

SYNOPSIS OF COUNTY BOARD MEETING

June 28, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:55 AM), and Family Services Director Henderson.

M/Seeboth, S/Simonsen, to accept the Minutes of 6-21-2016 and authorize publication of the Synopsis of same; carried.

M/Seeboth, S/Berg, to include \$1,000 in the draft 2017 Brown County budget for the Open Door Health Center, subject to final budget approval; passed.

M/Berg, S/Potter, to include an amount of \$850,000 in the draft 2017 county budget for out-of-home placement costs with an estimated \$160,000 in corresponding revenue, subject to final budget approval; carried.

M/Simonsen, S/Berg, to accept and file the Brown County Local Advisory Council for Children's Mental Health (LAC) Annual Report; carried.

M/Simonsen, S/Seeboth, to approve combining of the Children's Mental Health Local Advisory Council and the Adult Mental Health Advisory Council as one committee effective 7-1-2016; carried.

M/Seeboth, S/Simonsen, to accept and file the May 2016 Social Service Case Actions; passed.

M/Seeboth, S/Simonsen, to approve the Purchase of Service Agreement for Children's Therapeutic Services and Supports (CTSS) with Sioux Trails Mental Health Center effective 7-18-2016 thru 12-31-2016 using 3rd party resources for payment and county payment when the Children's Services Supervisor deems appropriate at the same medical assistance rates; carried.

M/Seeboth, S/Potter, to accept and file the South Central Community Based Initiative (SCCBI) Annual Report; carried.

M/Berg, S/Potter, to add one (1) additional staff member to the aging services portion of the adult services unit of Family Services in the 2017 county budget for MnCHOICES assessments with 100% offsetting state revenue, subject to final budget approval; carried.

M/Seeboth, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$4,625.45; carried.

M/Seeboth, S/Simonsen, to accept and file the following Family Services Consent Agenda Items: DHS Systems Modernization Director's Association Summary; Star and Tribune Editorial about MNSure and the Counties Need to Add Staff; Oil Change Pricing for the Family Service Vehicles; Conference Attendance Reports; Income Maintenance Monthly Report; Heartland Express Report; and Out-of-Home Placement Report; carried.

At 10:12 AM, Lay Board Members Mohr and Kuster were excused.

M/Seeboth, S/Potter, to appoint Shirlene Hvinden as FT Child Support Officer at Family Services, at the hourly rate of \$21.5918 (Grade XII, Step 4), with an anticipated start date of 7-11-2016 pending successful completion of pre-employment screening and background checks; carried.

M/Berg, S/Simonsen, to appoint Daniel Kalk as FT Assistant County Attorney at Grade XIX, Step 2, hourly rate of \$29.0139 (annual rate of \$60,349), with an anticipated start date of 7-11-2016 pending successful completion of pre-employment screening and background checks; carried.

M/Seeboth, S/Potter, to appoint Diane Dunn as Appraiser in the Assessor's Office at the hourly rate of \$19.7120, Grade XI, Step 3, with an anticipated start date of 7-11-2016, pending successful completion of pre-employment screening; carried.

M/Berg, S/Simonsen, to appoint Robert Santaella as FT Assistant Zoning Administrator/Assistant Emergency Management Director, at Grade XIV, Step 1, hourly rate of \$22.0261 (annual rate of \$45,814), with a start date of 7-11-2016; carried.

M/Simonsen, S/Seeboth, to accept the resignation of Matthew Boogren, IPT Dispatcher in the Sheriff's Office, effective 6-27-2016, and authorize to post the vacancy for one IPT Dispatcher at a later date according to policy; carried.

Correspondence C-1 through C-8 were accepted and filed. Seeboth reported on IMMTRACK; Berg reported on the Region 9 meeting on 6-22-2016 and with Windschitl on the Community Health Services Executive Committee meeting on 6-23-2016.

M/Simonsen, S/Potter, to approve the low quote of \$880 from Heiderscheidt Digging for contractor services needed to abandon septic tanks on at-risk homes/properties through FEMA and MN DNR funds; carried. M.R. Paving & Excavating also provided a quote.

M/Berg, S/Seeboth, to approve the quote of \$300 from Advance Health, Safety & Security of Balaton, MN for asbestos inspection services needed prior to demolition of at-risk homes/properties through FEMA and MN DNR funds; noting that if the total amount of asbestos inspection goes over what was budgeted through FEMA and the DNR, the property owner will be responsible for these costs that cannot be covered by other areas in the grant, and that asbestos abatement, if necessary, will be paid for by the seller of the property as written in the purchase agreement; carried. No other quotes were received.

M/Berg, S/Potter, to approve the request for County Recorder Kamolz to attend the PRIA (Property Records Industry Association) 2016 Conference in Dubuque, IA from 8/22-25/2016 with estimated cost of \$1,075 (registration, lodging and mileage); carried.

Calendars were coordinated for the next two week period.

M/Potter, S/Simonsen, to accept the low bid for the purchase of one (1) new 2016 John Deere 825i S4 Gator Crew Cab Off Highway Vehicle (OHV) with full enclosure from Kibble Equipment in the amount of \$15,388 with trade-in (2008 Teryx 750cc); with the tracks on the trade-in to be installed on the new OHV and funding assistance through the MnDNR 2016-2017 MN DNR Off-Highway (ATV) Grant. This motion carried on a roll-call vote of 4-1, with Windschitl dissenting. Three (3) additional quotes with full enclosure with trade-in were received as follows: a 2017 Defender Max XT HD8 from Miller Sellner, Sleepy Eye; a 2016 Kawasaki Mule PRO-FXT from Maday Motors, New Ulm; 2016 Polaris Ranger Crew from Vetter Sales and Service, Kasota.

M/Berg, S/Potter, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Seeboth, to accept and file the report on MnDOT's District 7 Ten (10) year construction plan 2017-2026 as presented by MnDOT District 7 Principal Planner Ronda Allis; carried.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:33 AM.

The Official Minutes of the Regular Meeting of 6-28-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us