

## SYNOPSIS OF COUNTY BOARD MEETING

August 16, 2016

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Potter, to accept the Minutes of 08-02-2016 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Seeboth, to authorize payment of General Government claims in the amount of \$219,067.55 as follows: Revenue \$48,426.68; Public Health \$5,966.48; Road and Bridge \$133,992.07; Family Services \$2,039.33; Park \$501.67; Ditch \$8,120.76; Landfill \$19,875.57; Score \$145.29; carried.

M/Potter, S/Simonsen, and passed 5-0, to approve the County Ditch No. 32 Findings of Fact for the abandonment of a branch of CD 32 from station 142+00 to 182+00 and lateral 9 from station 0+00 to 6+75 in sections 17 & 20, Township 109 Range 33 whereby IT IS ORDERED as follows: 1. With regard to Ditch 32, the main tile from station 142+00 to 182+00 and lateral 9 tile from station 0+00 to 6+75 in sections 17 & 20, township 109 range 33 are hereby abandoned. 2. Any future repair petition may not be accepted for the aforementioned abandoned part of the drainage system and the responsibility of the drainage authority for that part of the drainage system hereby ends. 3. This Order does not release the property from a drainage lien filed on account of the drainage system before the date of this Order. 4. This Order does not release the property from any assessment or a drainage lien filed on or after the date of this Order for costs incurred on account of the drainage system before the date of this Order. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Potter, to accept and file the report on the JD#9 B&BE and JD#10 B&BE Conference Call held at 8:15 a.m. this date 8-16-16 in the Brown County Courthouse Room 204 noting that Brown County Commissioners Seeboth, Berg, and Windschitl were present along with Blue Earth County Commissioners Bruender and Piepho participating in the meeting by telephone, whereby the following actions were taken: 1) The JD#9 B&BE Ditch Authority accepted the bid of \$19,925 from Walters Excavating for the cleanout of 19,925 feet of JD#9 B&BE in Cottonwood Township, Brown County. 2) The JD#10 B&BE Ditch Authority approved the JD#10 BRO Repair 16-068 (blowout repair) which is eligible for state emergency management funding as related to the 6-17-16 storm. 3) The JD#10 B&BE Ditch Authority approved the JD#10 BRO Repair 16-069 (clean up by bridge) which is eligible for state emergency management funding as related to the 6-17-16 storm. 4) The JD#9 B&BE Ditch Authority approved the JD#9 BRO Repair 16-070 (field crossing repair) which is eligible for state emergency management funding as related to the 6-17-16 storm; carried.

M/Simonsen, S/Berg, to award the CD#57 Open Ditch Clean Out contract to Rickert Excavating, Glencoe, MN in the amount of \$20,600.71 for the clean out of 19,253 feet of CD #57 northeast of Evan which is scheduled to begin approximately 10-1-16 and to be completed by 11-30-16; carried. Additional bids were received from Mathiowetz Construction; TNT Construction/Kerkhoff; Ed Rettman Excavation; and Selly Excavating.

M/Potter, S/Seeboth, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Berg, to accept the quote of \$8,050 from H&R Construction to replace the 3 cable guardrail on CSAH 3 south of Springfield to protect the traveling public from the ponded water near the road; carried. Attempts to obtain a second quote were unsuccessful.

M/Berg, S/Windschitl, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Seeboth, S/Berg, to authorize receipting the MCIT 2016 dividend to be received for Brown County as follows: 1) \$100,000 into the Revenue Fund (01-149.5845) as budgeted, and 2) \$10,634.92 into the Building Fund (14-149.5845) for future use to be determined by the County Board, and 3) \$614.08 credited to the City of New Ulm as a proportionate dividend share related to the Law Enforcement Center property/casualty insurance premium share paid by the City of New Ulm; carried.

M/Simonsen, S/Potter, to award the CD#10 Open Ditch Repair contract to Mathiowetz Construction in the amount of \$42,350 for the repair of five (5) locations totaling approximately 1,475 ft of ditch bank; carried. One additional bid was received from MR Paving & Excavating.

M/Berg, S/Potter, to approve CUP Application #C-0024 by Mark Sletta on property described as S2 of NE4 & N2 of SE4, Sec16-Twp108N-R31W, Lake Hanska Township, Brown County for the purpose to renew CUP #C-00148 to continue to allow up to a maximum of 1248AU (4160 head) total confinement hog finishing operation located in the A-1 Agricultural Protection Zoning District, with nine (9) conditions; carried.

M/Berg, S/Potter, to approve Preliminary Plat P-0008, a Multi Lot (3) split/combine by Darv Turbes known as Turbo's Cottonwood View Subdivision on property described as part of E2, Sec24-Twp109N-30W, Cottonwood Township, Brown County. Parcels being platted are three previously platted parcels being replatted as three new parcels, two bare lots and one parcel to include all existing buildings in one parcel, all located in the A-1 Ag Protection Zoning District, with one (1) condition; carried 4-1 (Seeboth dissenting).

M/Berg, S/Simonsen, to approve Final Plat P-0007 a Multi Lot (2) split/combine by Thomas Kuck known as Meadow Creek Fourth Subdivision on property described as Lots 9 & 10, Block 1, Meadow Creek

first and Lot1 Block1 Meadow Creek Third Subdivision, Sec21-Twp109N-R30W, Cottonwood Township, Brown County. Parcels being platted are two existing building sites & one bare lot being replatted into two lots all located in the R-1 Rural Residential Zoning District; carried.

M/Seeboth, S/Simonsen, to approve raising the electronics recycling fees collected at Brown County Landfill from \$5 per item to \$15 for Electronics (TVs, Computer Monitors, Printers, Scanner, Fax Machines) and \$10 per item for Copiers and Stereos effective 8-16-16; carried.

M/Potter, S/Berg and passed 5-0 to approve Resolution No. 2016-12 whereby the Brown County Board of Commissioners hereby recommends that Brown County elects to regulate Temporary Family Health Care Dwellings through already existing permitting standards of the Brown County Zoning Ordinance; and that pursuant to authority granted by MN Statutes, Section 394.307, Subdivision 9, the County of Brown opts-out of the requirements of MN Statute 394.307, which defines and regulates Temporary Family Health Care Dwellings.

M/Simonsen, S/Seeboth, to review and approve the Purchase of seven (7) Mach II Disc Golf Baskets to replace existing baskets at Mound Creek County Park in the amount of \$2,282.87; carried 5-0.

M/Berg, S/Windschitl, to approve the purchase of an Electronic Document Management system for the Family Services Dept., including approval of the Software Acquisition and License Agreement for CaseWorks Income Maintenance and Child Support Editions, in the total amount not to exceed \$267,306 which includes Next Chapter Software Licenses, EDMS Hardware, Implementation Services, and Ongoing Support; and to approve the Brown County Single/Sole Source Procurement Justification statement for the CaseWorks electronic document Management project in the Family Services Department; carried 5-0.

M/Seeboth, S/Potter, to approve payment of Family Services administrative claims in the amount of \$94,829.64; carried.

At 11:15 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon a M/Seeboth, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$211,722.82; carried, and the Closed Session ended at 11:19 AM.

M/Simonsen, S/Berg, to provide written consent to Brown County Evaluation Center, Inc. (BCEC) to build a two-stall garage and trench enclosure for the present facility located at 510 N Front Street, New Ulm, MN in accordance with Lease Agreement dated 7-1-99, Exhibit B, Paragraph 8f between Brown County and BCEC; carried.

M/Seeboth, S/Potter, to approve the request from the Brown County Evaluation Center to renew the Lease of the property at 510 N. Front St, New Ulm, MN for the period of 8-4-2017 to 8-3-2022 in accordance with the requirements of the Lease Agreement dated 7-1-1999, accepting that the BCEC, Inc. continues to utilize the property to carry out a Governmental Program; carried.

M/Simonsen, S/Potter, to refer the 2017 Personnel Policy Committee recommendations to a committee of the County Board including Seeboth and Windschitl for study and report, along with Personnel Policy Committee Chair Seidl, HR Director Schaefer, and Administrator Enter; carried.

M/Berg, S/Potter, to accept the resignation/retirement of Diane Evers, FT Public Health Supervisor, effective 9-30-16, and authorize to post the vacancy for one FT Public Health Supervisor according to policy; carried.

M/Potter, S/Simonsen, to appoint Fred Gareis as FT General Foreman in the Highway Dept., at the hourly rate of \$30.8835 (annual salary \$64,238) Grade XVII, Step 12, with a start date of 9-1-16; and approve posting for a FT Maintenance Worker II in the New Ulm Shop according to policy; carried.

M/Seeboth, S/Windschitl, to approve the appointment of Nicholas Breu as FT Maintenance Worker III in the New Ulm Shop at the hourly rate of \$17.8119, Grade XI, Entry Level, effective 8-22-16 pending results of pre-employment background checks; carried.

M/Berg, S/Potter, to accept the resignation of Maria Beranek, FT IT Systems Technician, effective 8-31-16 and authorize to post the vacancy for one (1) FT IT Systems Technician according to policy; carried.

M/Seeboth, S/Simonsen, to accept and file the Public Health Update 8-16-16 on 2015 Communicable Disease Report, Recreational Water Illness, Zika Virus, NACCHO Conference Summary, Breastfeeding Friendly Public Health Department Application, Performance Management, and Advisory Committee Meeting Minutes 6-8-16; carried.

M/Potter, S/Simonsen, to accept and file the 2015 CVSO Annual Report; carried.

M/Berg, S/Potter, to accept and file the Asst. CVSO Training & Certification Report; carried.

M/Seeboth, S/Simonsen, to accept and file the FY 2016 CVSO Enhancement Grant Usage Report; carried.

M/Berg, S/Windschitl and passed 5-0 to approve Resolution No. 2016-13 approving the \$10,000 FY 16 CVSO Operational Enhancement Grant.

Correspondence C-1 thru C-12 were accepted and filed. Seeboth reported on the Brown County Historical Society and IEIC. Windschitl reported on South Country Health Alliance with Seeboth; the Joint Law Enforcement Center Management Committee meeting on 8-11-16; and with Potter on the Buffer Law Seminar.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 12:36 PM.

The Official Minutes of the Regular Meeting of 8-16-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)