

SYNOPSIS OF COUNTY BOARD MEETING

March 22, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, Administration Assistant Bode, and Family Services Director Henderson.

M/Potter, S/Simonsen, to accept the Minutes of 3-15-2016 and authorize publication of the Synopsis of same; carried.

M/Seeboth, S/Berg, to accept and file the MNSure/METS (Minnesota Eligibility Technology System) County Experience Report; carried.

M/Simonsen, S/Berg, to accept and file the report on the 2014 Chemical Dependency Provider Outcome Measures by the Consolidated Chemical Dependency Treatment Fund (CCDTF); carried.

M/Berg, S/Simonsen, to accept and file the February 2016 Social Service Case Actions; carried.

M/Seeboth, S/Berg, to approve Supported Work Agreements dated 3-1-2016 with Enterprise North, Inc. for cleaning Hillside Apartments at \$11/hr; clerical shredding for Brown County Family Services at \$11/hr; and cleaning agency vans/cars at \$11/hr.; and to approve the delegation of authority to the Family Services Director to approve future agreements with Enterprise North, Inc. for the Supported Work Agreements for cleaning Hillside Apartments, clerical shredding for Brown County Family Services; and cleaning agency vans/car, with the following stipulations: ongoing agreement costs greater than 10% of the previous agreement are subject to County Board approval; ongoing agreement information must be reported to the County Board by the Family Services Director Consent Agenda Items; ongoing agreements must come to the County Board for approval if a personnel change occurs in the Family Services Director position; and that all new agreements will need County Board approval; carried 4-1, with Windschitl dissenting.

M/Seeboth, S/Windschitl, to approve a PT Office Support Position (under 25 hrs/week) for Family Services; carried.

M/Simonsen, S/Berg, to accept and file the Holiday Projects Report for 2015 which noted the total value of contributions for all 2015 projects in the estimated amount of \$58,850 which benefited 343 households totaling 923 children, adults, disabled persons and/or the elderly served who are living in communities throughout Brown County, with projects including Family Services Adopt-a-Family Project & Special Donations, NU Sertoma Santa's Closet (county-wide), and NU Kiwanis Coats for Kids Project (county-wide); carried.

M/Simonsen, S/Potter, to approve the lease agreement for use of garage space from Miller Sellner Inc., Sleepy Eye during the period of 4-1-2016 until 12-31-16 at the cost of \$120 per month; carried.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$11,999.25; carried.

M/Simonsen, S/Berg, to accept and file the following Family Services Consent Agenda Items: \$20,000 Received for the Purchase of Automobiles; Anoka State Hospital Case; Explanation of Transmission/Driveshaft Issue in March 15 Administrative Bills; Out of Home Placement Monthly Report; Income Maintenance Report; and Heartland Express Report; carried.

At 10:19 AM, Lay Board Members Elizabeth Mohr and Judy Kuster were excused.

M/Berg, S/Potter, to accept the quote received for maintenance striping of 104 road miles in Brown County from AAA Striping Service in the amount of \$54,130; carried. One other bid was received from Traffic Marking Services.

M/Potter, S/Berg, to approve the purchase of two (2) Vicon #122 Mowers in the total amount of \$19,800, which were selected due to the enhanced design of the Vicon #122 mower with three (3) blades per disc and the lighter weight of unit for mowing slopes and rough ditches; carried 5-0. Two additional bids were received for two (2) Case IH MD-82 and for two (2) John Deere R240, both of which include two (2) blades per disc and are significantly heavier than the Vicon #122 mowers.

M/Seeboth, S/Simonsen, to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2016 park season (4-15-16 thru 10-15-16) for Tremel County Park in the amount of \$4,630; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2016 park season (4-15-16 thru 10-15-16) for Mound Creek County Park including winter monitoring (10-15-16 thru 4-15-17) for a total contract cost in the amount of \$10,888; and to approve the Contract with Independent Caretaker Maintenance Agreement with Jeff Hoffmann to serve as Park Caretaker for the 2015 park season (4-15-16 thru 10-15-16) in the amount of \$5,200 for Lost Dog & Fox Hunter's County Park; carried. It should be noted that the day-use park contracts include language and payment (\$20/day) for days the park is open beyond the normal park season of April 15 to October 15.

M/Berg, S/Potter, to appoint Gary Penkert as a Veteran's Volunteer Shuttle Driver effective 3-22-2016; carried.

M/Simonsen, S/Potter, to accept the resignation of Dennis Johnson as a Veteran's Volunteer Shuttle Driver, effective March 21, 2016; carried.

M/Berg, S/Seeboth, to appoint Jill Derksen as FT Property Maintenance Specialist in the Auditor-Treasurer's Office, at the hourly rate of \$17.8119 (Grade X, Step 2) due to related experience, with a start date of April 6, 2016; carried.

M/Simonsen, S/Potter, to establish a Final Hearing Date of 5-3-16 at 9:45 AM in the Brown County Courthouse Room 204 to consider the improvement project on CD 60; carried.

M/Potter, S/Berg, to establish a Final Hearing Date of 4-19-16 at 9:45 AM in the Brown County Courthouse Room 204 to consider Redetermination of Benefits for CD 20, CD 33, CD 44 and CD 64; carried.

Correspondence C-1 through C-10 were accepted and filed. Berg reported on the Minnesota Action Council Banquet Fundraiser. Simonsen reported on the Soil & Water Board Report. Windschitl reported on the Safety Committee meeting. Seeboth reported on the Workforce Center.

Calendars were coordinated for the next two week period.

Chairman Windschitl convened the CD#1 Redetermination of Benefits public hearing. The public hearing was attended by Auditor/Treasurer Jean Prochniak; Assistant Highway Engineer Andrew Lang; Ditch Viewers Mark Behrends, Chris Christianson, and Robert Hansen; and (12) twelve interested landowners of the ditch system. A/T Prochniak noted that the public hearing notice was published as required, the affidavit of publication is on file, and that the Notice of Hearing was sent to all landowners of record. Viewer Chris Christianson presented the Property Owners Report dated 1-22-2016 and the Viewers' Report dated 1-22-2016. CD-1 includes approximately 3.3 miles of open ditch and approximately 8.6 miles of County tile in Milford and Home Townships. No public testimony was received. M/Seeboth, S/Berg, to accept the County Ditch No. 1 Redetermination of Benefits and direct the County Attorney to prepare the Findings of Fact and Order to be considered at a following County Board meeting, with said Order to include the effective date of 3-1-2017 for the acquisition of the one (1) rod strip required from the open ditch; carried.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:14 AM.

The Official Minutes of the Regular Meeting of 3-22-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-5PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us