

## SYNOPSIS OF COUNTY BOARD MEETING

### May 17, 2016

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Potter, to accept the Minutes of 5-3-2016 as revised and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Potter, to authorize payment of General Government claims in the amount of \$122,567.12 as follows: Revenue \$79,260.83; Public Health \$9,596.73; Road and Bridge \$15,716.18; Park \$1,133.76; Ditch \$12,967.85; Landfill \$1,067.43; Score \$1,508.49; Forfeited Tax Fund \$1,315.85; carried.

M/Berg, S/Potter, to authorize the Auditor/Treasurer to sign the Election Services Agreement with Seachange Print Innovations for the printing of ballots from 6-1-2016 thru 5-31-2020; carried.

M/Seeboth, S/Simonsen, to accept and file the Auditor/Treasurer's report on the appointment of the 2016 Brown County Absentee, UOCAVA, and Mail Ballot Board; carried.

M/Potter, S/Berg and passed 5-0 to approve Resolution No. 2016-09 whereby the Brown County Board of Commissioners hereby designates the establishment of an absentee, UOCAVA and mail ballot board pursuant to the mandated procedures of MN Statutes 203B.121 for elections held within Brown County, MN. and authorizes the Auditor-Treasurer to appoint qualified election judges to the absentee, UOCAVA and mail ballot boards in sufficient numbers pursuant to MN Statutes 204B.13-204B.22 and 204B.45 within the approved annual budget authority.

M/Simonsen, S/Potter, and passed 5-0, to approve the County Ditch No. 20 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1.The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2.The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3.The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4.The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, and passed 5-0, to approve the County Ditch No. 44 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1.The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2.The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3.The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4.The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Seeboth, S/Potter, and passed 5-0, to approve the County Ditch No. 64 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3.The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Seeboth, S/Potter, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Seeboth, to accept the resignation of Sandy Hillesheim effective 6-30-16; approve increasing this position's status from part-time to full-time; and approve the posting for a FT Highway Dept. Clerical Aide, according to policy; carried.

M/Berg, S/Simonsen, to approve the HR Office Support Specialist position description and refer to PAC for pointing; carried.

M/Simonsen, S/Seeboth, to accept the resignation of Joan Doss as FT Assistant Zoning Administrator/Assistant Emergency Management Director effective 7-29-2016, and authorize to post for the FT Assistant Zoning Administrator/Assistant Emergency Management Director position vacancy according to policy; carried.

M/Berg, S/Potter, to appoint Mary Enander as FT Adult Mental Health Social Worker at Family Services, at the hourly rate of \$22.7799 (Grade XIV, Step 2), effective 5-18-2016, pending successful completion of pre-employment screening; carried.

M/Potter, S/Seeboth, to appoint Jeri Pieper as Part Time Office Support Specialist at Family Services (less than 25 hrs/wk), effective 5-19-2016, at the hourly rate of \$15.5353 (Grade VII, Step 5), due to related experience; carried.

M/Seeboth, S/Berg, to authorize Brown County to act as the sponsoring agency on behalf of the Brown County Historical Society to apply for a Minnesota Historical and Cultural Heritage (Legacy) program grant for

the Masonry Project (estimated at \$320,000) for the Brown County Museum at 2 North Broadway, New Ulm, MN; and to approve Brown County's commitment of \$15,000 towards the local match required for the Legacy Grant Masonry Project for the BCHS Museum; carried.

M/Seeboth, S/Simonsen, to accept and file the Apr. 2016 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$8,508,434.64 or 28.3%, and revenues of \$7,650,343.61 or 26.6%; and the Apr. 2016 Supplemental Budgets Report noting expenditures of \$631,877.64 or 27.9%, and revenues of \$383,709.56 or 16.2% of annual budgeted activity; passed.

M/Simonsen, S/Potter, to accept and order filed the Apr. 2016 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Berg, S/Potter, to approve Conditional Use Permit (CUP) Application #C-0016 by Landen Berle on property described as part of Gvm't Lot 5, Sec19-Twp110N-R31W, Milford Township, Brown County for the purpose to allow a cycle repair, parts, accessory & service shop for Motorcycle, ATV & UTV's located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried.

M/Simonsen, S/Berg, to approve CUP Application #C-0018 by William Vogel on property described as part of NW4, Sec26-Twp108N-R35W, Stately Township, Brown County for the purpose to allow expansion of an existing feedlot from the current 30 AU to 450 AU (450 Head Cattle) through construction of a 392' X 60' Total Confinement Cattle barn to house the additional 420 head of Cattle all located in the A-1 Ag Protection Zoning District, with five (5) conditions; carried.

M/Berg, S/Potter, to approve CUP Application #C-0015 by Loren, Jean & Eric Knudson LLP on property described as N2 of S2 of SW4, Sec19-Twp108N-R32W, Albin Township, Brown County for the purpose to renew CUP C-00136 to continue to allow 600AU (2000 head) in a hog finishing operation located in the A-1 Ag Protection Zoning District, with nine (9) conditions; carried 4-1, with Seeboth dissenting.

M/Simonsen, S/Potter, to approve CUP Application #C-0014 by Brian Polesky on property described as part of the E2 of NE4, Sec13-Twp111N-R33W, Eden Township, Brown County for the purpose to renew CUP #C-00142 to continue to allow up to a maximum of 768AU (2560 head) total confinement hog finishing operation located in the A-1 Ag Protection Zoning District, with nine (9) conditions; carried.

M/Potter, S/Berg, to approve CUP Application #C-0013 by Christensen Farms & Feedlots, Adam Barka representing, on property described as part of Sec 3 & 4-Twp110N-R33, Prairieville Township, Brown County for the purpose to renew CUP C-00119 to continue to allow 1484AU (3,710 Head) hog farrowing/gestation operation on two sites (C-2 & C-6) all located in the A-1 Ag Protection Zoning District, with ten (10) conditions; carried 4-0, with Simonsen abstaining.

M/Potter, S/Berg, to approve CUP Application #C-0012 by John Vogel on property described as Lot 1 Block 1 Bastian Subdivision in the SW4 of SW4, Sec27-Twp109N-R34W, Burnstown Township, Brown County for the purpose to renew CUP #C-00125 to continue to allow 66 X 280 X 9' deep earthen basin in a 68AU (1,360 Head) hog nursery operation located in the A-1 Ag Protection Zoning District, with ten (10) conditions; carried.

M/Potter, S/Simonsen, to approve CUP Application #C-0009 by Brown County Highway Department, Andrew Lang representing, on property described as Lot M of NW4 of NE4, Sec3-Twp109N-R32W, Stark Township, Brown County for the purpose to renew CUP #C-00343 and to continue to allow use of an existing gravel mine to include gravel screening, processing, and hot mix plant in the A-1 Ag Protection Zoning District, with six (6) conditions; carried.

M/Potter, S/Berg, to approve Preliminary Plat P-0006, by Greg Wendinger, Kathy Huseby owner, known as Wendinger Third Subdivision on property described as Lots 8 & 10 of SW4, Sec31-Twp110N-R30W, Cottonwood Township, Brown County. Parcels being platted are currently one parcel being split to create two buildable lots in the A-1 Ag Protection Zoning District; carried.

M/Berg, S/Potter, to approve Preliminary Plat P-0005, by Lorin Helget known as North Shore Sixth Subdivision on property described as part of the E2, Sec14-Twp108N-R32W, Albin Township, Brown County. Parcels being platted are currently tillable ground being split to create a 7 lot residential development all located in the A-1 Agricultural / Shoreland Protection Zoning District; carried.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$129,408.30; carried.

At 10:47 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Berg, to authorize the payment of Social Services payments in the amount of \$185,054.87; carried and the Closed Session ended at 10:54 AM.

M/Berg, S/Simonsen, to accept and file the Public Health Update 5-17-2016 on Funds for Zika Virus Response Redirected from State and Local Public Health Emergency Preparedness (PHEP) Dollars; Tooth Fairy Visits; Mental Health Medication Mgmt; Health Fair Participation; Bridge to Health Conference; Neighborhood Gatherings; High Impact Assessment Advisory Committee; Health Together Funded by SHIP Activities; and Advisory Committee Meeting Minutes 2-24-16; carried.

Chairman Windschitl convened the CD#33 Redetermination of Benefits continuance public hearing. The continuance public hearing was attended by A/T Prochniak; Asst. County Engineer Lang; and Ditch Viewer Dan Ruby. There were no landowners of the ditch system present. A/T Prochniak reported that the original hearing was held at 11:30 AM on 4-19-2016 and it was noted at said hearing that the continuance of the public hearing would be at 11:00 AM this date. With respect to the continuance hearing, a letter and the

property owners report were mailed to Agnes Goblirsch, Clement Windschitl, and Rita Augustin on 4-25-2016. Viewer Ruby noted the viewers report as revised. It was noted that CD#33 includes 5,055 benefitted acres in Albin and Mulligan Townships. No public testimony was received. After limited discussion, M/Berg, S/Potter, to accept the County Ditch No. 33 Redetermination of Benefits and to direct the County Attorney to prepare the Findings of Fact and Order to be considered at a future County Board meeting, with said Order to include the effective date of 3-1-2017 for the acquisition of the one (1) rod strip required from the open ditch; passed.

M/Berg, S/Simonsen, to approve the request for one (1) additional full-time Assistant County Attorney; and to include in the draft 2017 county budget preparation the costs of one (1) additional Legal Assistant for the County Attorney Office staff for further review by the County Board and County Attorney (estimating both full time and part time costs); carried.

Correspondence C-1 thru C-15 were accepted and filed. C-12. Berg reported with Windschitl on the Minnesota Valley Action Council; C-13. Windschitl reported on the Brown County Historical Society; South Country Health Alliance with Seeboth; the Economic Development meeting on the Consolidated Housing Plan on 5-11-2016; and the Mn Department of Health Water Quality Seminar; C-14. Simonsen reported on Detox and on the Mn Dept. of Health Water Quality Seminar; C-15. Potter reported on the 4-H Program Coordinator interviews on 5-11-2016.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:01 PM.

The Official Minutes of the Regular Meeting of 5-17-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)