

## SYNOPSIS OF COUNTY BOARD MEETING

May 24, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson, and Family Services Director Henderson.

M/Potter, S/Simonsen, to accept the Minutes of 5-17-2016 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Windschitl, to accept and file the annual Family Facilitator Program Report which noted that 72 families and 123 children received family facilitator services on a volunteer basis in 2015; carried.

M/Seeboth, S/Simonsen, to accept and file the 2014 Parent Support Outreach Program (PSOP) Report; carried.

M/Berg, S/Potter, to accept and file the April 2016 Social Service Case Actions; carried.

M/Simonsen, S/Potter, to accept and order filed the Brown County Local Advisory Council annual report on mental health services and the Bridge on Center 2015 Annual Report; carried.

M/Seeboth, S/Simonsen, to include an amount of \$2,500 in the draft 2017 county budget, subject to final budget approval, as supplemental funding for the Lutheran Social Service of Minnesota Financial Counseling Service; carried.

M/Simonsen, S/Potter, to approve payment of Family Services administrative claims in the amount of \$6,467.28; carried.

M/Seeboth, S/Berg, to accept and file the following Family Services Consent Agenda Items: DHS Report on Timely Processing of Cash Assistance and SNAP (Food Support ) Cases; Bill Explanation from the May 17<sup>th</sup> Board Meeting; South Country Health Alliance Enrollment Statistics; Heartland Express April Statistics; Out of Home Placement; and Income Maintenance Monthly Report; carried.

At 10:07 AM, Lay Board Members Mohr and Kuster were excused.

M/Potter, S/Berg, to accept the quote received for aerial spraying for weed control in Brown County drainage ditches from Scott's Helicopter Services in the amount of \$32.98/acre for 2016, understanding that the County Engineer will communicate with the vendor regarding the timetable for spraying; carried. No other quotes were received.

M/Berg, S/Potter, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Seeboth, S/Berg, to approve to change the part-time 12-20 hrs/week Deputy Sheriff/Court Security position to a part-time 32 hrs/week position with part-time benefits, and approve posting for a 32 hr/week Deputy Sheriff/Court Security position, according to policy; carried.

M/Berg, S/Potter, to approve the Year 2017 Budget Guidelines including a 2.0% salary plan adjustment for non-union employees for budgeting purposes, subject to final budget approval; carried.

M/Seeboth, S/Windschitl, to approve County Board 2017 draft budget review dates as follows: Aug. 15<sup>th</sup>, 9:00–4:00; Aug. 16<sup>th</sup>, 1:00–4:00; Aug. 17<sup>th</sup>, 9:00-Noon; and Aug. 23<sup>rd</sup>, 1:00–4:00; carried.

Correspondence C-1 through C-9 were accepted and filed. Berg and Simonsen reported on the Building Committee meeting on 5-24-2016; Seeboth and Simonsen reported on the Sioux Trails Mental Health Center; Simonsen reported on the Underage Substance Abuse Coalition and on the Brown Soil & Water Conservation District; Potter reported with Windschitl on the Brown County Economic Development Partners, Inc. meeting on 5-23-2016 and on the Rural MN Energy Board.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:08 AM.

The Official Minutes of the Regular Meeting of 5-24-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)