

SYNOPSIS OF COUNTY BOARD MEETING

June 7, 2016

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Administrative Assistant Bode and County Attorney Hanson.

M/Seeboth, S/Potter, to accept the Minutes of 5-24-2016 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$193,140.99 as follows: Revenue \$47,121.10; Public Health \$11,569.18; Road and Bridge \$11,009.78; Family Services \$990.96; Park Fund \$481.90; Ditch \$17,621.00; Capital Improvement Fund \$99,831.24; Landfill \$3,654.15; Score Fund \$861.68; carried.

M/Seeboth, S/Potter, and passed 5-0, to approve the County Ditch No. 33 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The total benefits for the system are calculated as \$8,313,987.78. 4. The total benefited acres in the system are 5,055.50 acres. 5. The acquisition of the one rod grass strip at \$5,299.69 per tillable acre will be effective on March 1, 2017. 6. The acquisition of the one hundred foot construction right of way easement at \$1,398.51 per acre will be effective March 1, 2017. 7. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 8. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-16 to 6-30-17: Carl's Corner, Essig, On/Off Sale Liquor License - \$1,300 & Sunday Liquor License \$200; Searles Bar & Grill, Searles, On/Off Sale Liquor License - \$1,300 & Sunday Liquor License - \$200; Sleepy Eye Golf Club, Club Liquor License - \$300 & Sunday Liquor License - \$200; 3.2 Percent On Sale License - \$20 for each of following: Stark Baseball Association; Searles Baseball Association; Sigel Athletic Association; Leavenworth Baseball Assoc.; Church of Japanese Martyrs; Flying Dutchmen Cycle Club – Cottonwood Twp.; Essig Baseball Assoc.; carried.

M/Seeboth, S/Berg, to approve tobacco licenses for the following establishments in Brown County for a period of one year from 7-1-2016 to 6-30-2017: Hanska C-Store/Farmers' Cooperative of Hanska, Hanska; Ridin' High Saloon, Cobden; carried.

M/Simonsen, S/Potter, to approve two (2) drainage repair requests and the payment of said repairs; carried.

M/Potter, S/ Simonsen, to approve the request from the City of Comfrey to close a portion of CSAH 36 (Brown St. & White St.) between Ochre St. and Broad St. on 7-8-2016 from 5-8:00 PM for a parade and to close a portion of CSAH 36 from Field St. to Broad St. on 7-8-2016 from 8:00 PM to 1:00 AM on 7-9-2016 for a street dance; carried.

M/Berg, S/Potter, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects.; carried.

M/Potter, S/Simonsen, to set a bid letting date for the SAP 008-613-026 Bridge Repair Project on CSAH 13 for 10:00 AM on 7-13-2016 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Berg, S/Seeboth, to approve the purchase of the remaining corner section of the Steelcase workstation/desk General Office Products for \$1861.31 through MN State Contract pricing for the deputy squad room & new deputy; carried.

M/Potter, S/Simonsen, to ratify hiring of Jaime Hanson as Extension 4-H Program Coordinator .75 FTE in Brown County effective 6-6-2016 in accordance with paragraph 4 of the Memorandum of Agreement dated 11-3-2015; carried.

M/Simonsen, S/Berg, to approve the Annual Wellner Hageman Dam Inspection Report dated 5-20-2016 for submittal to the MN Dept. of Natural Resources Dam Safety Unit, with said report prepared by Area II MN River Basin Projects, Inc. staff, with the following condition that the board receive an update on 8-1-16 in regards to the Dam Drain Gate Valve; carried.

M/Seeboth, S/Simonsen, to approve the signing of Grant Agreement A-HGMP-DR4182-BROWNSCO-0007 dated 1-15-2016 with the MN Dept. of Public Safety in the amount of \$130,193 for purchasing At-Risk Property and Structures located in Brown County; carried.

M/Seeboth, S/Potter, to approve the low quote of \$950 from Nierengarten & Hippert for legal services needed to acquire at-risk home/properties through FEMA and MN DNR funds, with the understanding that if the legal fees are more than budgeted through FEMA and the DNR, the property owner will be responsible for these costs; carried. Two other quotes received were as follows: The Legal Professionals; and Matthew S. Vickery.

M/Berg, S/Simonsen, to approve the purchase of battery back-up for the vaccine refrigerator in the amount of \$1,400 plus \$150 shipping costs from Backup-Power.ca; carried 5-0.

M/Potter, S/Seeboth, to approve the revised School Health contract language including an increase in the rate from \$40/hour to \$42/hour for nursing time for the 2016-2017 school year contracts; carried.

M/Berg, S/Simonsen, to accept the resignation of Marylu Anderson effective 6-21-2016 and authorize to post for the PT (0.5 FTE, 20 hrs/wk) Public Health Account Technician position according to policy; carried.

M/Potter, S/Seeboth, to ratify the appointment of Lynn Simonsen as Highway Engineering Aide-Seasonal Status, effective 6-1-16, at the hourly rate of \$14.1106, Grade VII, Step 2; carried 4-0, with Simonsen abstaining.

M/Seeboth, S/Simonsen, to appoint Deb Huhn to serve on the Personnel Advisory Committee (PAC) as a Law Enforcement Representative effective 6-7-2016 through 12-31-2019; carried.

M/Simonsen, S/Berg, to approve purchase of the following items for the new Asst. County Attorney Position: one (1) Dell Latitude Laptop; two (2) Dell 19" Flat panel monitors; one (1) Soundbar Speaker and software under state contract pricing from Dell Computers in the amount of \$1,989.89; and one (1) Olympus DS-7000 Voice Recorder under state contract pricing from CDW-G in the amount of \$384.66; carried 5-0.

Correspondence C-1 thru C-12 were accepted and filed. Simonsen/Seeboth reported on the Solid Waste meeting; Simonsen reported on the Technology Committee Meeting on 5-26-16; Berg reported on the Radio Board and EMS; Windschitl reported on SCHA, Community Health Executive Meeting, Health Insurance Committee, and Park Commission Meeting on 6-7-16; Potter reported on the Ditch Redetermination Meeting in Springfield.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:45 AM.

The Official Minutes of the Regular Meeting of 6-7-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us