

SYNOPSIS OF COUNTY BOARD MEETING

April 26, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson, and Family Services Director Henderson.

M/Potter, S/Simonsen, to accept the Minutes of 4-19-2016 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Seeboth, to accept and file the Families First Children's Collaborative 2015 Annual Report and the Three Counties for Kids Children's Mental Health Collaborative 2015 Annual Report (Brown, Sibley & Watonwan Counties); carried.

M/Berg, S/Potter, to approve the Supervised Visitation and Exchange Services Service Agreement with the Committee Against Domestic Abuse, Inc. (CADA) in the amount of \$30 per hour from 5/4/2016-12/31/2016 for supervised visit and exchange and all supporting services rendered at the New Ulm Keep Me Safe facility; carried.

M/Seeboth, S/Simonsen, to approve the Contracts for Family Facilitator Services for the period of 7-1-2016 thru 6-30-2017 with the following school districts: New Ulm School District No. 88; Springfield School District No. 85; and Sleepy Eye School District No. 84; carried.

M/Simonsen, S/Berg, to accept and file the March 2016 Social Service Case Actions; carried.

M/Seeboth, S/Simonsen, to purchase one (1) Steelcase workstation/desk under state contract pricing from General Office Products Company, Minneapolis, MN in the amount of \$1,487.05 for the social service intake social worker; carried 5-0.

M/Berg, S/Seeboth, to approve payment of Family Services administrative claims in the amount of \$815.68; carried.

M/Simonsen, S/Windschitl, to accept and file the following Family Services Correspondence: Accounting Records Congratulatory Letter; and Consent Agenda Items: MN Child Welfare Report for 2014; Conference Attendance Reports; South Country Numbers; County Attorney Editorial; MN County Human Services Director's Association Letter to the Editor in the Star Tribune; South County Health Alliance Pay for Performance Program; Anoka State Hospital Client; Income Maintenance Report; Out of Home Placement March Report/First Quarter Report; and Heartland Express March Statistics; carried.

At 10:07 AM, Lay Board Members Mohr and Kuster were excused.

M/Seeboth, S/Potter, to approve the following policies/procedures for Public Health: Care Coordination/Case Management; Policy and Procedure Approval and Revision; BCPH Breastfeeding Policy; Case Management Definition; Vulnerable Adult Assessment; Background Checks; Public Health Advisory Committee; Client Care Records; Fall Risk Assessments; Family Health Orientation Policy; Fees for Service; Follow Along Program; and Jail Health Policy; carried.

M/Berg, S/Simonsen, to approve PHN Lisa Compton's registration for the University of MN's Center for Adolescent Nursing Summer Institute in Adolescent Health in St. Paul on 7/25-7/27/2016, noting that all expenses for the conference will be billed to the Family Planning Special Projects Grant Program including salary, fringe, mileage, lodging & meals; carried.

M/Potter, S/Berg, to appoint Jay Helget, anticipated start date of 5/18/2016, at the first year hourly wage of \$9.50; Matthew Henderson, anticipated start date of 6/1/2016, at the first year hourly wage of \$9.50; Gideon Bode, anticipated start date of 5/16/2016, at the second year hourly wage of \$10.00; and Colin Hoffman, anticipated start date of 5/9/2016, at the second year hourly wage of \$10.00 as Summer Highway Engineering/Maintenance Students contingent on acceptable results from pre-employment drug screens and physicals; carried.

M/Seeboth, S/Simonsen, to accept the resignation of Landon Weckwerth as FT Child Support Officer in the Family Services Dept. effective 5-13-2016 and authorize to post the vacancy for one (1) FT Child Support Officer according to policy; carried.

M/Seeboth, S/Berg, to accept the quote from Bryan Nelson Construction in the amount of \$16,427 for the County Ditch 67 Tile Drainage Repair to include an estimated 1,460 feet of 12" perforated tile plowed-in; carried. No other quotes were received.

M/Simonsen, S/Potter, to approve four (1) Drainage Repair requests and the payment of said repairs; carried.

M/Simonsen, S/Potter, to approve the purchase of one (1) Dell Precision T5810 Workstation computers under state contract pricing from Dell Computers in the amount of \$1,148.79 to replace the existing computer used by Recycling/Wetlands/Water Planning Coordinator; carried 5-0.

M/Potter, S/Berg, to authorize the appraisal of property described as the south 40 acres of the E1/2 of the SE1/4 of Section 31-T110N-R31W in Milford Township to include the land west of CSAH #11 and adjacent to the Brown County Sanitary Landfill; and the appraisal of the E1/2 of the SE1/4 of Section 31-T110N-R31W in Milford Township to include the land west of CSAH #11, accepting the quote of Wayne Novotny in the amount of \$2,500; carried.

M/Simonsen, S/Potter, to approve the Joint Powers Agreement between Home Township and Brown County to have the Assessor's Office perform the assessment duties for the Township of Home pursuant to MN Statutes 273.072 and 471.59; carried.

M/Berg, S/Potter, to grant preliminary approval of Proposed Assessment Agreements for 2017, 2018, and 2019 for submittal to local jurisdictions to consider; carried.

Correspondence C-1 through C-7 were accepted and filed. Seeboth reported on the Underage Substance Abuse Coalition and on the Brown County Historical Society; Potter reported on the Brown Soil and Water Conservation District meeting on 4-20-2016; Simonsen reported with Seeboth on the Sioux Trails Mental Health meeting on 4-19-2016.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:00 AM.

The Official Minutes of the Regular Meeting of 4-26-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us