsen, S/Seeboth, to adopt Robert's Rules of Order with three (3) additional stipulations, carried.

At 9:00 AM, Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Simonsen, to accept the Minutes of 12-29-2015 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Seeboth, to authorize payment of 2015 General Government claims in the amount of \$79,093.96 as follows: Revenue \$51,912.18; Road and Bridge \$24,450.42; Ditch \$2,731.36; And to authorize payment of 2016 General Government claims in the amount of \$17,376.65 as follows: Revenue \$17,376.65; carried.

M/Seeboth, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Seeboth, S/Simonsen, to approve the GEI Proposal #620914 dated 12-22-2015 for assistance as needed in the development of the 2015 Brown County Sanitary Landfill Annual Report and 2016 Environmental Monitoring Reporting as required by the Minnesota Pollution Control Agency (MPCA) at an estimated cost of \$12,500; carried.

M/Seeboth, S/Berg, to approve the low quote of \$2,443 from Schaefer Well Drilling for contractor services needed to properly seal all wells on at-risk homes/properties through FEMA and MN DNR funds; carried. A second quote was received from Searles Well Drilling.

M/Berg, S/Potter, to approve the low quote of \$3,640 from Searles Well Drilling for contractor services needed to abandon septic tanks on at-risk homes/properties through FEMA and MN DNR funds; carried. A second quote was received from M.R. Paving.

M/Simonsen, S/Berg, to approve the revision of the designated legal newspaper in the 2015-2017 Brown County Legal Printing proposal of the Brown County Editorial Association thereby designating the legal newspaper for 2016 to be the New Ulm Journal; carried.

Correspondence C-1 thru C-3 were accepted and filed. Berg reported on the Enterprise North meeting on 1-4-2016.

M/Berg, S/Simonsen, to accept the resignation of Sheila Flindt, FT Administrative Secretary/Sheriff, effective 12-28-2015, and authorize to post the vacancy for one FT Admin. Sec./Sheriff according to policy; carried.

M/Seeboth, S/Potter, to accept the resignation of Jane Steinke, Intermittent Part-time Adult Health Public Health Nurse, effective 12-31-2015; passed.

M/Seeboth, S/Simonsen, to approve the Inmate Text and Video Call Location Agreement between the Brown County Jail and Reliance Systems Inc. to provide jail inmate texting and video call services with no cost to the County, with language added to the agreement noting the option to terminate said agreement upon thirty (30) days notice; carried 3-2, with Berg and Windschitl dissenting.

At 9:54 AM, Chairman Windschitl convened a Public Hearing on proposed revisions to the Brown County Fee Schedule pursuant to MN Statute 373.41. It was noted that an affidavit of publication is on file from each of the five (5) newspapers in Brown County. No public testimony was received. M/Berg, S/Potter, to adopt the Brown County Fee Schedule revisions, effective 1-5-2016 as follows: SHERIFF'S OFFICE Gun Storage Fee: \$3 per day per gun & Transportation Fee: \$1 per mile; AUDITOR/TREASURER Drainage System Annual Fee (based upon length of ditch): \$15,000; COUNTY ATTORNEY \$.20 per page for copies of documents & \$10 for copies of CD's; carried 5-0.

M/Potter, S/Berg, to accept the proposal dated 12-8-2015 from Madsen Land Surveying Inc. for professional services in the amount of \$76,260 for the 2016 Burnstown, Bashaw, North Star, and Stately Townships Remonumentation Project and to approve the Professional Survey Services Contract with Madsen Land Surveying accordingly; carried.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:09 AM.

The Official Minutes of the Regular Meeting of 01-05-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)