

## SYNOPSIS OF COUNTY BOARD MEETING

March 15, 2016

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Simonsen, S/Berg, to accept the Minutes of 3-1-2016 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to authorize payment of General Government claims in the revised amount of \$218,578.56 as follows: Revenue \$101,620.11; Public Health \$6,590.11; Road and Bridge \$18,538.88; Family Services \$1,058.03; Building Fund \$34,000.00; Park \$548.04; Ditch \$3,620.22; Landfill \$52,603.17; carried.

M/Potter, S/Berg, to accept the bid received for the purchase of a John Deere 5085 M Tractor and Loader from Kibble Equipment Inc. in the amount of \$63,650, less trade-in of unit 15 (2009 Case IH Utility Tractor with mower) in the amount of \$22,000, for a total purchase price of \$41,650; carried 5-0. An additional bid was received for a Case IH 90C from Miller Sellner Implement.

M/Potter, S/Simonsen, to accept the bid received in the amount of \$57,150 for the purchase of a John Deere 5085 M Tractor from Kibble Equipment Inc.; carried 5-0. An additional bid was received for a Case IH 90C from Miller Sellner Implement.

M/Berg, S/Potter, to authorize to post for an open Engineering Aide position of seasonal status according to policy; passed.

M/Potter, S/Simonsen, to authorize posting for a Traffic Sign Aide (seasonal position) in the Highway Dept. according to policy; passed.

M/Seeboth, S/Simonsen, to authorize to post for four (4) Highway 2016 Summer Students at the following rates of pay: \$9.50/hr-1<sup>st</sup> year; \$10.00/hr-2<sup>nd</sup> year; and \$10.50/hr-3 plus years; passed.

M/Seeboth, S/Simonsen, to approve including all position descriptions within the Auditor/Treasurer Dept. to be included in the 2016 Rotational Review process; passed.

M/Seeboth, S/Simonsen, to authorize the purchase of one (1) new Ford Police Interceptor SUV vehicle from Chuck Spaeth Ford, New Ulm with state contract pricing in the amount of \$32,820; carried 5-0. Another bid was received from Nelson Auto Center of Fergus Falls, MN.

M/Berg, S/Simonsen, to approve the purchase of one (1) Data911 in-squad computer under state contract pricing in the amount of \$5,875.05 from Data911, Alameda, CA; carried 5-0.

M/Simonsen, S/Seeboth, to approve the purchase of one (1) Stalker DSR radar unit for the new squad under state contract pricing in the amount of \$2,450 from Stalker Radar Applied Concepts, Inc., Plano, TX; carried 5-0.

M/Seeboth, S/Berg, to accept and order filed the Feb. 2016 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Berg, to accept the low bid received for the purchase of one (1) 2016 Ski Doo Renegade Adrenaline 600 (model #BXGA) snowmobile from Miller Sellner in the amount of \$8,250, less trade-in (2000 Polaris 600 Delux, registration #CP8616) in the amount of \$1,000, plus license and fee of \$143.50 for a total purchase price of \$7,393.50; with \$6,798 funding from the MnDNR Snowmobile Grant; carried 5-0. One other bid was received from Duluth Lawn and Sports, Duluth MN.

M/Seeboth, S/Potter, to approve the MPCA 2015 Annual County Feedlot Officer Annual Report and Performance Credit Report; passed.

M/Simonsen, S/Berg, to approve Amendment #1 of MN DNR Grant Agreement #3000083372/98784 in the amount of \$4,500 to cover the excess costs for demolition of At-Risk Property and Structures; carried.

M/Berg, S/Seeboth, to appoint Lexi Chouinard as temporary IPT (up to 20 hours per week) Family-Based Service Provider in the Family Services Dept. at the hourly rate of \$14.3493, Grade VIII, Entry Level, effective 3/16/2016 and ending one-week after the start date of the new hire for the current Family Based Services Provider vacancy; carried.

M/Seeboth, S/Simonsen, to authorize to post for an additional Adult Mental Health Social Worker position according to policy; carried.

M/Berg, S/Simonsen, to appoint Stacie Albachten as FT Family-Based Service Provider at Family Services effective 3/16/2016 at her current hourly rate of \$16.3280, Grade VIII, Step 4, and approve posting for a PT Family-Based Service Provider (30+ hours/week) according to policy; carried.

M/Seeboth, S/Windschitl, to approve payment of Family Services administrative claims in the amount of \$120,635.05; carried.

At 9:44 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Potter, to authorize the payment of Social Services payments in the amount of \$187,618.81; carried and the Closed Session ended at 9:58 AM.

M/Berg, S/Potter, to approve Conditional Use Permit (CUP) Application #C-0006 by Larson Turkey's, Craig Larson & Clay Larson owners, on property described as Part of NE4, Sec18-Twp108N-R30W, Linden Township, for the purpose to renew existing CUP #C-00124 to continue to allow up to 830AU (62000 head, 40000 over 5lbs & 22000 under 5lbs) in a turkey brooder and finishing operation located in the A-1 Agricultural Protection Zoning District, with seven (7) conditions; carried.

M/Potter, S/Simonsen, to approve CUP Application #C-0003 by Ted Anderson, James Anderson owner, on property described as part of the SE4, Sec14-Twp108N-R34W, Bashaw Township, for the purpose to renew existing CUP #C-00121 to continue to allow up to 900 AU (900 Head) of Beef Cattle in the A-1 Agricultural Protection Zoning District, with eight (8) conditions; carried.

M/Berg, S/Potter, to approve CUP Application #C-0004 by Pat & Deanna Mohr on property described as part of N2 of N2, Sec27-Twp108N-R31W, Lake Hanska Township, for the purpose to renew existing CUP #C-00109 to continue to allow up to 1200 AU (4000 head) in a hog finishing operation located in the A-1 Agricultural Protection Zoning District, with ten (10) conditions; carried.

M/Berg, S/Potter, to approve CUP Application #C-0005 by Ladd Demolition & Aggregates by Keith Olson on property described as part of NE4, Sec13-Twp109N-R33W, Leavenworth Township, for the purpose to renew the current CUP #C-00219 to continue use of property as demolition landfill compliant with MPCA rules for disposal of demolition & earthen material all located in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried.

M/Berg, S/Potter, to approve Preliminary Plat #P-0004, a Multi Lot (2) split by Paul Kuehn known as Kuehn Fourth Subdivision on property described as part of NE4, Sec03-Twp109N-R30W, Cottonwood Township, with notification to the landowner about shoreland erosion concerns; Parcels being platted are currently Shoreland and crop ground being split into two lots in the A-1 Agricultural/Shoreland Protection Zoning District; carried.

M/Potter, S/Simonsen, to approve Preliminary Plat #P-0003, a Single Lot split by Jon & Janice Schauman known as Schauman Subdivision on property described as part of the SE4 of SE4, Sec09-Twp109N-R33W, Leavenworth Township. Parcel being platted is currently an existing homestead being split from tillable ground; carried.

M/Berg, S/Simonsen, to approve Preliminary Plat #P-0002, a single Lot split by Dave Schauer known as Schauer Second Subdivision on property described as part of E2 of SE4, Sec36-Twp109N-R31W, Sigel Township. Parcel being platted is currently an existing homestead being expanded on the south side; carried.

M/Simonsen, S/Berg, to approve Final Plat P-00186, a Multi Lot (2) split by Scott & Betty Lou Nelson known as Nelson's Third Subdivision on property described as part of NW4 of SE4, Sec15-Twp108N-R30W, Linden Township. Parcels being platted are currently one building site separating from tillable ground into two lots in the A-1 Agricultural Protection Zoning District, with one (1) condition; carried.

M/Berg, S/Potter, to approve the State of MN Minnesota State Colleges and Universities Memorandum of Agreement for Student Training Experience/Internship between Minnesota State University, Mankato and Brown County Public Health to provide an unpaid intern experience for community health education student in Public Health, with said agreement effective through 4-24-2021; passed.

M/Seeboth, S/Simonsen, to approve the following policies for Public Health: Public Health Nursing Clinic Services; Mental Health Medication Management; and Medication Management; passed.

M/Berg, S/Potter, to approve the request of Public Health Director Moritz to attend the National Association of City and County Health Organizations (NACCHO) Annual Conference 7/19-21/2016 in Phoenix, AZ with conference registration fee, lodging, and airfare paid by the Local Public Health Association; passed.

M/Simonsen, S/Potter, to accept and file the Public Health Update 3-15-2016 on Zika Virus Update; Mumps; Influenza Activity in MN Increases; HPV (human papillomavirus) Vaccine Effectiveness Report; Workforce Development Planning; Youth Mental Health First Aid; County Health Rankings; Medical Countermeasures Exercise Springfield-January 28th; Statewide Emergency Preparedness Exercise; and Advisory Committee Meeting Minutes 10-14-2015 and 12-9-2015; carried.

M/Seeboth, S/Potter, and passed 5-0 whereby the County Board approved Resolution No. 2016-06 supporting dissolution of Area II Minnesota River Basin Projects, Inc. ("Area II, Inc.") as a Minnesota Nonprofit Corporation and approving the continued maintenance and operation of Area II Minnesota River Basin Projects as a Joint Powers Entity; approving assignments of rights; and approving amendment of the Joint and Cooperative Agreement for the Continuing Operation of Area II Minnesota River Basin Projects, Inc. ("Area II, Inc.").

M/Potter, S/Windschitl, to appoint Isabella Portner as Representative for Youth on the Brown County Extension Committee through 12-31-2018; carried.

M/Seeboth, S/Simonsen, to accept and file the Feb. 2016 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$4,536,271.76 or 15.1%, and revenues of \$5,775,438.16 or 20.1%; and the Feb. 2016 Supplemental Budgets Report noting expenditures of \$291,540.69 or 12.9%, and revenues of \$118,190.16 or 5.0% of annual budgeted activity; carried.

M/Potter, S/Berg, to accept and file the Spray Field Preliminary Investigation and Drilling report dated 3-8-2016 concerning the soils study on property described as the SE ¼ of the SE ¼ of Section 31-T110N-R31W in Milford Township which are lands located adjacent to the Brown County Sanitary Landfill; carried.

At 11:04 AM this date 3-15-2016, Chairman Windschitl recessed the Regular Meeting and convened a Closed Session pursuant to Minnesota Statutes 13D.05, Subd 3 to develop an offer for the purchase of property described as the SE ¼ of the SE ¼ of Section 31-T110N-R31W in Milford Township which are lands located adjacent to the Brown County Sanitary Landfill. The closed session was attended by Commissioners Seeboth,

Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter, County Attorney Hanson, Solid Waste Officer Sletta, Recycling Coordinator Knisley, and County Assessor Grunert. The Closed Session adjourned at 11:47 AM.

Correspondence C-1 thru C-11 were accepted and filed. Seeboth reported on the Park Commission meeting on 3-7-2016; the Brown County Historical Society meeting on 3-14-2016; and on the Detox meeting on 3-14-2016.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:59 AM.

The Official Minutes of the Regular Meeting of 3-15-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)