

## SYNOPSIS OF COUNTY BOARD MEETING

August 23, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:11 AM), and Family Services Director Henderson.

M/Berg, S/Seeboth, to accept the Minutes of 8-16-2016 and authorize publication of the Synopsis of same; carried.

M/Seeboth, S/Windschitl, to approve the 2017 operating budget for Brown County Heartland Express at \$697,000 and to approve the 2017 capital expense budget at \$79,000 for one (1) replacement bus; carried. It was noted that the State/Federal share will cover 85% of approved operating expenses and 80% of approved capital costs.

M/Berg, S/Potter, to approve Resolution No. 2016-14 to enter into a Calendar Year 2017 Agreement with the State of MN to provide public transportation service in Brown County (Brown County Heartland Express); carried 5-0.

M/Seeboth, S/Simonsen, to accept and file the Child Protection/Out of Home Statistics report for 2015 which included 2014 Performance Measures provided by the State of MN; passed.

M/Berg, S/Potter, to approve the Requesting Agency of MN Dept. of Human Services Interagency Agreement with the Dept. of Human Services Background Studies Division for the purpose of delegating the county's responsibility to perform background studies for corporate child foster care homes for the period 7-15-16 through 7-14-19 to the MN Dept. of Human Services; carried.

M/Seeboth, S/Simonsen, to accept and file the July 2016 Social Service Case Actions; passed.

M/Seeboth, S/Simonsen, to table until later this date consideration of the South Country Health Alliance (SCHA) Provider Participation Agreement Non-Emergency Medical Transportation (NEMT) Services with Brown County Human Services – Heartland Express; carried.

M/Simonsen, S/Potter, to approve payment of Family Services administrative claims in the amount of \$6,499.25; carried.

M/Simonsen, S/Seeboth, to accept and file the following Correspondence and Consent Agenda Items: Child Support Awareness Month Proclamation; LEAN Training; AMC Regional Priority Voting/Setting; Two New Human Service Related Non-Profits Start-Ups in the County; Out of Home Placement Report; Medical Assistance/Income Maintenance Report; and Heartland Express Report; carried.

At 10:10 AM, Commissioner Berg was excused.

M/Seeboth, S/Simonsen, to accept and file the Brown County Election Emergency Plan; carried.

M/Potter, S/Simonsen, to award the CD#60 Open Ditch Repair contract to Mathiowetz Construction in the amount of \$14,700 to repair erosion in several locations totaling approximately 500 ft along the ditch bank of CD #60 in Prairieville Township with said project to include hauling in dirt as needed and armoring the bank in these areas with riprap; passed. No additional quotes were received.

M/Simonsen, S/Potter, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Seeboth, S/Simonsen, to approve the request from the City of New Ulm to close a portion of CSAH 13 (Center St) between Garden St and Highland Ave on 9-10-16 from approximately 8:15 PM to 9:00 PM for a fireworks show during the Hermannfest celebration; carried.

M/Potter, S/Simonsen, to accept and order filed the July 2016 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Seeboth, S/Simonsen, to consider the SCHA NEMT Services agreement that was tabled earlier this date; carried.

M/Potter, S/Simonsen, to approve the SCHA Provider Participation Agreement Non-Emergency Medical Transportation (NEMT) Services with Brown County Human Services – Heartland Express effective 9-1-16, with a Termination Date in Article 10.1 noted as 12-31-16; carried.

M/Simonsen, S/Windschitl, to accept and file the SCHA Focused on Community, Health, You 2016 Report to the Counties Released 8-19-16; carried. It should be noted that SCHA is a county-based purchasing (CBP) health plan that began operating in 2001 to provide quality health insurance for eligible children, families and adults for Medical Assistance, MinnesotaCare, Minnesota SeniorCare Plus, SingleCare, SharedCare, Senior Care Complete, and AbilityCare, and is overseen by an eleven (11) county Joint Powers Board.

At 11:03 AM, Lay Board Members Mohr and Kuster were excused.

M/Simonsen, S/Seeboth, to approve the following policies/procedures for Public Health: Home Pest Policy; Continuing Education; Billing & Collection Policy; Adult Health Orientation; Adult Health Supervisor Orientation; Emergency Preparedness and Response; Home Health Aide-Homemaker; Home Health Aide Orientation; Infection Control Policy; MCH-Family Home Visit; Medicare Face to Face Encounter Requirements; and Personal Care Attendant Assessments; carried.

M/Potter, S/Simonsen, to approve the appointment of Christine Benzing as PT License Bureau Technician at the hourly rate of \$14.8435, Grade VIII, Step 1, with a start date of 8-29-16; carried.

M/Seeboth, S/Potter, to accept and file the July 2016 Budget Report (Cash Basis and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$19,017,977.07 or 63.3%, and revenues of \$18,875,490.91 or 65.6%; and the July 2016 Supplemental Budgets Report noting expenditures of \$1,114,104.40 or 49.2%, and revenues of \$1,195,528.01 or 50.6% of annual budgeted activity; passed.

Correspondence C-1 through C-6 were accepted and filed. Seeboth reported with Simonsen on the Sioux Trails Mental Health Center; Simonsen reported on the Underage Substance Abuse Coalition.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:27 AM.

The Official Minutes of the Regular Meeting of 8-23-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)